

Southern Tier Library System
Directors Advisory Council
September 28, 2016
Hammondsport - Taylor Library
9:30 am
Draft Minutes

Attendees

Segrid Dombroski (Dundee), Barb Radigan (Pulteney), Brian Hildreth (STLS), Chris Corter (CCLD), Karen McKerlie (Branchport), Angela Gonzalez (Penn Yan), Pauline Emery (Corning), Connie Ogilvie (CCLD), Harriet Eisman (Watkins Glen), Pat Selwood (STLS Board), Ron Shaw (CCLD), Marsha Watson (Hammondsport), Margo Gustina (STLS), Candy Wilson (Savona) **(Go To Meeting attendees?)**

-Call to Order: Barb called the meeting to order at 9:35am.

OLD BUSINESS

Pauline Emery and Sigrid Dombroski moved to approve the 3-30-16 Minutes, all were in favor.

One uniform patron registration – sending out to directors

- Barb planned to send this form out soon. Form and letter attached.

Representative needed – Member at-Large Harriet Eisman (Watkins Glen) has agreed to fill this position. (Later in the day, Nick Gunning (Wellsville) agreed to fill the open 5,000 – 14,999 position.)

NEW BUSINESS

STLS Plan of Service workshops – items for DAC to work on

- Brian Reported that DAC can use the data collected at the STLS Plan of Service Workshops for planning DAC activities. Margo created a spreadsheet indicating all the points brought up. The STLS Plan of Service Committee has met to prioritize activities and a written document will be ready in December for the STLS Board to vote on. The document will be available to member libraries in February 2017.
- Brian suggested that DAC also create a Plan for prioritizing activities to be carried out in the next few years. He handed out a Library Plan Template. *(attached)*
- Margo reported on the new system-wide programming calendar and training. She will be embedding the calendar in individual member websites when libraries have begun to use

the calendar. Individual libraries will be able to track program types and attendance for annual reporting.

- Brian reported that soon STLS will be setting up a cooperative discount account with *Staples Office Supplies* that all member libraries may use. More details to come.
- Brian reported that all member libraries have signed off on the Direct Access Plan which is a required component of the Plan of Service.
- Ron reported that the Central Library Plan has been written and will be voted on by the CCLD Board in October.
- Various Directors reported on the benefits of the strategic planning process.
- After discussion, it was decided that DAC representatives will meet for an expanded session (9:30-12:30) to formulate a one page planning document at the next meeting on November 30th at Dormann Library (Bath). *All Directors are welcome to attend.*
- Discussion was held about the need for a new slate of officers and replacement representatives. The slate will be presented at the November 30th meeting. Open positions and changes are indicated in the chart below.
- Ron reported on Zinio use and Central Library funds spending allocations.
- Pauline moved to adjourn at 10:45 and Segrid seconded. All were in favor.

Respectfully Submitted:

Angela Gonzalez, PYPL

DAC Representatives as of 9/28/16

Director	Library	County	Term	Constituents
0 - 1,999 population 3 representatives				
Karen McKerlie	Branchport	Yates	2016 - 2018	0 - 1,999
Carrie Jefferds	Belmont	Allegany	2016 - 2018	0 - 1,999
Barb Radigan (Chair)	Pulteney	Steuben	2014 - 2016	0 - 1,999
2,000 - 4,999 population 2 representatives				
Karen Scott	Prattsburg	Steuben	2016 - 2018	2,000 - 4,999
Sue Moyer	Scio	Allegany	2015 - 2017	2,000 - 4,999
5,000 - 14,999 population 2 representatives				
Segrid Dombroski (Vice Chair)	Dundee	Yates	2016 - 2018	5,000 - 14,999
Nick Gunning	Wellsville	Allegany	2016 - 2018	5,000 - 14,999
15,000 and over population 3 representatives				
Angela Gonzalez (Sec.)	Penn Yan	Yates	2016 - 2018	15,000 and over
Pauline Emery	Corning	Steuben	2015 - 2017	15,000 - over
Chris Corter	CCLD	Chemung	2015-2017	15,000-over
Central Library 1 representative				
Connie Ogilvie	CCLD	Chemung	2014-2016	Central Library
At-Large 2 representatives				
Carol Berry	Bath	Steuben	2016-2018	
Harriet Eisman	Watkins Glen	Schuyler	2016-2018	
2 STLS Liaisons Exec. Dir and Board Pres.				