

**STLS TRUSTEE MEETING**  
**Tuesday, January 20, 2012 - 2:00 pm**  
**STLS, Painted Post**

**AGENDA**

- |    |  |                      |            |
|----|--|----------------------|------------|
| 1. | Agenda                                   |                      | Doc. #12-1 |
| 2. | Approval of Minutes – December 2011      | <b>*FOR APPROVAL</b> | Doc. #12-2 |
| 3. | Treasurer’s Report – December 2011       | <b>*FOR APPROVAL</b> | Doc. #12-3 |
| 4. | Financial Clerk’s Report – December 2011 | <b>*FOR APPROVAL</b> | Doc. #12-4 |
| 5. | Budget Report – December 2011            | <b>*FOR APPROVAL</b> | Doc. #12-5 |
| 6. | Warrant – December 2011                  | <b>*FOR APPROVAL</b> | Doc. #12-6 |

- Subject to corrections, above items may be approved without motion.

**STANDING COMMITTEE REPORTS**

- |     |  |                           |            |
|-----|--|---------------------------|------------|
| 7.  | Executive Committee – Bonnie Weber         |                           |            |
| 8.  | Administration Committee – Martin Green    | <b>*TO BE DISTRIBUTED</b> | Doc. #12-7 |
| 9.  | Facilities Committee – Judy Cross          |                           |            |
| 10. | Finance and Audit Committee – Ruth Sprague |                           |            |
| 11. | Nominating Committee – Judy Cross          |                           |            |
| 12. | System Services Committee – Sherry Collins |                           |            |

**AD-HOC COMMITTEE REPORTS**

- |     |  |  |            |
|-----|--|--|------------|
| 13. | Ad-hoc Policies Committee – Sherry Collins |  | Doc. #12-8 |
|-----|--|--|------------|

**FINANCIAL STRATEGIES TEAMS**

- |     |                                   |  |             |
|-----|-----------------------------------|--|-------------|
| 14. | Revenue Enhancement – Dale Wexell |  | Doc. #12-9  |
| 15. | Foundation Board Meeting          |  | Doc. #12-10 |
| 16. | Advocacy – Di Figenschier         |  |             |

**BOARD ACTIONS**

- |     |   |                      |             |
|-----|---|----------------------|-------------|
| 17. | New Trustee Oath of Office  | <b>*FOR APPROVAL</b> | Doc. #12-11 |
| 18. | Conflict of Interest Disclosure                                   | <b>*FOR APPROVAL</b> | Doc. #12-12 |
| 19. | Election of Officers  | <b>*FOR APPROVAL</b> | Doc. #12-13 |
| 20. | Trustee Selection and Election Policy                             | <b>*FOR APPROVAL</b> | Doc. #12-14 |
| 21. | Guidelines for Trustee Travel Reimbursement                       | <b>*FOR APPROVAL</b> | Doc. #12-15 |
| 22. | Organizational Actions  | <b>*FOR APPROVAL</b> | Doc. #12-16 |
|     | A. Designation of the Official Newspaper                          |                      |             |
|     | B. Appointment of the Financial Clerk                             |                      |             |
|     | C. Appointment of the Internal Auditor                            |                      |             |
|     | D. Appointment of the External Auditor                            |                      |             |
|     | E. Appointment of the Attorney                                    |                      |             |
|     | F. Authorization of the Executive Director to Certify Payrolls    |                      |             |
|     | G. Authorization of Executive Director to Make Grant Applications |                      |             |
|     | H. Authorization of the Executive Director to certify payments    |                      |             |
|     | I. Authorization of the Business Mileage Reimbursement Rate       |                      |             |
|     | J. Designation of the Bank Depository                             |                      |             |
|     | K. Designation of the Authorized Signatories for Checks           |                      |             |
|     | L. Authorization of Certain Payments between Board Meetings       |                      |             |

M. Establish Treasurer and Internal Auditor surety coverage for the year.

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|-----|---------------------------------------|----------------------|------------------|
| 23. | Gift Acceptance Policy and Procedures | <b>*FOR APPROVAL</b> | <b>DOC#12-17</b> |
| 24. | Evaluation of System Services         | <b>*FOR APPROVAL</b> | <b>DOC#12-18</b> |

## **BOARD INFORMATION**

- |     |                         |                          |                    |
|-----|-------------------------|--------------------------|--------------------|
| 25. | Library Visits          |                          |                    |
| 26. | Who have you talked to? |                          |                    |
| 27. | President's Report      |                          |                    |
| 28. | Director's Report       | <b>*TO BE DISTRUBTED</b> | <b>Doc. #12-19</b> |

Public Expression (15 minutes)

Adjournment - **Next Meeting: February 21<sup>st</sup> – 2:00 PM at Dormann Library, Bath**