

## Director's Advisory Council Meeting

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/357662293>

**You can also dial in using your phone.**

United States : +1 (312) 757-3121 Access Code: 357-662-293

**Southern Tier Library System  
Directors Advisory Council  
Wednesday November 29<sup>th</sup>, Bath  
9:30 am**

### Attendance:

- **GoToMeeting Attendance:**

- 

- **-Call to order**

- Time:

- **9/27-17 Minutes**

- Motions

**BUSINESS**

- **Mentoring Committee Report**

Action Step Four – Develop place for mentoring information, structure for maintaining, tracking mechanism

- Committee Chair (will give jobs to STLS)

- July 2017 done, up and ready to be marketed

Action Step Four – Marketing and advocacy for participation

- Committee Chair (will give tasks to STLS)

- **New Officers**

- Chair
  - Vice Chair
  - Secretary

*From By-laws-All terms of office will be one year from January 1st to December 31st, not to exceed three consecutive terms. The Nominating Committee will present a slate of officers annually at the final scheduled meeting of the year.*

- *Karen Smith from Whitesville is stepping down, so we need new representative*

*From Bylaws-0 – 1,999 population*

*3 representatives*

*Includes Almond, Andover, Angelica, Atlanta, Belmont, Bolivar, Branchport, Canaseraga, Cohocton, Howard, Jasper, Little Genesee, Pulteney, Montour Falls, Richburg, Rushford, Savona, Whitesville*

- **STLS Director's Report**

- Tax Cap Reporting Overview

- **Central Library Report**

- **Miscellaneous items from representatives**

- **Adjournment**

-Motions

*Next Meeting:*

***Wednesday November 29th- Dormann Library, Bath***

**STLS Directors Advisory Council Plan 2017-2019**

2017 ACTIONS

Near term initiatives: Mentoring (this time it's going to work)

*Project Leader:* Nic Gunning / Committee Chair

*Purpose:* It will allow us to share strengths. It will help to open communication and accomplish more through collaboration.

*Measurement:* 25% of member libraries in 1 mentor/mentee transaction

*Action steps:*

Action Step One- DAC forms a mentoring committee

- o Angela will put it in the agenda – and is in charge of appointing committee
- o January 25, 2017

Action Step Two- Make everyone on DAC a mentor

- o Angela will put it in the agenda / Nic will be the convincer
- o January 25, 2017

Action Step Three- Develop a survey, send it, ask STLS to make available

- o Committee Chair (add to STLS statistical survey?)
- o May 2017 is the deadline for opening, June 2017 is the deadline for closing

Action Step Four – Develop place for mentoring information, structure for maintaining, tracking mechanism

- o Committee Chair (will give jobs to STLS)
- o July 2017 done, up and ready to be marketed

Action Step Four – Marketing and advocacy for participation

- o Committee Chair (will give tasks to STLS)
- o July 2017 onward

Action Step Four – Assess effectiveness of the program

- o Committee Chair & STLS
- o July 2018