

Southern Tier Library System
EXECUTIVE SUMMARY – June 2011

Judge Declares Libraries Educational Institutions “In a decision being hailed by librarians in New York, the Supreme Court of Suffolk County has ruled that libraries are educational institutions. The decision places libraries squarely on the same privileged level as schools and churches when it comes to zoning disputes and may also position them advantageously for future budget battles....”

The court backed the library, saying it was chartered by the Board of Regents, thus ensuring that it is "accorded not-for-profit educational corporation status under Education Law 216-a." The court noted that "in addition to providing traditional library resources, it offers numerous instructional programs, classes, lectures and lessons, all of which are, unequivocally, educational in nature."

The judge said it perfectly: libraries are an inherent public good," said Kevin Verbese, director of the Suffolk Cooperative Library System.

The decision will apply to all 756 public libraries in the state, as well as the state's 355 association libraries, all of which are chartered by the Board of Regents. They all are public libraries, but an association library is created by a membership association, while a public library is created by a municipality or the state legislature.

– libraryjournal.com, June 2, 2011

http://www.libraryjournal.com/lj/home/890854-264/new_york_court_declares_that.html.csp

Finances:	Expenditures to date: 30%	Budget Year: 42%
	Revenue Received to date: 31%	
	Cash Reserve: April \$850,066	June \$794,898

Items Processed:	Items in: 3,683	Items out: 4,017
	Backlog this month: 247	Last Month: 833

Cataloged:	New Titles Added: 2,153	Last Month: 1,896
	MARC records withdrawn: 2	Last Month: 4

Processing Fees:	Books: 2,347	\$1,173	2011 Total: \$6,688
	AV: 312	\$ 124	

Interlibrary Loan:	requests filled from outside STLS May: NA	Last Month: NA
	Holds filled from STLS collections May: 294	Last Month: 290

Department Activity –
 Cataloging and Processing – total contacts with members: 46
 Information Technology – total contacts with members: NA
 Youth Services – total contacts with members: NA

Consultant Services – brief descriptions of contacts with members:

Outreach Services Typical Contacts: consultation and training in developing library services/programs for coordinated outreach populations, services to state and county correctional facilities, adult care, and other area residential facilities; grant development and implementation; delivery service, rotating collections of large print, adult popular fiction, audio books, and videos/DVDs; holds for STLS materials, multi-media kits.

Correctional Facility Contacts: consultation and collection development assistance in serving inmate populations, obtaining loans from local STLS libraries, and forwarding requests on behalf of those libraries.

Information Technology Typical Contacts: training and troubleshooting Sirsi Unicorn procedures and policies, telecommunications issues, consultation on technology issues, questions from library patrons on using STARCat, PC anti-virus and spyware protection, new PC setups and software installation.

Interlibrary Loan Typical Contacts: training, overdue materials, requests for additional information in order to clarify requests, procedures in placing interloan requests, procedures for ALA ILL requests sent directly to a member library, interloan policies, bills for lost materials.

Technical Services: cataloging library materials, importing and revising appropriate records from other databases, training members and troubleshooting records entered in the regional online database, physical processing of library materials.

Youth Services Contacts: consultation, research and training on a wide variety of library services to youth ages 0-18—, materials selection, library policies, programming ideas and aids, national and local children’s literature related events and promotions, cooperation between member libraries, local education opportunities.

STLS Revenue and Expenses

	Year to Date 5/31/2011	
	Revenues	Expenses
01 - Administration	\$141,683.77	\$113,034.72
05 - Adult Services		
10 - Automation	\$175,267.27	\$107,348.53
15 - Delivery		\$37,514.56
20 - Interloan		\$17,177.33
25 - LSTA Grants	\$4,080.00	\$10,318.29
30 - Member Services		\$25,202.12
35 - Other Grants	\$119,948.00	\$32,844.33
40 - Outreach	\$92,774.89	\$21,380.02
45 - Technical Services	\$6,292.50	\$48,569.99
50 - Youth Services		\$12,430.76
55 - Pass Through	\$371,229.81	\$369,612.14
Totals	\$911,276.24	\$795,432.79
NET SURPLUS/(DEFICIT)		\$115,843.45

Special Projects

Ken Behn compiled an **STLS privacy statement** for review by the Directors Advisory Council. The Council made recommendations to limit data retention for a specified number of months. Although this may limit some future services, Council members reiterated that patron privacy is a core value. Along with additional information from the IT department, Advisory Council members will discuss this with their constituent STLS members. It is anticipated that a recommended policy will be ready for the STLS board consideration by September.



Lorie Brown organized the second annual **library exhibit at the Home School Used Curriculum Sale** sponsored by the Family Life Center, Bath. We met folks who used libraries in Angelica, Bolivar, Belmont, Friendship, Wellsville, Almond, Alfred, Arkport, Hornell, Addison, Bath, Corning, Elmira, and Big Flats. People love their libraries, saying things like “Glad you are here,” “People who don’t know about libraries are missing out.” Best of all was the person who said vigorously, “Every time it comes up for a vote, I say yes!”



Most were intense STARCat users, and many were looking forward to borrowing the Fancy Nancy and Judy Moody titles and their read-alikes showcased by Lorie. At the prodding of his father, a 10-year-old boy recommended *Rise of Renegade X* (by Chelsea M. Campbell. Grade 9 Up Damien Locke lives in an alternate universe inhabited by superheroes, super villains, and regular people) while his brother recommended the Daredevil comic book series by Bendis & Maleev, now published as a collection. Many folks were intrigued to learn about the audio and eBook downloadable services – they plan to stop by their library to learn more.

Staff

Delivery driver Jim Van Alstine has retired from the Library System. Through rain and snow and sleet and hail Mike has delivered tens of thousands of items to local libraries and System residents since 2003. Thank you to Mike for all his good work and wishes for success to his baseball team.

Visits to member libraries

- Angelica – three visits to assist with bar coding. Staff are now working in the juvenile section (Faith Smith, Shelley MacFeiggan)

Other Activities

Shelley MacFeiggan and Cataloging and Processing staff:

- Cataloged items for the International Motor Racing Research Center, Watkins Glen. The back-log of items is almost caught up
- Joined a new BroDart online ordering program as a Select Plus customer

Vickie Button, Outreach Services:

- Circulated audio and popular reading collections
- Supervised volunteers in checking for items missing from collections and weeding rotating collections of old items and charging them to discard

Director's Visits and Meetings Attended

May

- 17 STLS Board meeting, Watkins Glen
- 18 Attended Federal Funding Assistance Workshop sponsored by the Appalachian Regional Commission (ARC) and the United States Department of Agriculture Rural Development (USDA RD), Radisson Hotel, Corning
- 20 With Mandy Fleming, presented information about Southern Tier Library System services and using Sirsi/Dynix workflows for circulation and patron registration
- 23 Attended STLS Policies committee meeting, STLS
- 24 With Anna Ezzolo, met with Don Porter, Director, CSS Workforce Development, to discuss cooperative efforts with JobLink, and gave him a tour of the building
With Anna Ezzolo, met with Orr Designers to discuss JobLink folders, bookmarks and other promotional materials
- 25 Participated in New York Library Association (NYLA) conference call to discuss group purchase of legal advice. As a result the Library Association is investigating a group buy from a knowledgeable Albany legal firm which specializes in library chartering issues
- 27 Met with STLS Advocacy Committee to continue work on the STLS promotional brochure
- 30 Holiday
- 31 Attended STLS Revenue Enhancement Committee meeting, STLS

June

- 1 Attended Steering Committee meeting for the Foundation for Southern Tier Libraries
- 6 Participated in online American Management Association webinar on *Developing Executive Leadership*, 2 – 5pm
- 8 With the Linda Lewis and the STLS Finance Committee met with STLS Auditor Kathy Stickler, and discussed new process for auditing STLS bills
- 9 Met with the Directors Advisory Council
- 10 With Di Figenschner met with Senator Young and Assemblyman Giglio to discuss effects of the tax cap on libraries
- 13 Met with Steuben County directors to plan 2012 request for county funding
Participated in online American Management Association webinar on *Developing Executive Leadership*
- 14 With Anna Ezzolo, met with Chemung County Chamber of Commerce to discuss possible cooperative training efforts
Met with STLS Policies Committee, STLS
Participated in Division of Library Development conference call with directors of Public Library Systems
With Lorie Brown, hosted a library booth at the Homeschoolers Curriculum Fair, Bath
- 15 With Linda Lewis, participated in Division of Library Development webinar on new online application process for NYS construction grants
Attended ground-breaking ceremony for addition to the Alternative School of Math and Science, Corning
- 16 Conducted meeting of STLS Coordinated Outreach Services Advisory Committee, STLS
Attended STLS Finance Committee meeting, STLS
- 17 Attended Council meeting, South Central Regional Library Council, Ithaca. Presented information on importance of advocacy