

Southern Tier Library System (STLS)

Minutes of the 11 April 2011 meeting of the STLS Administration Committee

The meeting was convened at 1:00 PM at the STLS headquarters building in Coopers Plains. Present were Bonnie Weber, Sherry Collins, Maija DeRoche, and Martin Green (chairperson). The purpose of the meeting was to continue preparations for the annual performance review of the Executive Director.

The committee reviewed a draft of the performance review document to be discussed with the Executive Director and presented to the Board of Trustees for approval at the May board meeting. Agreement on the text of the 2010-2011 performance review section was reached, and suggestions for 2011-2012 objectives were proposed. It was agreed that these would be discussed with the executive Director prior to the next committee meeting so as to reach consensus.

The next meeting of the committee will be held at the Steele Memorial Library in Elmira at 12 noon on Tuesday, April 19. The purpose of the meeting will be to finalize the text of the performance review document in preparation for a one-on-one meeting with the Executive Director.

Minutes respectfully submitted by Martin Green, Chairperson