

Southern Tier Library System
Directors Advisory Council
Dormann Library, Bath
Wednesday January 25th, 2017
9:30 am
Draft Minutes

Attendees: Ron Shaw (CCLD), Carol Berry (Bath), Angela Gonzales (PennYan), Brian Hildreth (STLS), Roxanne Leyes (Montour Falls), Chris Corter (CCLD), Nic Gunning (Wellsville), Segrid Dombroski (Dundee), Karen White (Whitesville), Margo Gustina (STLS)
GoToMeeting attendees: Carrie Jefferds (Belmont)

-Call to order

Angela Gonzales called the meeting to order at 9:35am

- 11-30-16 Minutes

- Motion to approve meetings with noted corrections by Ron Shaw, second by Chris Corter. The motion carries.

OLD BUSINESS

-Representative needed – Population 2,000 – 4,999 Karen Scott (Prattsburg) is retiring. Chair recruiting activities.

- Angela reached out to all the directors that meet this criteria in an attempt to fill this seat. So far, no response. Angela will continue to recruit.

-2017 Meetings: Bi-monthly, last Wednesdays- Locations need to be determined:

Wednesday January 25th- Dormann Library, Bath

Wednesday March 29th- Dormann Library, Bath

Wednesday May 31st- Dundee Library

Wednesday July 26th- David A. Howe Library, Wellsville

Wednesday September 27th- Montour Falls

Wednesday November 29th- Dormann Library, Bath

NEW BUSINESS

-STLS Director's Report

- brief update on Plan of Service
 - The plan of service has been completed and is being reviewed by STLS Board.
 - Action item to approve on their March Meeting
 - Once approved the plan will be forwarded for DAC and other to review.
- Upcoming STLS Projects
 - Advocacy is more important than ever with the devastating cuts from New York State.
 - The Real Person Real Dollars program is the current push.
 - STLS is hoping for at least half of the membership to participate. Preferably more.
 - Phone calls, letters and emails to representative are also key it advocacy.
 - STLS will be sending petitions to post to the public
 - These will only require signatures and date
 - Visits to local representatives will take place in February this year
 - Spring Conference set for June 9 at Corning Community College Library
 - Cataloging and Processing backlog due to peek publications times and staffing changes at STLS.
 - They hope to be caught up and back to normal by late February.

- STLS Services
 - Looking for ways to better allocate resources and meet the needs of member libraries.
 - More information coming after March.

-Central Library Report

- Central Library Plan
 - Expenditures may need to be tweaked based on funding.
- Training Sessions
 - CCLD offers training sessions on several things including local history and genealogy. Ron can provide information to member libraries interested in participating.
- Twin Tiers Mini Maker Faire will be held at the Arnot Mall on March 25, 2017.
 - There are no fees for makers or attendees

-Organize to carry out 2017 items from the STLS Directors Advisory Council Plan 2017-2019

- **form a mentoring committee**
 - **Nic Gunning, committee chair**
 - **Ron Shaw**
 - **Brian Hildreth**
 - **Roxanne Leyes**
 - **Carol Berry**
- **First steps**
 - **Meet to develop broad categories for mentoring opportunities then further break that down to encourage participation**
 - **February 16 at 10 am, GoToMeeting**
 - **Nic will send agenda**
 - **DAC members will serve as mentors**

-Adjournment

Ron Shaw made a motion to adjourn at 10:35am, seconded by Segrid Dombroski. The motion carries.

Meeting adjourned at 10:35am

STLS Directors Advisory Council Plan 2017-2019

2017 ACTIONS

Near term initiatives: Mentoring (this time it's going to work)

Project Leader: Nic Gunning / Committee Chair

Purpose: It will allow us to share strengths. It will help to open communication and accomplish more through collaboration.

Measurement: 25% of member libraries in 1 mentor/mentee transaction

Action steps:

Action Step One- DAC forms a mentoring committee

- o Angela will put it in the agenda – and is in charge of appointing committee
- o January 25, 2017

Action Step Two- Make everyone on DAC a mentor

- o Angela will put it in the agenda / Nic will be the convincer
- o January 25, 2017

Action Step Three- Develop a survey, send it, ask STLS to make available

- o Committee Chair (add to STLS statistical survey?)
- o March 2017 is the deadline for opening, June 2017 is the deadline for closing

Action Step Four – Develop place for mentoring information, structure for maintaining, tracking mechanism

- o Committee Chair (will give jobs to STLS)
- o July 2017 done, up and ready to be marketed

Action Step Four – Marketing and advocacy for participation

- o Committee Chair (will give tasks to STLS)
- o July 2017 onward

Action Step Four – Assess effectiveness of the program

- o Committee Chair & STLS
- o July 2018