Southern Tier Library System
Annual Report for Library Systems - 2015 (Public Library Systems 2015)

1. General System Information

1.1	SEDCODE	571000700006
1.2	System Name	Southern Tier Library System
1.3	Beginning Reporting Year	1/1/2015
1.4	Ending Reporting Year	12/31/2015
1.5	Street Address	9424 Scott Road
1.6	City	Painted Post
1.7	Zip Code	14870
1.8	Four-Digit Zip Code Extension (enter N/A if unknown)	9598
1.9	Mailing Address	9424 Scott Road
1.10	City	Painted Post
1.11	Zip Code	14870
1.12	Four-Digit Zip Code Extension (enter N/A if unknown)	9598
1.13	Library System Telephone Number (enter 10 digits only and hit the Tab key)	(607) 962-3141
1.14	Fax Number (enter 10 digits only)	(607) 962-5356
1.15	System Home Page URL	www.stls.org
1.16	URL of the system's complete Plan of Service	http://stls.org/wp-content/uploads/2014/12/Plan-of-Service-2012-2016-.pdf
1.17	Population Chartered to Serve (2010 Census)	280,457
1.18	Area Chartered to Serve (square miles)	3494
1.19	Federal Employer Identification Number	160836935
1.20	County	Steuben
1.21	County (Counties) Served	Allegany, Chemung, Schuyler, Steuben, Yates
1.22	School District	Corning City School District
1.23	Title of System Director: (drop-down): Mr., Mrs., Ms., Miss, Dr.	Mr.
1.24	First Name of System Director	Brian
1.25	Last Name of System Director	Hildreth
1.26	NYS Public Librarian Certification Number of the Director of Public Library System, and Reference and Research Library Resources System.	22533
1.31	Telephone Number of the System Director, including area code and extension (enter digits only, field will automatically format with extension)	(607) 962-3141 Ext.207
1.32	E-Mail Address of the System Director	communitylibrarypartner@stls.org
1.33	Fax Number of the System Director (enter 10 digits only and hit the Tab key)	(607) 962-5356

1.34	Name of Outreach Coordinator	Alfonso Oliveras
1.48	Does the reporting system have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one repeating group for each co	Y
1.	Name of Contracting Municipality or District	Canisteo-Greenwood School District
2.	Is this a written contract? (Enter Y for Yes, N for No)	N
3.	Population of the geographic area served by this contract	849
4.	Dollar amount of contract	N/A
5.	Indicate "Full" or "Partial" range of services provided by this contract (Select one)	PARTIAL
1.	Name of Contracting Municipality or District	Town of Hector
2.	Is this a written contract? (Enter Y for Yes, N for No)	N
3.	Population of the geographic area served by this contract	4,854
4.	Dollar amount of contract	$1,500
5.	Indicate "Full" or "Partial" range of services provided by this contract (Select one)	PARTIAL
1.49	For the reporting year, has the system experienced any unusual circumstance(s) that affected the statistics and/or information reported (e.g. natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? Indicate Y for Yes, N for No	N

2. Personnel Information

2.1	FTE (Full-Time Equivalent Calculation) The number of hours per work week used to compute FTE for all budgeted positions.	37.5

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS
(enter to two decimal places; enter decimal point)

2.4	Public Library System Director per CR 90.3(f) - Filled Position FTE	1
2.5	Public Library System Director per CR 90.3(f) - Vacant Position FTE	0
2.10	Librarians - Filled Position(s) FTE	2.25
2.11	Librarians - Vacant Position(s) FTE	0

2.12	Outreach Coordinator (certified) per CR 90.3 (1)(2)(iii) - Filled Position FTE	1
2.13	Outreach Coordinator (certified) per CR 90.3 (1)(2)(iii) - Vacant Position FTE	0
2.14	Total Certified Librarians - Filled Position(s) FTE (total questions 2.4 + 2.6 + 2.8 + 2.10 + 2.12)	4.25
2.15	Total Certified Librarians - Vacant Position(s) FTE (total questions 2.5 + 2.7 + 2.9 + 2.11 + 2.13)	0.00
2.16	Total Other Professional Staff - Filled Position(s) FTE	1
2.17	Total Other Professional Staff - Vacant Position(s) FTE	0
2.18	Total Other Staff - Filled Position(s) FTE	13.85
2.19	Total Other Staff - Vacant Position(s) FTE	0
2.20	Total Paid Staff - Filled Position(s) FTE (total questions 2.14 + 2.16 + 2.18)	19.10
2.21	Total Paid Staff - Vacant Position(s) FTE (total questions 2.15 + 2.17 + 2.19)	0.00

SALARY INFORMATION

2.22	Entry-Level Librarian (certified) FTE	1
2.23	Entry-Level Librarian (certified) Current Annual Salary	$38,000
2.24	System Director FTE	1
2.25	System Director Current Annual Salary	$97,310

3. System Membership, Outlets and Governance

PUBLIC SERVICE OUTLETS

3.9	Number of member libraries	39
3.15	Main Library/System Headquarters	1
3.16	Branches	0
3.17	Bookmobiles	0
3.18	Reading Centers	5
3.19	Other Outlets	0
3.20	Total Public Service Outlets (total questions 3.15 through 3.19)	6
3.21	Name of Central Library/Co-Central Libraries	Chemung County Library District

BOARD/COUNCIL MEETINGS

3.22	Total number of public library system/3Rs board meetings or school library system council meetings held during reporting year	10
3.24	Number of voting positions on system board/council	15

3.25	Term length for system board/council members	5

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

3.26	Board/Council Selection - Enter Board/Council Selection Code (select one; drop-down). If O is selected, please use the State note to explain how members were named to the Board/Council.	E

SYSTEM BOARD/COUNCIL

Public Library Systems - enter information for the period January 1, 2016, through December 31, 2016.

School Library Systems and 3Rs Systems - enter information for the period July 1, 2016, through June 30, 2017

President/Council Chair

3.27	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
3.28	First Name	Denise
3.29	Last Name	King
3.30	Institutional Affiliation	Chemung County
3.31	Professional Title	President
3.32	Mailing Address	117 Larchmont Road
3.33	City	Elmira
3.34	Zip Code (enter five digits only)	14905
3.35	Telephone for the Board President (enter 10 digits only and hit the Tab key)	(607) 846-2663
3.36	E-mail Address	dwking.ny@gmail.com
3.37	Term Begins - Month	January
3.38	Term Begins - Year (yyyy)	2015
3.39	Term Expires - Month or N/A	December
3.40	Term Expires - Year (YYYY) or N/A	2019
3.41	Is this trustee serving a full term? If No, add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	Yes
3.42	The date the board president took the Oath of Office (mm/dd/yyyy)	1/20/2015
3.43	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	1/23/2015
3.44	Is this a brand new trustee?	N

Board/Council Member - complete one record for each Board/Council Member. For each vacant position, select "Vacant" in question 1, and enter N/A in questions 2-10 of the repeating group. The number of Council members must be 5 to 11 (no less than five and no more than 11).

1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Dr.
2.	First Name	Dale
3.	Last Name	Wexell
4.	Institutional Affiliation	Steuben County - SSCL Service Area
5.	Professional Title	Trustee
6.	Mailing Address	372 W. Second Street
7.	City	Corning
8.	Zip Code (enter five digits only)	14830
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2016
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2020
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	01/19/2016
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/22/2016
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mr.
2.	First Name	Richard
3.	Last Name	Ahola
4.	Institutional Affiliation	Yates County
5.	Professional Title	Trustee
6.	Mailing Address	4568 Lakeview Road
7.	City	Dundee
8.	Zip Code (enter five digits only)	14837
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2015
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2017
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	3
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	01/20/2015

15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/23/2015
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Sarah
3.	Last Name	Collins
4.	Institutional Affiliation	Steuben County - SSCL Service Area
5.	Professional Title	Trustee
6.	Mailing Address	5 Woodland Way
7.	City	Painted Post
8.	Zip Code (enter five digits only)	14870
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2015
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2019
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	01/20/2015
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/23/2015
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Maija
3.	Last Name	DeRoche
4.	Institutional Affiliation	Schuyler County
5.	Professional Title	Trustee
6.	Mailing Address	233 South Genesee Street
7.	City	Montour Falls
8.	Zip Code (enter five digits only)	14865
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2014
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2018
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5

14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	01/21/2014
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/24/2015
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	SiSi
3.	Last Name	Barr
4.	Institutional Affiliation	Chemung County
5.	Professional Title	Trustee
6.	Mailing Address	270 Fisher Hill Road
7.	City	Corning
8.	Zip Code (enter five digits only)	14830
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2016
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2018
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	3
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	01/19/2016
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/22/2016
16.	Is this a brand new trustee?	Y
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Lynnette
3.	Last Name	Decker
4.	Institutional Affiliation	Allegany County
5.	Professional Title	Trustee
6.	Mailing Address	9314 County Road 7
7.	City	Cuba
8.	Zip Code (enter five digits only)	14727
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2014
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2016

13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	3
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	04/15/2014
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	05/01/2014
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Betsy
3.	Last Name	Gorman
4.	Institutional Affiliation	Chemung County
5.	Professional Title	Trustee
6.	Mailing Address	2445 State Rte 352
7.	City	Elmira
8.	Zip Code (enter five digits only)	14903
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2016
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2020
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	01/19/2016
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/22/2016
16.	Is this a brand new trustee?	Y
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Pat
3.	Last Name	Selwood
4.	Institutional Affiliation	Yates County
5.	Professional Title	Vice President
6.	Mailing Address	3632 Central Ave
7.	City	Penn Yan
8.	Zip Code (enter five digits only)	14527
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2015

9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2012
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2016
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	10/18/2011
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	06/20/2013
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mr.
2.	First Name	Edward
3.	Last Name	Pekarek
4.	Institutional Affiliation	Allegany County
5.	Professional Title	Trustee
6.	Mailing Address	218 East Dyke St
7.	City	Wellsville
8.	Zip Code (enter five digits only)	14895
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2016
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2020
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	01/19/2016
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/22/2016
16.	Is this a brand new trustee?	Y
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Gaile
3.	Last Name	Felli
4.	Institutional Affiliation	Schuyler County
5.	Professional Title	Trustee
6.	Mailing Address	PO Box 8

7.	City	Watkins Glen
8.	Zip Code (enter five digits only)	14891
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2015
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2019
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	01/20/2015
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/23/2015
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Pat
3.	Last Name	Finnerty
4.	Institutional Affiliation	Steuben County
5.	Professional Title	Treasurer
6.	Mailing Address	7389 Wildflower Way
7.	City	Bath
8.	Zip Code (enter five digits only)	14810
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2013
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2017
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	01/21/2014
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/24/2014
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Bonnie
3.	Last Name	Weber
4.	Institutional Affiliation	Steuben County

5.	Professional Title	Trustee
6.	Mailing Address	14916 Stone Point
7.	City	Branchport
8.	Zip Code (enter five digits only)	14418
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2012
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2016
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	01/17/2012
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/26/2012
16.	Is this a brand new trustee?	N

COORDINATED OUTREACH COUNCIL

3.45	Has the Coordinated Outreach Council met at least two times during the calendar year per CR 90.3 (j)(2)(iv)? (Enter Y for Yes, N for No).	Y

Coordinated Outreach Council Members - complete one record for each Council Member for the period January 1, 2016, through December 31, 2016. For each vacant position, select "Vacant" in question 1 and enter N/A in questions 2-5 of the repeating group. The number of council members must be 5 to 11 (no less than five and no more than 11).

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Cheryl
3.	Last Name	Czworka
4.	Institutional Affiliation	Allegany County Office for the Aging
5.	Professional Title	Nutrition Services Coordinator
1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mr.
2.	First Name	Timothy
3.	Last Name	Tompkins
4.	Institutional Affiliation	Chemung ARC/Finger Lakes DDSO
5.	Professional Title	Advocate
1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Debbie

3.	Last Name	Taylor-Benedict
4.	Institutional Affiliation	N/A
5.	Professional Title	Advocate
1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Becky
3.	Last Name	Scott
4.	Institutional Affiliation	Literacy West NY, Inc.
5.	Professional Title	Deputy Executive Director
1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Darlene
3.	Last Name	Hawxhurst
4.	Institutional Affiliation	AIM Systems Advocate
5.	Professional Title	Advocate
1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Marleah
3.	Last Name	Denkenberger
4.	Institutional Affiliation	Southern Tier Alzheimer's Association
5.	Professional Title	Program Coordinator
1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Angela
3.	Last Name	Gonzalez
4.	Institutional Affiliation	Penn Yan Public Library
5.	Professional Title	Library Director
1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Shirley
3.	Last Name	Callahan
4.	Institutional Affiliation	Montour Falls Library
5.	Professional Title	N/A
1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Cherie
3.	Last Name	Chigama
4.	Institutional Affiliation	Southeast Steuben County Library
5.	Professional Title	Public Relations Director

4. Public Library System Transactions and Collections

4.1	Number of registered system borrowers	28
4.2	Total system circulation	493
4.3	System Visits	780

GENERAL SYSTEM HOLDINGS

4.4	Total Cataloged Book Holdings	20,721
4.5	Uncataloged Book Holdings	0
4.6	Total Print Serial Holdings	47
4.7	All Other Print Materials Holdings	0
4.8	Total Number of NOVELNY Databases	10
4.9	Total Electronic Holdings	358
4.10	Other Non-Electronic Materials	365
4.11	Grand Total Holdings (total questions 4.4 through 4.10)	21,501

ROTATING COLLECTIONS/BOOK LOANS

4.12	Does the system have rotating collections/bulk loans? (Enter Y for Yes, N for No)	Y
4.13	Number of collections	121
4.14	Average number of items per collection	55

5. System Services

TECHNOLOGY AND RESOURCE SHARING

INTEGRATED LIBRARY SYSTEM (ILS)

5.1	Does the system provide an integrated library automation system (ILS) for its member libraries? (Enter Y for Yes, N for No)	Y

5.2 Indicate which modules of the system's ILS have been implemented (check all that apply):

a.	Circulation	Yes
b.	Public Access Catalog	Yes
c.	Cataloging	Yes
d.	Acquisitions	No
e.	Inventory	No
f.	Serials Control	No
g.	Media Booking	No
h.	Community Information	Yes
i.	Electronic Resource Management	No
j.	Digital Collections Management	No
5.3	Identify ILS system vendor	SirsiDynix
5.4	How many member libraries fully participate in the ILS?	38
5.5	% of member libraries participating (calculated field)	97.44%

| 5.6 | How many member libraries participate in some ILS modules? | 39 |

5.7 Indicate features of the system's ILS (check all that apply):

a.	ILS shared with other library systems	No
b.	ILS software permits patron-initiated ILL	Yes
c.	ILL feature implemented and used	Yes
5.8	Number of titles in the ILS bibliographic database	709,435
5.9	Number of new titles added by the system in the reporting year	1,398
5.10	Number of Central Library Aid titles added in the reporting year	457
5.11	Number of new titles added by the members in the reporting year	24,419
5.12	Total new titles (total questions 5.9 through 5.11)	26,274

UNION CATALOG OF RESOURCES

5.13	How many libraries participate in (or submit records for) the union catalog?	39
5.14	Is the system's union catalog shared with any other library system(s)? (Enter Y for Yes, N for No)	N
5.15	Number of titles in the system's union catalog	709,435
5.16	Number of holdings in the system's union catalog	1,389,976
5.17	Number of new titles added in the last year	25,710
5.18	Number of holdings added in the last year	45,975

UNION LIST OF SERIALS

| 5.19 | Does the system have a union list of serials? (Enter Y for Yes, N for No. If No, enter zero (0) on question 5.20.) | Y |
| 5.20 | How many libraries participate in (or submit records for) the union list of serials? | 23 |

COMBINED SYSTEM UNION CATALOG AND UNION LIST OF SERIALS

| 5.21 | Does the system's union catalog contain both books and serials? (Enter Y for Yes, N for No, or N/A) | Y |

VIRTUAL CATALOG

5.22	Does the system provide a virtual catalog for member libraries? (Enter Y for Yes, No for No, or N/A)	Y
5.23	How many Internet-accessible member library catalogs are included in the virtual catalog?	39
5.24	How many member libraries have holdings included in a database that serves as a link of the virtual catalog?	1

5.25 Indicate the features of the system's virtual catalog (check all that apply):

a.	Non-member catalogs are included (if checked, please name non-member catalogs using the State note)	Yes
b.	Non-library catalogs are included (if checked, please name non-library catalogs using the State note)	Yes
c.	Patron-initiated ILL available and used through this catalog	Yes
d.	N/A	No
5.26	Does the library system provide access to member library catalogs which are not Internet accessible through the virtual catalog? (Enter Y for Yes, N for No) If yes, please describe using the State note.	N

VISITS TO THE SYSTEM'S WEB SITE

5.27	Annual number of visits to the system's web site	177,632

STATEWIDE INTERNET LIBRARIES (FORMERLY NOVEL NY- READY LIBRARIES)

5.28	How many of the system's member libraries have achieved <u>Basic</u> Statewide Internet Library-ready status?	14
5.29	How many of the system's member libraries have achieved <u>Advanced</u> Statewide Internet Library-ready status?	8
5.30	How many of the system's member libraries have achieved <u>Leader</u> Statewide Internet Library-ready status?	2
5.31	Total Statewide Internet Library-Ready Libraries (total questions 5.28 through 5.30)	24

SYSTEM INTERLIBRARY LOAN ACTIVITY

5.32	Total items provided (loaned)	0
5.33	Total items received (borrowed)	1,192
5.34	Total requests provided (loaned) unfilled	0
5.35	Total requests received (borrowed) unfilled	310
5.36	Total interlibrary loan activity (total questions 5.32 through 5.35)	1,502

DELIVERY

5.38 Indicate delivery methods used by the system (check all that apply):

Note: For questions which include a choice of "Other", please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

a.	System courier (on the System's payroll)	Yes
b.	Other system's courier	No

d.	Contracted service (paid by System - not on payroll)	No
e.	U.S. Mail	No
f.	Commercial carrier (e.g., UPS, DHL, etc.)	No
g.	Other (specify using the State note)	No
5.39	Number of stops (pick-up and delivery sites per week)	161

CONTINUING EDUCATION/STAFF DEVELOPMENT
Workshops/Meetings/Training Sessions

Resource sharing (ILL, collection development, etc.)

| 5.40 | Number of sessions | 35 |
| 5.41 | Number of participants | 170 |

Technology

| 5.42 | Number of sessions | 58 |
| 5.43 | Number of participants | 428 |

Digitization

| 5.44 | Number of sessions | 0 |
| 5.45 | Number of participants | 0 |

Leadership

| 5.46 | Number of sessions | 21 |
| 5.47 | Number of participants | 196 |

Management & Supervisory

| 5.48 | Number of sessions | 14 |
| 5.49 | Number of participants | 70 |

Planning and Evaluation

| 5.50 | Number of sessions | 7 |
| 5.51 | Number of participants | 112 |

Awareness and Advocacy

| 5.52 | Number of sessions | 5 |
| 5.53 | Number of participants | 116 |

Trustee/Council Training

| 5.54 | Number of sessions | 15 |
| 5.55 | Number of participants | 262 |

Special Client Populations

| 5.56 | Number of sessions | 4 |
| 5.57 | Number of participants | 26 |

Children's Services/Birth to Kindergarten

| 5.58 | Number of sessions | 15 |
| 5.59 | Number of participants | 211 |

Children's Services/Elementary Grade Levels

| 5.60 | Number of sessions | 15 |
| 5.61 | Number of participants | 211 |

Young Adult Services/Middle and High School Grade Levels

| 5.62 | Number of sessions | 14 |
| 5.63 | Number of participants | 179 |

General Adult Services

| 5.64 | Number of sessions | 19 |

5.65	Number of participants	302
5.66	**Other:** Does the system provide other Workshops/Meetings/Training Sessions not listed above? Enter Y for Yes, N for No. If Yes, complete one record for each topic; if No, enter N/A for questions 1, 2 and 3 of one repeating group.	N
1.	Topic	N/A
2.	Number of sessions	N/A
3.	Number of participants	N/A
5.67	**Grand Total Sessions** (total questions 5.40, 5.42, 5.44, 5.46, 5.48, 5.50, 5.52, 5.54, 5.56, 5.58, 5.60, 5.62, 5.64 and total of question #2 of Repeating Group #5)	222
5.68	**Grand Total Participants** (total questions 5.41, 5.43, 5.45, 5.47, 5.49, 5.51, 5.53, 5.55, 5.57, 5.59, 5.61, 5.63, 5.65 and total of question #3 of Repeating Group #5)	2,283

COORDINATED SERVICES

5.69 Indicate which services the system provides (check all that apply):

Note: For questions which include a choice of "Other", please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

a.	Coordinated purchase of print materials	No
b.	Coordinated purchase of non-print materials	No
c.	Negotiated pricing for licensed electronic collection purchases (not purchasing)	No
d.	Cataloging	Yes
e.	Materials processing	Yes
f.	Coordinated purchase of office supplies	No
g.	Coordinated computer services/purchases	Yes
h.	Virtual reference	Yes
i.	Other (describe using the State note)	No
j.	N/A	No

CONSULTING AND TECHNICAL ASSISTANCE SERVICES

5.70	Number of contacts - Consulting with member libraries on grants, and state and federal funding	1,233
5.71	Number of contacts - Consulting with member libraries on funding and governance	218
5.72	Number of contacts - Consulting with member libraries on charter and registration work	5

5.73	Number of contacts - Consulting with member libraries on automation and technology	17,181
5.74	Number of contacts - Consulting with member libraries on youth services	4,835
5.75	Number of contacts - Consulting with member libraries on adult services	1,689
5.76	Number of contacts - Consulting with member libraries on physical plant needs	122
5.77	Number of contacts - Consulting with member libraries on personnel and management issues	1,649
5.78	Number of contacts - Consulting with state and county correctional facilities	24
5.79	Number of contacts - Providing information to local, county, and state legislators and their staffs	37
5.80	Number of contacts - Providing system and member library information to the media	26
5.81	Number of contacts - Providing website development and maintenance for member libraries	315
5.82	Does the system provide other Consulting and Technical Assistance Services not listed above? Enter Y for Yes, N for No. If Yes, complete one record for each topic. If No, enter N/A for questions 1 and 2 of one repeating group.	N
1.	Topic	N/A
2.	Number of contacts (all types)	N/A
5.83	**Total other contacts** (total of question #2 of Repeating Group #6)	0
5.84	**Total number of contacts** (total of questions 5.70 through 5.81 and 5.83)	27,334

REFERENCE SERVICES

5.85	Total Reference Transactions	39

SERVICES TO SPECIAL CLIENTS (Direct and Contractual)

5.86 Indicate services the system provides to special clients (check all that apply):

a.	Services for patrons with disabilities	Yes
b.	Services for patrons who are educationally disadvantaged	Yes
c.	Services for patrons who are aged	Yes
d.	Services for patrons who are geographically isolated	Yes
e.	Services for patrons who are members of ethnic or minority groups in need of special library services	Yes

f.	Services to patrons who are in institutions	Yes
g.	Services for unemployed and underemployed individuals	Yes
i.	N/A	No
5.87	Number of BOOKS BY MAIL loans	0
5.88	Number of member libraries with Job/Education Information Centers or collections	3
5.89	Number of State Correctional Facilities libraries served	2
5.90	Number of County Jails libraries served	5
5.91	Number of institutions served other than jails or correctional facilities	18
5.92	Does the system provide other special client services not listed above? If yes, complete one record for each service provided. If no, enter N/A in questions 1 and 2 of one repeating group.	N
1.	Service provided	N/A
2.	Number of facilities/institutions served	N/A
5.93	Does the system charge fees for any program or service? Enter Y for Yes; N for No. If yes, briefly describe using the text box below; if no, enter N/A in Question 5.92.	Y
5.94	Description of fees	The library system has a shared Integrated Library System with its member libraries. Member libraries pay annual cost share to help subsidize this service.

6. Operating Funds Receipts

LOCAL PUBLIC FUNDS

6.1	Does the system receive county funding? Enter Y for Yes, N for No. If yes, please complete one record for each county. If No, enter N/A on questions 1 through 4 of one repeating group.	Y
1.	County Name	Steuben County
2.	Amount	$99,500
3.	Subject to Public Vote (Enter Y for Yes, N for No, or N/A)	Y
4.	Written Contract (Enter Y for Yes, N for No, or N/A)	Y
6.2	Total County Funding	$99,500
6.3	All Other Local Public Funds	$0
6.4	**Total Local Public Funds** (total questions 6.2 and 6.3)	$99,500

STATE AID RECEIPTS

6.5	Adult Literacy Library Services Grants	$424

6.6	Central Library Development Aid	$93,407
6.7	Central Book Aid	$64,910
6.8	Conservation/Preservation Grants	$0
6.9	Construction for Public Libraries Aid	$8,866
6.10	Coordinated Outreach Services Aid	$71,946
6.11	Correctional Facilities Library Aid	$25,198
6.12	County Jails Library Aid	$3,696
6.14	Family Literacy Grants	$763

Local Library Services Aid

6.18	Kept at System Headquarters	$0
6.19	Distributed to members	$107,984
6.20	Total LLSA (total questions 6.18 and 6.19)	$107,984
6.21	Local Services Support Aid	$90,452
6.22	Local Consolidated Systems Aid	$0
6.26	Public Library System Basic Aid	$822,566

Regional Bibliographic Data Bases (RBDB) Aid

6.31	Regional Bibliographic Data Bases (RBDB) Grant(s) from 3Rs	$6,037
6.35	Special Legislative Grants and Member Items	$85,000
6.36	Supplementary System Aid	$124,026
6.37	The New York Public Library - The Research Libraries	$0
6.38	The New York Public Library, Andrew Heiskell Library for the Blind and Physically Handicapped Aid	$0
6.39	The New York Public Library, City University of New York	$0
6.40	The New York Public Library, Schomburg Center for Research in Black Culture Library Aid	$0
6.41	The New York Public Library, Science, Industry and Business Library	$0
6.42	Does the system receive state funding from other sources? Enter Y for Yes, N for No. (Report Special Legislative Grants and Member Items on Q 6.35).	N

Complete one record for each grant. If the system does not receive other state aid, enter N/A on questions 1 and 2 of one repeating group.

1.	Funding Source	N/A
2.	Amount	N/A
6.43	Total Other State Aid (total question #2 of Repeating Group #9 above)	$0
6.44	**Total State Aid Receipts** (total questions 6.5 through 6.14, question 6.17, questions 6.20 through 6.22, questions 6.25 through 6.27, questions 6.30 through 6.41, and question 6.43)	$1,505,275

FEDERAL AID

6.45	Library Services and Technology Act (LSTA)	$0
6.46	Does the system receive any other Federal Aid (specify Act and Title) e.g., NEH, NEA, etc.? Enter Y for Yes, N for No.	N

Complete one record for each grant. If the system does not receive other federal aid, enter N/A on questions 1 and 2 of one repeating group

1.	Funding Source	N/A
2.	Amount	N/A

6.47	Total Other Federal Aid (total questions #2 of Repeating Group #10 above)	$0
6.48	**Total Federal Aid** (total questions 6.45 and 6.47)	$0

CONTRACTS WITH LIBRARIES and/or LIBRARY SYSTEMS IN NEW YORK STATE

6.49	Does the system contract with libraries and/or library systems in New York State? Enter Y for Yes, N for No.	Y

Complete one record for each contract. If the system does not contract, enter N/A on questions 1, 2 and 3 of one repeating group.

1.	Contracting Agency	Member Libraries
2.	Contracted Service	Cost Share
3.	Total Contract Amount	$400,909
1.	Contracting Agency	Member Libraries
2.	Contracted Service	IT Contracts
3.	Total Contract Amount	$18,540
1.	Contracting Agency	Greenwood Reading Center
2.	Contracted Service	Support
3.	Total Contract Amount	$10,746
1.	Contracting Agency	Corning Incorporated
2.	Contracted Service	Foundation
3.	Total Contract Amount	$10,000
1.	Contracting Agency	Member Libraries
2.	Contracted Service	Processing
3.	Total Contract Amount	$18,547
1.	Contracting Agency	Member Libraries
2.	Contracted Service	Pass Through
3.	Total Contract Amount	$38,904

6.50	**Total Contracts** (total question #3 of Repeating Group #11 above)	$497,646

MISCELLANEOUS RECEIPTS

6.51	Gifts, Endowments, Fundraising, Foundations (include Gates Grants here; specify project number(s) and dollar amount using the state note)	$1,503
6.53	Income from Investments	$1,012

Proceeds from Sale of Property

6.54	Real Property	$0
6.55	Equipment	$0

| 6.56 | Does the system have other miscellaneous receipts in categories not listed in questions 6.51 through 6.55? Enter Y for Yes, N for No. | Y |

Complete one record for each income category. If the system does not have other miscellaneous receipts, enter N/A on questions 1 and 2 of one repeating group.

1.	Receipt category	E-Rate Funding
2.	Amount	$50,201
1.	Receipt category	Professional Dev Conf Fees
2.	Amount	$1,035
1.	Receipt category	retiree Health Ins Payments
2.	Amount	$1,925
1.	Receipt category	General Reimb & Refund
2.	Amount	$5,534

6.57	Total Other Miscellaneous Receipts (total question #2 of Repeating Group #12 above)	$58,695
6.58	**Total Miscellaneous Receipts** (total questions 6.51 through 6.55 and question 6.57)	$61,210
6.59	**TOTAL OPERATING FUND RECEIPTS - Total Local Public Funds, Total State Aid, Total Federal Aid, Total Contracts, and Total Miscellaneous Receipts** (total questions 6.4, 6.44, 6.48, 6.50, and 6.58)	$2,163,631
6.60	**BUDGET LOANS TRANSFERS**	$0
6.61	From Capital Fund (Same as question 9.6)	$0
6.62	From Other Funds	$0
6.63	**Total Transfers** (total questions 6.61 and 6.62)	$0
6.64	CASH BALANCE - Beginning of Current Fiscal Reporting Year: Public Library Systems - January 1, 2015; 3Rs - July 1, 2015. (Same as closing cash balance at the end of previous fiscal reporting year: Public Library Systems - December 31, 2014; 3Rs - June 30, 2015.)	$955,277
6.67	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS, AND BALANCE/ROLLOVER (Public Library Systems and 3Rs - total questions 6.59, 6.60, 6.63 and 6.64 - must agree with question 7.83) (School Library Systems - total questions 6.59, 6.65 and 6.66 - must agree with question 7.83)	$3,118,908

7. Operating Fund Disbursements

STAFF EXPENDITURES
Salaries

7.1	System Director and Librarians	$263,002
7.2	Other Staff	$414,697
7.3	Total Salary and Wages Expenditures (total questions 7.1 and 7.2)	$677,699
7.4	Employee Benefits Expenditures	$347,295
7.5	**Total Staff Expenditures** (total questions 7.3 and 7.4)	$1,024,994

COLLECTION EXPENDITURES

7.6	Print Materials Expenditures	$15,862
7.7	Electronic Materials Expenditures	$86,483
7.8	Other Materials Expenditures	$0
7.9	**Total Collection Expenditures** (total questions 7.6 through 7.8)	$102,345

GRANTS TO MEMBER LIBRARIES
Cash Grants Paid From

7.10	Local Library Services Aid (LLSA)	$107,984
7.11	Central Library Aid (CLDA/CBA)	$158,317
7.15	Other State Aid/Grants (e.g., Construction, Special Legislative or Member Grants)	$85,000
7.16	Federal Aid	$0
7.17	Other cash grants paid from system funds	$163,391
7.18	Total Cash Grants (total questions 7.10 through 7.17)	$514,692
7.19	Book/Library Materials Grants	$0
7.20	Other Non-Cash Grants	$0
7.21	**Total Grants to Member Libraries** (total questions 7.18 through 7.20)	$514,692

CAPITAL EXPENDITURES FROM OPERATING FUNDS

7.22	Bookmobile	$0
7.23	Other Vehicles	$22,644
7.24	Computer Equipment	$119,580
7.25	Furniture/Furnishings	$0
7.26	Other Capital Expenditures	$0
7.27	**Total Capital Expenditures from Operating Fund** (total questions 7.22 through 7.26)	$142,224

TOTAL CAPITAL EXPENDITURES BY SOURCE OF FUNDS

7.28	From Local Public Funds (71PF)	$0
7.29	From Other Funds (71OF)	$142,224
7.30	**Total Capital Expenditures by Source** (total questions 7.28 and 7.29; same as question 7.27)	$142,224

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs To Buildings and Building Equipment by Source of Funds

7.31	From Local Public Funds (72PF)	$0
7.32	From Other Funds (72OF)	$16,109
7.33	**Total Repairs to Buildings and Building Equipment** (total questions 7.31 and 7.32)	$16,109
7.34	Other Building & Maintenance Expenses	$23,073
7.35	**Total Operation and Maintenance of Buildings** (total questions 7.33 and 7.34)	$39,182

MISCELLANEOUS EXPENSES

7.36	Total Operation & Maintenance of Bookmobiles and Other Vehicles	$28,400
7.37	Office and Library Supplies	$10,044
7.38	Telecommunications	$82,353
7.39	Binding Expenses	$0
7.40	Postage and Freight	$4,052
7.41	Publicity and Printing	$8,756
7.42	Travel	$31,341
7.43	Fees for Consultants and Professionals - Please include a State Note with the consultants' or vendors' names and a brief description of the service(s) provided.	$15,741
7.44	Membership Dues - Please include a State Note listing Professional Organization Memberships for which dues are being paid	$8,082
7.46	Does the system have other miscellaneous expenses in categories not listed in questions 7.36 through 7.45? Enter Y for Yes, N for No.	N

Complete one record for each expense category. If the system does not have other miscellaneous expenses, enter N/A on questions 1 and 2 of one repeating group.

1.	Expense category	N/A
2.	Amount	N/A
7.47	Total Other Miscellaneous Expenses (total question #2 of Repeating Group #13)	$0
7.48	**Total Miscellaneous Expenses** (total questions 7.36 through 7.45 and 7.47)	$188,769

CONTRACTS WITH LIBRARIES and/or LIBRARY SYSTEMS IN NEW YORK STATE

7.49	Does the system contract with libraries and/or library systems in New York State? Enter Y for Yes, N for No.	N

Complete one record for each contract. If the system does not contract, enter N/A on questions 1, 2, and 3 of one repeating group.

1.	Contracting Agency (specify using the State note)	N/A
2.	Contracted Service (specify using the State note)	N/A
3.	Total Contract Amount	N/A

7.50	**Total Contracts** (total question #3 of Repeating Group #14 above)	$0

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

7.51	From Local Public Funds (73PF)	$0
7.52	From Other Funds (73OF)	$0
7.53	**Total Capital Purposes Loans** (total questions 7.51 and 7.52)	$0
7.54	Other Loans	$0
7.55	**Total Debt Service** (total questions 7.53 and 7.54)	$0
7.56	**TOTAL TOTAL DISBURSEMENTS - Total Staff Expenditures, Total Collection Expenditures, Total Grants to Member Libraries, Total Capital Expenditures, Total Operation and Maintenance of Buildings, Total Miscellaneous Expenses, Total Contracts, and Total Debt Service (total questions 7.5, 7.9, 7.21, 7.27, 7.35, 7.48, 7.50, and 7.55)**	$2,012,206

TRANSFERS

Transfers to the Capital Fund

7.57	From Local Public Funds (76PF)	$0
7.58	From Other Funds (76OF)	$0
7.59	**Total Transfers to Capital Fund** (total questions 7.57 and 7.58; same as question 8.2)	$0
7.60	**Total Transfers to Other Funds**	$0
7.61	**Total Transfers** (total questions 7.59 and 7.60)	$0
7.62	**TOTAL DISBURSEMENTS AND TRANSFERS** (total questions 7.56 and 7.61)	$2,012,206
7.63	**CLOSING CASH BALANCE at the End of the Current Fiscal Reporting Year (For Public Library Systems - December 31, 2015) (For 3Rs - June 30, 2016)**	$1,106,702
7.83	**GRAND TOTAL DISBURSEMENTS, TRANSFERS, & BALANCE/ROLLOVER** (total questions 7.62, 7.63, 7.73, and 7.82)	$3,118,908

FISCAL AUDIT

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

7.84	Last audit performed (mm/dd/yyyy)	04/17/2015

7.85	Time period covered by this audit (mm/dd/yyyy - mm/dd/yyyy)	01/01/2014-12/31/2014
7.86	Indicate type of audit (select one from drop-down):	Private Accounting Firm

ACCOUNT INFORMATION
Complete one record for each financial account

1.	Name of bank or financial institution	N/A
2.	Amount of funds on deposit	N/A
7.87	**Total Bank Balance** (total question #2 of Repeating Group #15)	$0
7.88	Does the system have a Capital Fund? Enter Y for Yes, N for No. If yes, please complete the Capital Fund Report. If no, stop here.	N

8. Capital Fund Receipts

8.1	**Total Revenue From Local Sources**	$0
8.2	**Transfer From Operating Fund** (same as question 7.59)	$0

STATE AID FOR CAPITAL PROJECTS

8.3	State Aid Received for Construction	$8,866

ALL OTHER AID AND/OR GRANTS FOR CAPITAL PROJECTS

8.4	Does the system receive any other aid and/or grants for capital projects. Enter Y for Yes, N for No. If yes, complete one record for each award. If no, enter N/A on questions 1 and 2 of one repeating group.	N
1.	Contracting Agency	N/A
2.	Amount	N/A
8.5	**Total Aid and/or Grants** (total question #2 of Repeating Group #16 above)	$0
8.6	**TOTAL RECEIPTS - Revenues from Local Sources, Interfund Revenue, State Aid for Capital Projects, and Total Federal Aid** (total questions 8.1, 8.2, 8.3, and 8.5)	$8,866
8.7	**NONREVENUE RECEIPTS**	$0
8.8	**TOTAL RECEIPTS - Total Receipts and Nonrevenue Receipts** (total questions 8.6 and 8.7)	$8,866
8.9	CASH BALANCE - Beginning of Current Fiscal Reporting Year: Public Library Systems - January 1, 2015; 3Rs - July 1, 2015. (Same as closing cash balance at the end of previous fiscal reporting year: Public Library Systems - December 31, 2014; 3Rs - June 30, 2015)	$9,415

| 8.10 | **TOTAL RECEIPTS AND CASH BALANCE** (total questions 8.8 and 8.9) | $18,281 |

9. Capital Fund Disbursements

PROJECT EXPENDITURES

9.1	Total Construction	$18,281
9.2	Incidental Construction	$0
9.3	Books and Library Materials	$0
9.4	Total Other Disbursements	$0
9.5	**Total Project Expenditures** (total questions 9.1 through 9.4)	$18,281
9.6	**TRANSFER TO OPERATING FUND** (Same as question 6.61)	$0
9.7	**TOTAL NONPROJECT EXPENDITURES**	$0
9.8	**TOTAL DISBURSEMENTS - Total Project Expenditures, Transfer to Operating Fund, and Total Nonproject Expenditures** (total questions 9.5 through 9.7)	$18,281
9.9	**CLOSING CASH BALANCE IN CAPITAL FUND at the End of the Current Fiscal Year (December 31, 2015, for Public Library Systems; June 30, 2016, for 3Rs)**	$0
9.10	**TOTAL DISBURSEMENTS AND CASH BALANCE** (total questions 9.8 and 9.9)	$18,281

12. Projected Annual Budget For Library Systems

Public Library Systems Budget for January 1, 2016 - December 31, 2016

PROJECTED OPERATING FUND - RECEIPTS

12.1	Total Operating Fund Receipts (include Local Aid, State Aid, Federal Aid, Contracts and Miscellaneous Receipts)	$1,791,744
12.2	Budget Loans	$0
12.3	Total Transfers	$0
12.4	Cash Balance/Rollover in Operating Fund at the end of the previous fiscal year (For Public Library Systems, opening balance on January 1, 2016, must be the same as the December 31, 2015, closing balance reported on Q7.63 of the 2015 annual report)	$1,106,702

| 12.5 | Grand Total Operating Fund Receipts, Budget Loans, Transfers and Balance/Rollover (total questions 12.1 through 12.4) | $2,898,446 |

PROJECTED OPERATING FUND - DISBURSEMENTS

12.6	Total Operating Fund Disbursements (include Staff Expenditures, Collection Expenditures, Grants to Member Libraries, Capital Expenditures from Operating Funds, Operation and Maintenance of Buildings, Miscellaneous Expenses, Contracts with Libraries and Library Systems in New York State and Debt Service)	$1,791,744
12.7	Total Transfers	$0
12.8	Cash Balance/Rollover in Operating Fund at the end of the fiscal year (For Public Library Systems, balance as of December 31, 2016)	$1,106,702
12.9	Grand Total Operating Fund Disbursements, Transfers and Balance/Rollover (total questions 12.6 through 12.8)	$2,898,446

PROJECTED CAPITAL FUND - RECEIPTS

12.10	Capital Fund Receipts (include Revenues from Local Sources, Transfer from Operating Fund, State Aid for Capital Projects and All Other Aid for Capital Projects)	$0
12.11	Nonrevenue Receipts	$0
12.12	Cash Balance in Capital Fund at the end of the previous fiscal year (For Public Library Systems, opening balance on January 1, 2016, must be the same as the December 31, 2015, closing balance reported on Q9.9 of the 2015 annual report)	$0
12.13	Grand Total Capital Fund Receipts and Balance (total questions 12.10 through 12.12)	$0

PROJECTED CAPITAL FUND - DISBURSEMENTS

12.14	Capital Fund Disbursements (include Project Expenditures, Transfer to Operating Fund and Nonproject Expenditures	$0
12.15	Cash Balance in Capital Fund at the end of the current fiscal year (For Public Library Systems, December 31, 2016)	$0
12.16	Grand Total Capital Fund Disbursement, Transfers, and Balance (Sum of questions 12.14 and 12.15)	$0

13. State Formula Aid Disbursements
Public Library Systems Basic Aid

PUBLIC LIBRARY SYSTEMS BASIC AID, SUPPLEMENTAL AID and either LOCAL LIBRARY SERVICES AID and LOCAL SERVICES SUPPORT AID or LOCAL CONSOLIDATED SERVICES AID (Brooklyn, New York Public and Queens Borough only)

Statutory Reference (Basic Aid):	Education Law § 272, 273(1)(a, c, d, e, n) Commissioners Regulations 90.3

Statutory Reference (LLSA):	Education Law § 272, 273(5) Commissioners Regulations 90.3 and 90.9 The formula is $0.31 per capita of a member library's chartered services area with a minimum of $1,500 per library with formula equity to 1991 LLIA.

Statutory Reference (LSSA):	Education Law § 272, 273(1)(f)(6) Commissioners Regulations 90.3 and 90.10 The formula is $0.31 per capita for system population living outside the chartered service areas of member libraries plus 2/3 members LLSA.

Statutory Reference (LCSA):	Education Law § 272, 273(1)(f)(7) Commissioners Regulations 90.3/td>

13.1.1-13.1.2 **Professional Salaries:** Indicate total FTE and salaries for all professional system employees.

13.1.1	Total Full-Time Equivalents (FTE)	4.1
13.1.2	Total Expenditure for Professional Salaries	$263,002

13.1.3-13.1.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees.

13.1.3	Total Full-Time Equivalents (FTE)	11.5
13.1.4	Total Expenditure for Other Staff Salaries	$414,697
13.1.5	**Employees Benefits:** Indicate the total expenditures for all system employee fringe benefits.	$347,295
13.1.6	**Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No.	Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2 and 3 of one repeating group.

1.	Expenditure Category	Library systems vendor contract for automation (e.g, integrated library system, virtual union catalog)
2.	Provider of Services	Sirsi Dynix
3.	Expenditure	$64,398

1.	Expenditure Category	Building and maintenance expenses
2.	Provider of Services	B & C Plumbing Issac Heating & Air
3.	Expenditure	$2,455

1.	Expenditure Category	Commercial electronic content vendor contracts
2.	Provider of Services	Overdrive
3.	Expenditure	$64,398

1.	Expenditure Category	Commercial electronic content vendor contracts
2.	Provider of Services	Library Ideas
3.	Expenditure	$35,000

1.	Expenditure Category	Telecommunications
2.	Provider of Services	Time Warner

3.	Expenditure	$82,353
1.	Expenditure Category	Consultant fees/professional fees
2.	Provider of Services	Mengel Metzger & Barr, Sayles Evans
3.	Expenditure	$15,741

13.1.7	**Total Expenditure - Purchased Services**	$264,345
13.1.8	**Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.	Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1.	Expenditure Category	Office/library supplies and postage
2.	Expenditure	$14,096
1.	Expenditure Category	Books and other print materials
2.	Expenditure	$15,862
1.	Expenditure Category	Non-print resources (electronic content)
2.	Expenditure	$86,483

13.1.9	**Total Expenditure - Supplies and Materials**	$116,441
13.1.10	**Travel Expenditures:** Did the system expend funds for travel? Enter Y for Yes, N for No.	Y

If yes, complete one record for each applicable category; if no enter N/A for questions 1 and 2 of one repeating group.

1.	Type of Travel	System Staff Travel
2.	Expenditure	$31,341

13.1.11	**Total Expenditures - Travel**	$31,341

| 13.1.12 | **Equipment and Furnishings:** Did the system expend funds for equipment and furnishings with a unit cost of $5,000 or more and having a useful life of more than one year. Enter Y for Yes, N for No. | N |

If yes, complete one record for each applicable category; if no enter N/A for questions 1, 2, 3, and 4 of one repeating group.

1.	Type of Item	N/A
2.	Quantity	N/A
3.	Unit Cost	N/A
4.	Expenditure	N/A

13.1.13	Total Expenditure - Equipment and Furnishings	$0
13.1.14	**Local Library Services Aid Expenditures:** Indicate the total expenditures to member libraries for Local Library Services Aid.	$107,984
13.1.15	**Grants to Member Libraries:** Did the system expend funds for grants to member libraries? Enter Y for Yes, N for no.	Y

If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Recipient	N/A
2.	Allocation	N/A
3.	Project Description (no more than 300 words)	

| 13.1.16 | Total Expenditures - Grants for Member Libraries | $0 |
| 13.1.17 | Total Expenditure (total 13.1.2, 13.1.4, 13.1.5, 13.1.7, 13.1.9, 13.1.11, 13.1.13, 13.1.14, and 13.1.16) | $1,545,105 |

13.1.18	**Cash Balance at the Opening of the Fiscal Year** NOTE: The opening balance must be the same as the closing balance of the previous year.	$955,277
13.1.19	**Total Allocation from 2015 - 2016 State Aid:**	$1,145,028
13.1.20	**Cash Balance at the End of the Current Fiscal Year**	$1,106,702
13.1.21	**Final Narrative:** Provide a brief narrative, no more than fifteen hundred (1500) words, describing the major activities carried out with these State Aid Funds.	

Central Book Aid

CENTRAL BOOK AID (CBA)

Statutory Reference:	Education Law § 272, 273(1)(b)(2) Commissioners Regulations 90.4 Central Book Aid is a flat sum of $71,500 to each public library system. Please see the Central Library Program Guidelines at http://www.nysl.nysed.gov/libdev/clda/index.html for more information. Include in this category library expenditures for CBA library materials. CBA funds may only be expended for adult non-fiction and foreign language library materials, including electronic content.

Yes must be answered at least once in Questions 13.2.1 - 13.2.5

| 13.2.1 | **Purchased Services:** Did the library system expend CBA funds for purchased services for CBA library materials? Enter Y for Yes, N for No. | N |

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

List services purchased with CBA funds in separate repeating groups, itemizing by vendor contract. If yes, complete one record for each allowable expenditure; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Expenditure Category	N/A
2.	Provider of Services	N/A
3.	Expenditure	N/A

13.2.2	Total Expenditure - Purchased Services	$0
13.2.3	**Supplies and Materials**: Did the library system expend CBA funds for adult non-fiction and foreign language library materials with a unit cost less than $5,000? Enter Y for Yes, N for No.	N

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group.

1.	Expenditure Category	N/A
2.	Quantity	N/A
3.	Unit Cost	N/A
4.	Expenditure	N/A

13.2.4	Total Expenditure - Supplies and Materials	$0
13.2.5	**Grants to Central/Co-Central Libraries**: Did the system expend funds for grants to central/co-central libraries? Enter Y for Yes, N for No.	Y

If yes, complete one record for each grant; if no, enter N/A for questions 1,2, and 3 of one repeating group.

1.	Recipient	Chemung County Library District
2.	Allocation	$64,134
3.	Project Description (no more than 300 words)	Chemung County Library District uses CBA funds to purchase print reference material, electronic reference materials, downloadable audio\e-books and non-fiction materials.

13.2.6	Total Expenditure - Grants to Central/Co-Central Libraries	$64,134
13.2.7	Total Expenditure (total 13.2.2, 13.2.4, and 13.2.6)	$64,134

13.2.8	**Cash Balance at the Opening of the Current Fiscal Year** NOTE: The opening balance must be the same as the closing balance of the previous year.	$0
13.2.9	**Total Allocation from 2015 - 2016 State Aid**	$64,134
13.2.10	**Cash Balance at the End of the Current Fiscal Year**	$0
13.2.11	**Final Narrative**: Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.	Central Library Aid provided support tm member libraries by offering online reference services, site to site training, and hosting CE programs for professional development to member libraries.

Central Library Development Aid

CENTRAL LIBRARY DEVELOPMENT AID (CLDA)

Statutory Reference:	Education Law § 272, 273(1)(b)(1) Commissioners Regulations 90.4 The formula is $0.32 per capita or $105,000 whichever is greater. Please see the Central Library Program Guidelines at http://www.nysl.nysed.gov/libdev/clda/index.html for more information. Note: CLDA funds which are expended for library materials must be used for adult non-fiction and foreign language, including electronic content.

13.3.1-13.3.2 **Professional Salaries:** Indicate total FTE and salaries for all professional system employees (paid from CLDA funds).

13.3.1	Total Full-Time Equivalents (FTE)	N/A
13.3.2	Total Expenditure for Professional Salaries	N/A

13.3.3-13.3.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees (paid from CLDA funds).

13.3.3	Total Full-Time Equivalents (FTE)	N/A
13.3.4	Total Expenditures for Other Staff Salaries	N/A
	Employee Benefits:	

13.3.5	Indicate the total expenditures for all system employee benefits (paid from CLDA funds).	N/A
13.3.6	**Purchased Services**: Did the system expend funds for purchased services? Enter Y for Yes, N for No.	N

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Expenditure Category	N/A
2.	Provider of Services	N/A
3.	Expenditure	N/A

13.3.7	Total Expenditure - Purchased Services	$0
13.3.8	**Supplies and Materials**: Did the system expend funds for supply items, postage, adult nonfiction and foreign language library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.	N

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1.	Expenditure Category	N/A
2.	Expenditure	N/A

13.3.9	**Total Expenditure - Supplies and Materials**	$0
13.3.10	**Travel Expenditures:** Did the system expend funds for travel? Enter Y for Yes, N for No.	N

If yes, complete one record for each type of travel; if no, enter N/A for questions 1 and 2 of one repeating group.

		N/A

1.	Type of travel	
2.	Expenditure	N/A

13.3.11	**Total Expenditures - Travel**	$0
13.3.12	**Equipment and Furnishings:** Did the system expend funds for equipment and furnishings with a unit cost of $5,000 or more and having a useful life of more than one year. Enter Y for Yes, N for No.	N

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3 and 4 of one repeating group.

1.	Type of item	N/A
2.	Quantity	N/A
3.	Unit cost	N/A
4.	Expenditure	N/A

13.3.13	**Total Expenditure - Equipment and Furnishings**	$0
13.3.14	**Grants to Central/Co-Central Libraries**: Did the system expend funds for grants to central/co-central libraries? Enter Y for Yes, N for No.	Y

If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Recipient	Chemung County Library District
2.	Allocation	$94,183
3.	Project Description (no more than 300 words)	Chemung County Library District uses Central Library Development Aid to provide training to member libraries, staff additional weekend hours at it's Central Library branch, and offer Online Reference services.

13.3.15	Total Expenditure - Grants to Central/Co-Central Libraries	$94,183
13.3.16	**Total Expenditure (total 13.3.2, 13.3.4, 13.3.5, 13.3.7, 13.3.9, 13.3.11, 13.3.13, and 13.3.15)**	$94,183

13.3.17	**Cash Balance at the Opening of the Fiscal Year** NOTE: The opening balance must be the same as the closing balance of the previous year.	$0
13.3.18	**Total Allocation from 2015 - 2016 State Aid:**	$94,183
13.3.19	**Cash Balance at the end of the Current Fiscal Year**	$0
13.3.20	**Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.	Chemung County Library District uses Central Library Development Aid to provide training to member libraries, staff additional weekend hours at it's Central Library branch, and offer Online Reference services.

Coordinated Outreach Library Services Aid

COORDINATED OUTREACH LIBRARY SERVICES AID

| **Statutory Reference:** | Education Law § 273(1)(h) Commissioners Regulations 90.3 |

13.4.1-13.4.2 **Professional Salaries:** Indicate total FTE and salaries for all professional system employees.

| 13.4.1 | Total Full-Time Equivalents (FTE) | 0.25 |
| 13.4.2 | Total Expenditure for Professional Salaries | $32,910 |

13.4.3-13.4.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees.

13.4.3	Total Full-Time Equivalents (FTE)	1
13.4.4	Total Expenditure for Other Staff Salaries	$29,876
13.4.5	**Employee Benefits:** Indicate the total expenditures for all system employee benefits.	$37,250
13.4.6	**Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No.	N

If yes, complete one record for each allowable expenditure; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Expenditure Category	Other (specify using the State note)
2.	Provider of Services	N/A
3.	Expenditure	N/A

13.4.7	**Total Expenditure - Purchased Services**	$0
13.4.8	**Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.	Y

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1.	Expenditure Category	Office/library supplies and postage
2.	Expenditure	$572

1.	Expenditure Category	Books and other print materials
2.	Expenditure	$13,709

13.4.9	Total Expenditure - Supplies and Materials	$14,281
13.4.10	**Travel Expenditures:** Did the system expend funds for travel? Enter Y for Yes, N for No. Indicate the total expenditures for system employee travel only in this category.	Y

If yes, complete one record for each type of travel; if no, enter N/A for questions 1 and 2.

1.	Type of Travel	System staff
2.	Expenditure	$1,144

13.4.11	**Total Expenditure - Travel**	$1,144
13.4.12	**Equipment and Furnishings:** Did the system expend funds for equipment and furnishings with a unit cost of $5,000 or more and having a useful life of more than one year. Enter Y for Yes, N for No.	N

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group.

1.	Type of item	N/A
2.	Quantity	N/A
3.	Unit Cost	N/A
4.	Expenditure	N/A

13.4.13	**Total Expenditure - Equipment and Furnishings**	$0
13.4.14	Did the system expend funds on grants to member libraries? Enter Y for Yes, N for No.	Y

If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Recipient	Alfred Library
2.	Allocation	$1,000
3.	Description of Project	Materials and digital literacy skills for the aged and visually impaiared

1.	Recipient	Dormann Library
2.	Allocation	$828
3.	Description of Project	Generation online, "Sip and Swipe"

1.	Recipient	Pultney Free Library
2.	Allocation	$1,000
3.	Description of Project	Using iPads to assist in brain stimulation

1.	Recipient	Colonial Library
2.	Allocation	$1,000
3.	Description of Project	Creative art program for seniors

1.	Recipient	David A Howe Public Library
2.	Allocation	$1,000

3.	Description of Project	Mobile checkout station
13.4.15	Total Expenditure - Grants to Member Libraries	$4,828
13.4.16	Total Expenditure (total 13.4.2, 13.4.4, 13.4.5, 13.4.7, 13.4.9, 13.4.11, 13.4.13, and 13.4.15)	$120,289
13.4.17	**Cash Balance at the Opening of the Fiscal Year** NOTE: The opening balance must be the same as the closing balance of the previous year.	$0
13.4.18	**Total Allocation from 2015 - 2016 State Aid:**	$71,946
13.4.19	**Cash Balance at the End of the Current Fiscal Year**	$0
13.4.20	**Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.	STLS Outreach services provided rotating collections and grants to member libraries for the purpose of enhanced library services to underserved populations in the Southern Tier.

Services to County Jails Aid

SERVICE TO COUNTY JAILS (INTERINSTITUTIONAL) AID

Statutory Reference: Education Law § 285(2)

The intent of the Services to County Jails Program is to provide basic reading materials for those individuals who are incarcerated short term in county jails across the State. Examples of appropriate spending include books and magazine / newspaper subscriptions which are acceptable to the institution (Supplies & Materials), as well as programs such as Job Information and other topics directly relevant to the county jail inmate's needs (Purchased Services).

13.5.1	**Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No.	N

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when

If yes, complete one record for each allowable expenditure; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Expenditure Category	N/A
2.	Provider of Services	N/A
3.	Expenditure	N/A

13.5.2	**Total Expenditure - Purchased Services**	$0
13.5.3	**Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.	N

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1 and 2 of one repeating group.

1.	Expenditure Category	Books and other print materials
2.	Expenditure	$3,696

13.5.4	**Total Expenditure - Supplies and Materials**	$3,696
13.5.5	**Total Expenditure (total 13.5.2, and 13.5.4)**	$3,696
13.5.6	**Cash Balance at the Opening of the Fiscal Year:** NOTE: The opening balance must be the same as the closing balance from the previous year.	$0
13.5.7	**Total Allocation from 2015 - 2016 State Aid**	$3,696
13.5.8	**Cash Balance at the End of the Current Fiscal Year** **Final Narrative:**	$0

13.5.9	Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.	STLS provided outreach material services to Jails by purchasing library materials and providing materials through STLS deliveries.

State Correctional Aid

THE FOLLOWING QUESTIONS ARE FOR SYSTEMS WITH STATE CORRECTIONAL FACILITIES ONLY

STATE CORRECTIONAL FACILITIES AID

Statutory Reference: Education Law § 285 (1)
Commissioners Regulations 90.14
The amount provided in Education Law is $9.25 per inmate. Please see the State Corrections Program Guidelines at www.nysl.nysed.gov/libdev/outreach/corrgdln.htm for more information.

13.6.1-13.6.2 Professional Salaries: Indicate total FTE and salaries for all system professional employees.

13.6.1	Total Full-Time Equivalents (FTE)	0.25
13.6.2	Total Expenditure for Professional Salaries	$32,910

13.6.3-13.6.4 Other Staff Salaries: Indicate total FTE and salaries for all other system employees.

13.6.3	Total Full-Time Equivalents (FTE)	1
13.6.4	Total Expenditure for Other Staff Salaries	$29,876
13.6.5	**Employee Benefits:** Indicate the total expenditures for all system employee benefits.	$37,250
13.6.6	**Purchased Services:** Does the system expend funds for purchased services? Enter Y for Yes, N for No.	N

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2 and 3 of one repeating group.

1.	Expenditure Category	N/A
2.	Provider of Services	N/A
3.	Expenditure	N/A

| 13.6.7 | **Total Expenditure - Purchased Services** | $0 |

| 13.6.8 | **Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No. | N |

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1 and 2 of one repeating group.

| 1. | Expenditure Category | N/A |
| 2. | Expenditure | N/A |

| 13.6.9 | **Total Expenditure - Supplies and Materials** | $0 |

| 13.6.10 | **Travel Expenditures:** Did the system expend funds for travel? Enter Y for Yes, N for No. | N |

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1 and 2 of one repeating group.

| 1. | Type of Travel | N/A |
| 2. | Expenditure | N/A |

| 13.6.11 | **Total Expenditure - Travel** | $0 |

| 13.6.12 | **Equipment and Furnishings:** Did the system expend funds for equipment and furnishings with a unit cost of $5,000 or more and having a useful life of more than one year. Enter Y for Yes, N for No. | N |

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group.

1.	Type of item	N/A
2.	Quantity	N/A
3.	Unit Cost	N/A

4.	Expenditure	N/A
13.6.13	**Total Expenditure - Equipment and Furnishings**	$0
13.6.14	Total Expenditure (total 13.6.2, 13.6.4, 13.6.5, 13.6.7, 13.6.9, 13.6.11, and 13.6.13)	$100,036
13.6.15	**Cash Balance at the Opening of the Fiscal Year:** NOTE: The opening balance must be the same as the closing balance of the previous year.	$0
13.6.16	**Total Allocation from 2015 - 2016 State Aid:**	$25,198
13.6.17	**Cash Balance at the End of the Fiscal Year:**	$0
13.6.18	**Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds	

14. Summary of Library System Accomplishments

Using the goals from Section 4 in the approved 2012-2016 System Plan of Service, **BRIEFLY** describe the final results of each element for Year 3 (2014)

14.1	Element 1: Resource Sharing - Results	Enabled members to work together and with STLS to develop diverse collections. Coordinated member library purchases of 2,500 plus items in digital materials for regional digital library through OverDrive. Negotiated system-wide vendor discounts, sales, and cooperative collection development programs. Coordinated purchase of Freegal Music Services System-wide.Provided more than 150 rotating collections of materials. Result: access to more diverse collections Purchased approximately 544 central library reference and non-fiction titles enabling residents to have access to a wider range of titles. Purchased over 2,000 downloadable audio books and eBooks, music and videos. While the majority of downloadable titles were purchased by the Central Library and Southeast Steuben County Library, all libraries supported the digital collection in 2015. Funding was also provided by the Foundation for Southern Tier Libraries. Provided libraries with frequent, reliable, timely delivery service: Provided over 150 deliveries per week to 56 members, correctional and other facilities. Delivered over 300,000 books and other items borrowed and returned by residents. Strengthened member library interlibrary loan services: Provided interlibrary loan service through STLS including a request wizard in SirsiDynix to allow libraries to submit

requests to STLS online. Offered one-on-one training, phone consultation, and assistance online. Maintained regional catalog through centralized cataloging. Added bibliographic records for over 2000 downloadable Overdrive materials to the STARCat, the regional catalog. Updated authority control. Added over 25,000 new items to regional catalog. Cataloged and included records from International Motor Racing Research Library. Result: more items can be found electronically. Cleaned up database by working with members to delete discarded items

14.2	Element 2: Special Client Groups - Results	Provided integrated library system and information technology services: worked with SirsiDynix to update the regional catalog, STARCat through an upgrades. Collected feedback from users via the online survey, used responses to help decide how features were implemented. Created basic help information for patrons and member library staff. Maintained ILS SirsiDynix. Incorporated Buy It Now option to enhance customer service for patrons. Maintained the operating system, virtual machine server licenses, backbone hardware and security software needed to support the ILS, and CIPA-compliant content filter for member libraries. Continue to provide on-call, off-hours service to STLS and member libraries via use of Smartphone/PDAs to use with mobile virtual private network service. Worked with members to purchase and install Microsoft MultiPoint Servers which enables libraries to upgrade staff and public access computers by using thin client devices to connect additional monitors and keyboards over their existing cabling at a greatly reduced cost. Assisted member libraries to create websites using WordPress software. Provided libraries with E-rate training resources including an E-rate page on the STLS website. Provided access to online information through Central Library and NOVEL databases: Answered Central Library e-desk reference questions posed by member libraries on behalf of their patrons. Provided remote "virtual reference desk" service through the Central Library web form.
14.3	Element 3: Professional Development and Continuing Education - Results	Strengthened and supported services in member libraries for adults with low literacy levels: Allegany Literacy Volunteer staffer serves on STLS Coordinated Outreach Services Advisory Council. Partnered with member libraries to provide library services to coordinated outreach populations: Provided outreach collections of large print books to libraries to expand selection for persons with visual disabilities and to adult care facilities to provide browsing collections of materials. Provided captioned videos/DVDs and audio books for persons with hearing disabilities; descriptive videos/DVDs, sign language materials, foreign language DVDs and Spanish language books. Provided mini-grants to assist seven libraries in projects such as - to work with English as a Second language students, teen parents, publicize mobile library service, facilitate GED students, partially fund a library ramp restoration, purchase descriptive videos, and take computer classes to a senior dining site. Provided state correctional facilities with services and programs provided to public libraries, as possible: Provided interlibrary loan, rotating collections, and purchase of long-term loan materials to be housed in the facilities. Ordered materials on behalf of facility librarians. Cataloged many titles and added to online regional catalog. Public library users received access to Spanish language, Hispanic, and African American books and videos via ILL from Southport Correctional general collection. Coordinated meeting with NYS DOCCS personnel, correctional facility librarians and administration and STLS staff resulting in increased cooperation among agencies. Supported member libraries in providing service to children, families and young adults: provided libraries with rotating collections of youth materials and researched answers to questions. Developed STLS Learning Portal to send professional development feeds to member librarians, and archive access to continuing education opportunities. STLS

also revised its Annual Meeting format to include a full day of continuing education to address best practices, current trends and board development. The 2015 Annual Conference focused on Telling Your Library's Story.

14.5	Element 5: Consulting and Development Services - Results	Strengthen and support members through consultant services: Visited members to provide assistance with maintaining computers and local area networks; retrospective conversion; installing security appliances; collection evaluation, weeding, and organization; filling of patron-placed holds; information for trustees on budget votes, complying with the tax cap, free direct access, programs, and advice on charters and library management. Conducted 2 annual report workshops. Used online Help Desk software resulting in increased responsiveness to and tracking of member library Information Technology assistance requests. STLS Board Committee met with libraries applying for construction aid to advise them on their applications. Results: 11 applications were approved for funding. Conducted six IT meeting/training sessions, attended by member staffers, to discuss procedures and explain new services. Worked with multiple libraries on 259 school district funding referendums.
14.6	Element 6: Coordinated Services - Results	Provided member libraries with processed library materials: Made over 25,000 items shelf-ready for System and member libraries resulting in faster access to books and other items. Residents were able to find timely materials at their libraries because "Rush" materials (best sellers, memorials, reference) were cataloged, processed, and ready for delivery to members within 24 hours of receipt, gifts and other materials were processed and ready for circulation within one week. Reduced turnaround times for processing and cataloging materials. Original turnaround was 2 weeks, current turnaround is 5 days. Continued investigating and purchasing less expensive processing supplies. System charges member libraries for physical processing to cover true cost of processing.
14.7	Element 7: Awareness and Advocacy - Results	Promoted awareness of library services and advocated for public support: Met twice with Steuben Library directors to plan communication with county legislators. Arranged for Steuben County legislator to speak to Steuben library directors and trustees about the state of county finances and how to be effective advocates. Results: More informed library staff and trustees. Met twice with Steuben County legislature and committees to advocate for funding for libraries. Result: 2016 county funding was maintained at 2015 levels. Encouraged members to seek additional financial support through public votes. Thirty libraries submitted propositions to voters; voters supported 96% of the propositions. Met with four state Assembly members and two Senators in their local offices. Twelve residents of the STLS region attended Library Day and met with 6 legislators in Albany. Result: better informed state legislators. Informed members of System activities through weekly email updates, web page, and 25 distribution lists. Continued use of system-wide online event calendar software to publicize library programs.
14.8	Element 8: Communication among Member Libraries and/or Branch Libraries - Results	Supported communication and cooperation among member libraries: Provided e-mail distribution lists to provide and enable sharing of program plans, web links, joint booking of performers and book character costumes, information on purchasing library materials and more. Supported and attended meetings of Allegany, Steuben, Schuyler and Southern Tier Library Directors Associations. Held workshops and meetings where libraries exchanged ideas, including Spring Continuing Education program attended by 85 librarians, trustees & volunteers. Hosted 25 distribution lists for use by member libraries.
		Engaged in cooperative efforts with other library systems: Served on

14.9	Element 9: Cooperative Efforts with Other Library Systems - Results	South Central Regional Library Council and committees. Provided information to South Central board members on how to be effective advocates. Provided other library systems with access to MARC records in STLS database; used MARC records from other library systems. Worked with Four County Library System to provide bus transportation to Albany for library supporters. Participated in PULISDO and New York Association of Library Systems meetings and discussion list. Participated in statewide distribution lists for PULISDO staff. Invited staff of neighboring systems to attend STLS workshops; attended workshops organized by neighboring systems.
14.10	Element 10: Construction - Results	Improved library service through increased and improved library building space and capacity: Approved state construction grant applications for 6 library buildings for exterior and interior restorations, enabled improved energy efficiencies, security, safety, accessibility and library usability.
14.11	Element 11: Central Library - Results	In 2014 Chemung County Library District/Steele Memorial Library (CCLD) improved its function as a central library and major information and major resource-sharing location by purchasing over 700 items for the non-fiction collection and 14 items for the print reference collection. The library also purchased two electronic databases - JobNow and Zinio downloadable magazine subscriptions - as well as an estimated 975 downloadable audio books and eBooks. The Central Library provided training opportunities to member library staff through a workshop on planning, creating, and publishing local digital collections, and two workshops on providing genealogy support. The Central Library also provide remote professional reference services via email answering last resort email reference question in 2015. 42% of those questions were submitted by member library staff and/or patrons. Central Library partnered with STLS to host an all day Spring CE. Six programs were offered to address current trends in libraries.
14.12	Element 12: Direct Access - Results	In consultation with member libraries STLS continues to subscribe to its Free Direct Access plan. Met with directors and library boards to review the concept and proposed plan.
14.13	Element 13: Other Goal(s) - Results	STLS signed contracts with Southern Tier Network to connect 12 member libraries to open access dark fiber to exceed New York State Broadband Standards.

15. Current system URL's

15.1	System Home Page URL	www.stls.org
15.2	URL of Current List of Members	http://www.stls.org/for-the-public/member-libraries/
15.3	URL of Current Governing Bylaws	http://stls.org/wp-content/uploads/2014/12/Bylaws-10.7.2014.pdf
15.4	URL of Evaluation Form	STLS will perform a series of focus groups and community conversations to form new Plan of Service. Subjective and objective surveys will also be distributed to member libraries to determine the focus of System services.
15.5	URL of Evaluation Results	STLS will perform a series of focus groups and community conversations to form new Plan of Service. Subjective and objective surveys will also be distributed to member libraries to determine the focus of System services.
15.6	URL of Central Library Plan	http://stls.org/wp-content/uploads/2014/12/Plan-of-Service-2012-2016-.pdf
15.7	URL of Direct Access Plan	http://stls.org/wp-content/uploads/2014/12/Plan-of-Service-2012-2016-.pdf

16. Assurance and Contact Information

CONTACT INFORMATION

16.1	Contact name (person completing report)	Brian M. Hildreth
16.2	Contact telephone number (enter 10 digits only and hit the Tab key)	(607) 962-3141
16.3	Contact e-mail address	communitylibrarypartner@stls.org

ASSURANCE

16.4	The Library System operated under its approved Plan of Service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that this "Annual Report" and "Projected Annual Budget" were reviewed and accepted by the System Board/Council on (date - mm/dd/yyyy).	03/15/2016

APPROVAL (for New York State Library use only/not a required field)

16.5	The Library System's Annual Report and Projected Annual Budget were reviewed and approved by the New York State Library on (date - mm/dd/yyyy).	

Suggested Improvements

Library System	Southern Tier Library System
Name of Person Completing Form	Brian M. Hildreth
Phone Number and Extension (enter area code, telephone number and extension only):	(607) 962-3141

Please share with us
your suggestions for
improving the
Annual Report.
Thank You!