

Southern Tier Library System
Survey
Shaping System Services: Determining Service Priorities

Completed form due: July 31, 2003

Please send to Sheila Hallahan, Southern Tier Library System

Since funding to provide System services has been frozen since 1998, we need to know which services to preserve or expand, which to eliminate.

Please reply, it's very important that your voice be heard.

Services required by NYS regulation:

Interlibrary Loan
Regional Catalog—STARCAT

Services that receive categorical aid:

Automation—\$76,500

Must be spent for automation services. STLS and member libraries fund this service above the minimum amount.

Outreach Services—\$79,864

Must be spent for outreach services. STLS does not spend more than the amount provided.

Services to State Correctional Facilities—\$26,640

Services to County Jails—\$2,473

Grants to be spent for specific purposes:

Bookshare—\$19,400

To be spent for rotating collections. STLS also spends Outreach funds on rotating collections.

Please:

1. Discuss service priorities with staff
2. Study the entire list of System services
3. List Service categories (Adult, Delivery, Information Technology, Technical Services, Youth) in order of priority first, then
4. Rank bulleted activities within each category in order of priority, noting the level of service needed.

Do not rank italicized items such as “Interlibrary Loan,” or “Maintaining the STARCat catalog.” They are either mandated services, or funded with categorical aid.

See attached information sheets for:

- 1) description of STLS services with bulleted lists of Activities, and
- 2) State Aid/System and Member Library Responsibilities.

Library Name: _____

Date: _____

STLS Services in Priority Order:

I. _____

Bulleted Activities in Priority Order; check the service level which most applies to that activity:

C == Continue service

I == Increase level of service

R == Reduce level of service, or

E == Eliminate service

	C	I	R	E
1. _____	—	—	—	—
2. _____	—	—	—	—
3. _____	—	—	—	—
4. _____	—	—	—	—
5. _____	—	—	—	—
6. _____	—	—	—	—

II. _____

Bulleted activities in Priority Order:

	C	I	R	E
1. _____	—	—	—	—
2. _____	—	—	—	—
3. _____	—	—	—	—
4. _____	—	—	—	—
5. _____	—	—	—	—
6. _____	—	—	—	—

III. _____

Bulleled activities in Priority Order:

	C	I	R	E
1. _____	—	—	—	—
2. _____	—	—	—	—
3. _____	—	—	—	—
4. _____	—	—	—	—
5. _____	—	—	—	—
6. _____	—	—	—	—

IV. _____

Bulleled activities in Priority Order:

	C	I	R	E
1. _____	—	—	—	—
2. _____	—	—	—	—
3. _____	—	—	—	—
4. _____	—	—	—	—
5. _____	—	—	—	—
6. _____	—	—	—	—

V. _____

Bulleled activities in Priority Order;

	C	I	R	E
1. _____	—	—	—	—
2. _____	—	—	—	—
3. _____	—	—	—	—
4. _____	—	—	—	—
5. _____	—	—	—	—
6. _____	—	—	—	—

Outreach Services.

This Department is funded through Categorical aid that must be spent on Outreach Services. Please prioritize the services provided under Outreach. (See attached information sheet for description.) Do not rank Services to Correctional Facilities and County Jails; these services are funded separately.

Outreach Activities:

	C	I	R	E
1. _____	—	—	—	—
2. _____	—	—	—	—
3. _____	—	—	—	—
4. _____	—	—	—	—
5. _____	—	—	—	—
6. _____	—	—	—	—

Comments on priorities, system services, your choices, other: _____

If there is not enough state aid to fund services member libraries find valuable, would your library be willing to contribute for those services?

If there is not enough state aid to fund services at the level member libraries would like to receive, e.g. more deliveries, faster physical processing, other, would your library be willing to contribute?
