

Steering Committee Minutes  
FOUNDATION FOR SOUTHERN TIER LIBRARIES  
March 2, 2011

Present were Mary Bacalles, Joyce Krupnik, Allison Monnell, Peter Gamba, Paul Webster, Bonnie Weber, Maija De Roche and Ristiina Wigg, STLS

The regular meeting of the Steering Committee was called to order by Board President Bonnie Weber at 4:34 p.m.

The minutes of the previous meeting were approved.

The committee reviewed and made changes to the remainder of draft by-laws article III.

Alison Monnell described brainstorming ideas in order to develop six proposed logos for the Foundation. She wanted to convey the concepts of strength, community, knowledge and the sense that libraries are growing entities. Alison discussed how the logos represented libraries, STLS members, and convey a sense of the region. Each committee members commented on the proposals, and agreed on three. Alison will develop each of the three further – with examples of letterhead, business cards and other uses – for the next meeting.

Recruitment for Foundation Board Members. Peter Gamba and Paul Webster have agreed to be among the first members of the Foundation Board. Ristiina Wigg wrote invitation letters to four candidates suggested by Maija DeRoche and Sherry Collins and will call the candidates to see if they have questions. Joyce suggested two additional names. She will call the individuals to see if they are interested, and will let Ristiina know. Other committee members will think about other possibilities. Bonnie Weber has asked STLS Board members for suggestions.

The next Steering Committee meeting will be held Wednesday, April 13<sup>th</sup>, 4:30pm, STLS service center. It will be a supper meeting and candidates for the Foundation Board will be included in a discussion of activities of the Foundation's first year.

Respectfully submitted,  
Ristiina Wigg

Steering Committee Minutes  
FOUNDATION FOR SOUTHERN TIER LIBRARIES  
February 9, 2011

Present: Mary Bacalles, Bonnie Weber, Maija De Roche, Ristiina Wigg, STLS

The regular meeting of the Steering Committee was called to order by Board President Bonnie Weber at 4:35 p.m.

The minutes of the previous meeting were approved.

The committee reviewed and made changes to draft by-laws article III, paragraphs 4.01 and 4.02.

The Steering Committee is in the process of recruiting people to be on the Board of Directors of the Foundation. It is anticipated that the Board will be composed of nine members. Paul Webster, Business Manager, Corning Painted Post School District and Peter Gamba, trustee, Penn Yan Public Library have agreed to be on the Board. Names of potential candidates and the value of having diverse members were discussed, and the draft job description was reviewed.

Because the Foundation will be serving libraries, the application for incorporation must be reviewed by the Division of Library Development. The application form was reviewed and is fairly straightforward.

Agenda topics for the next Foundation meeting include: Bylaws, Recruitment report, Logos and publicity, and Planning for an April 13<sup>th</sup> meeting. On Wednesday, April 13, 4:40pm, a supper meeting will be held by the Steering Committee, with candidates for the Foundation Board, to discuss the work of the Foundation Board in the first year.

**Next meeting will be March 2, 4:30pm, STLS service center.**

Respectfully submitted,  
Ristiina Wigg