

Director's Advisory Council Meeting

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**Southern Tier Library System
Directors Advisory Council
Wednesday January 31st, 2018
Dorman Library, Bath
9:30 am**

Attendance:

- **GoToMeeting Attendance:**

- **-Call to order**

-Time:

- **11-29-17 Minutes**

-Motions

BUSINESS

- **Mentoring Committee Report**

Action Step Four – Develop place for mentoring information, structure for maintaining, tracking mechanism

- Committee Chair (will give jobs to STLS)

- July 2017 done, up and ready to be marketed

Action Step Four – Marketing and advocacy for participation

- Committee Chair-Pauline Emery (Corning) (will give tasks to STLS)

- **Marketing Committee Report**

Action Step Four – Marketing and advocacy for participation

- Committee Chair-Pauline Emery (Corning) (will give tasks to STLS)

Old Business

Officer Election

- Chair
- Vice Chair
- Secretary

From By-laws-All terms of office will be one year from January 1st to December 31st, not to exceed three consecutive terms. The Nominating Committee will present a slate of officers annually at the final scheduled meeting of the year.

New Business

- **2018 Meetings:** Bi-monthly, last Wednesdays- Locations need to be determined:

March 28th

May 30th

July 25th

September 26th

November 28th

- **STLS Director's Report**
- **Central Library Report**
- **Miscellaneous items from representatives**
- **Adjournment**

-Motions

Next Meeting:

**Southern Tier Library System
2017 Directors Advisory Council**

Director	Library	County	Term	Constituents
0 – 1,999 population 3 representatives				
Karen McKerlie	Branchport	Yates	2015 – 2017	0 – 1,999
Carrie Jefferds	Belmont	Allegany	2016 – 2018	0 – 1,999
Karen Smith	Whitesville	Allegany	2017 – 2019	0 – 1,999
2,000 – 4,999 population 2 representatives				
Beth Staff	Prattsburg	Steuben	2016 – 2018	2,000 – 4,999
Sue Moyer	Scio	Allegany	2015 – 2017	2,000 – 4,999
5,000 – 14,999 population 2 representatives				
Segrid Dombroski (Vice Chair)	Dundee	Yates	2016 – 2018	5,000 – 14,999
Nic Gunning (Secretary)	Wellsville	Allegany	2017 – 2019	5,000 – 14,999
15,000 and over population 3 representatives				
Angela Gonzalez (Chair)	Penn Yan	Yates	2016 – 2018	15,000 and over
Pauline Emery	Corning	Steuben	2017 – 2019	15,000 - over
Owen Frank	CCLD	Chemung	2015-2017	15,000-over
Central Library 1 representative				
Ron Shaw	CCLD	Chemung	2017-2019	Central Library
At-Large 2 representatives				
Carol Berry	Bath	Steuben	2016-2018	At-Large
Phil Trautman	Cohocton	Steuben	2017-2019	At-Large
2 STLS Liaisons Exec. Dir and Board Pres. Brian Hildreth Pat Selwood (dwking.ny@gmail.com)	STLS			

STLS Directors Advisory Council Plan 2017-2019

2017 ACTIONS

Near term initiatives: Mentoring (this time it's going to work)

Project Leader: Nic Gunning / Committee Chair

Purpose: It will allow us to share strengths. It will help to open communication and accomplish more through collaboration.

Measurement: 25% of member libraries in 1 mentor/mentee transaction

Action steps:

Action Step One- DAC forms a mentoring committee

- o Angela will put it in the agenda – and is in charge of appointing committee
- o January 25, 2017

Action Step Two- Make everyone on DAC a mentor

- o Angela will put it in the agenda / Nic will be the convincer
- o January 25, 2017

Action Step Three- Develop a survey, send it, ask STLS to make available

- o Committee Chair (add to STLS statistical survey?)
- o May 2017 is the deadline for opening, June 2017 is the deadline for closing

Action Step Four – Develop place for mentoring information, structure for maintaining, tracking mechanism

- o Committee Chair (will give jobs to STLS)
- o July 2017 done, up and ready to be marketed

Action Step Four – Marketing and advocacy for participation

- o Committee Chair (will give tasks to STLS)
- o July 2017 onward

Action Step Four – Assess effectiveness of the program

- o Committee Chair & STLS
- o July 2018