

Southern Tier Library System  
Directors Advisory Council  
March 30th, 2016  
Dorman Library  
9:30 am

### **Draft Minutes**

**Attendees:** Segrid Dombroski (Dundee), Pauline Emery (Corning), Barb Radigan (Pulteney), Brian Hildreth (STLS), Chris Corter (CCLD), Carol Berry (Bath), Karen Scott (Prattsburg), Karen McKerlie (Branchport), Connie Ogilvie (CCLD), Angela Gonzalez (Penn Yan), Denise King (STLS), Carrie Jefferds (Belmont)

**Gotomeeting.com attendees:** Margo Gustina (STLS), Sue Moyer (Scio), Michelle LaVoie (Wellsville), Leah Weber (Cuba), Alice Taychert (Hornell)

**-Call to Order:** Barb called the meeting to order at 9:40am.

- **1/27/16 Minutes** -Segrid motioned and Karen 2nded to accept the minutes, all were in favor.

### **OLD BUSINESS**

- **One uniform patron registration form** –Chris Corter, Pauline Emery, and Michelle LaVoie worked together since December to create a draft of a system wide application. Discussion continued about the language pertaining to minors. It was decided that the section will be removed and left up to individual libraries. Chris will edit the form. Representatives should get comments from cohorts when Chris sends out the edited version to all the libraries before the next DAC meeting. A template of suggested language (for libraries to use) about minor card holders will be presented at the next meeting along with the final version of the form. DAC members wanted to reiterate that *the purpose of the uniform patron registration form is to standardize input into Workflows.*

#### **-One At-Large Representative needed**

DAC still seeking second member, Barb will ask a Schuyler County Library Director personally.

**-Regarding Status of Options for STLS-wide loan periods** – Brian led discussion of the statistics of how many libraries are participating so that members were made aware of the numbers.

### **NEW BUSINESS**

**-Central Library Planning Committee** – Brian presented the *draft* Central Library Plan of Service. The timeline for member libraries to comment is on page seven of the draft plan. From the timeline: *A deadline of Friday, April 29th was set for recommended revisions. Upon comment, a second draft copy incorporating recent revisions was sent to the STLS membership the week of May 23, 2016. Member libraries were afforded the opportunity to review and provide comment by June 24, 2016.*

#### **-Coming soon:**

**May 13<sup>th</sup> CCLD/STLS Spring CE**

**June, focus groups will be held in preparation for writing the STLS Plan of Service**

**-Segrid motioned to adjourn meeting at 10:55. Karen 2<sup>nd</sup>.**

*Next meeting May 25th, 2016, 9:30 am at Branchport.*

**Southern Tier Library System  
2016 Directors Advisory Council**

<b>Director</b>	<b>Library</b>	<b>County</b>	<b>Term</b>	<b>Constituents</b>
<b>0 - 1,999 population 3 representatives</b>				
<b>Karen McKerlie</b>	<b>Branchport</b>	<b>Yates</b>	<b>2016 - 2018</b>	<b>0 - 1,999</b>
<b>Carrie Jefferds</b>	<b>Belmont</b>	<b>Allegany</b>	<b>2016 - 2018</b>	<b>0 - 1,999</b>
<b>Barb Radigan (Chair)</b>	<b>Pulteney</b>	<b>Steuben</b>	<b>2014 - 2016</b>	<b>0 - 1,999</b>
<b>2,000 - 4,999 population 2 representatives</b>				
<b>Karen Scott</b>	<b>Prattsburg</b>	<b>Steuben</b>	<b>2016 - 2018</b>	<b>2,000 - 4,999</b>
<b>Sue Moyer</b>	<b>Scio</b>	<b>Allegany</b>	<b>2015 - 2017</b>	<b>2,000 - 4,999</b>
<b>5,000 - 14,999 population 2 representatives</b>				
<b>Segrid Dombroski (Vice Chair)</b>	<b>Dundee</b>	<b>Yates</b>	<b>2016 - 2018</b>	<b>5,000 - 14,999</b>
<b>Michelle LaVoie</b>	<b>Wellsville</b>	<b>Allegany</b>	<b>2014 - 2016</b>	<b>5,000 - 14,999</b>
<b>15,000 and over population 3 representatives</b>				
<b>Angela Gonzalez (Sec.)</b>	<b>Penn Yan</b>	<b>Yates</b>	<b>2013 - 2015</b>	<b>15,000 and over</b>
<b>Pauline Emery</b>	<b>Corning</b>	<b>Steuben</b>	<b>2015 - 2017</b>	<b>15,000 - over</b>
<b>Chris Corter</b>	<b>CCLD</b>	<b>Chemung</b>	<b>2015-2017</b>	<b>15,000-over</b>
<b>Central Library 1 representative</b>				
<b>Connie Ogilvie</b>	<b>CCLD</b>	<b>Chemung</b>	<b>2014-2016</b>	<b>Central Library</b>
<b>At-Large 2 representatives</b>				
<b>Carol Berry</b>	<b>Bath</b>	<b>Steuben</b>	<b>2016-2018</b>	
<b>2 STLS Liaisons Exec. Dir and Board Pres.</b>				