



Application Year 2017

In attempt to help member libraries make sustainable facilities decisions and improve library services throughout the region, STLS asks that those libraries applying for NYS Construction Aid, include a basic facilities plan for their library with their application. This will assist the committee in screening applications, but more importantly, benefit your library by understanding its current and future needs. Ideally the plan would include the life expectancy of all the systems, facilities and should cover at least the next 3 to 5 years.

The library may use its own existing plan if it has one. For help in prioritizing projects, consider using the Library Service Walk Through attached.

Sample Completed Member Library Facilities Plan Template

Library: Margoville Free Library

Facility Goal: (what do you want your library to be able to do or provide)

☒ Accessible to wheelchairs ☐ Emergency need ☐ Green Energy ☐ Serving the underserved ☐ Technology infrastructure

Year 1: Ramp to back door from parking lot and awning cover for protection from ice and rain

Estimated Cost: \$6,500

Year 2: Concrete poured for parking spaces with walk leading to back door, signage, painting for spaces

Estimated Cost: \$5,000

Year 3: Weeding to limit shelves used (*take year to restore capital funds*)

Estimated Cost: Lots of labor hours (contact STLS for assistance)

Year 4: Remove walls in order widen spaces between areas making all areas of the facility accessible to all

Estimated Cost: \$8,000

Year 5: New shelving and lighting for more accessible collections, more easily viewed by library members

Estimated Cost: \$10,000

Total Estimated Cost to be ADA compliant and improve library accessibility: \$29,500

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Member Library Facility Plan

Library:

Facility Goal: (what do you want your library to be able to do or provide)

☐ Accessibility

☐ Emergency

☐ Green Energy

☐ Serving Underserved

☐ Fiber Build

Year 1: What initial project will you undertake in Year 1 to reach your goal?

Estimated Cost:

Year 2: What is the next step you will take to reach your goal in Year 2?

Estimated Cost:

Year 3: What is the next step you will take to reach your goal in Year 3?

Estimated Cost:

Additional Years: What are the next steps will your library will take in additional years?

Estimated Cost:

Total Estimated Construction Costs for Years 1 – 3