1. General System Information

<table>
<thead>
<tr>
<th>1.1</th>
<th>SEDCODE</th>
<th>571000700006</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.2</td>
<td>System Name</td>
<td>Southern Tier Library System</td>
</tr>
<tr>
<td>1.3</td>
<td>Beginning Reporting Year</td>
<td>1/1/2016</td>
</tr>
<tr>
<td>1.4</td>
<td>Ending Reporting Year</td>
<td>12/31/2016</td>
</tr>
<tr>
<td>1.5</td>
<td>Street Address</td>
<td>9424 Scott Road</td>
</tr>
<tr>
<td>1.6</td>
<td>City</td>
<td>Painted Post</td>
</tr>
<tr>
<td>1.7</td>
<td>Zip Code</td>
<td>14870</td>
</tr>
<tr>
<td>1.8</td>
<td>Four-Digit Zip Code Extension (enter N/A if unknown)</td>
<td>9598</td>
</tr>
<tr>
<td>1.9</td>
<td>Mailing Address</td>
<td>9424 Scott Road</td>
</tr>
<tr>
<td>1.10</td>
<td>City</td>
<td>Painted Post</td>
</tr>
<tr>
<td>1.11</td>
<td>Zip Code</td>
<td>14870</td>
</tr>
<tr>
<td>1.12</td>
<td>Four-Digit Zip Code Extension (enter N/A if unknown)</td>
<td>9598</td>
</tr>
<tr>
<td>1.13</td>
<td>Library System Telephone Number (enter 10 digits only and hit the Tab key)</td>
<td>(607) 962-3141</td>
</tr>
<tr>
<td>1.14</td>
<td>Fax Number (enter 10 digits only)</td>
<td>(607) 962-5356</td>
</tr>
<tr>
<td>1.15</td>
<td>System Home Page URL</td>
<td><a href="http://www.stls.org">www.stls.org</a></td>
</tr>
<tr>
<td>1.16</td>
<td>URL of the system's complete Plan of Service</td>
<td><a href="http://stls.org/wp-content/uploads/2014/12/Plan-of-Service-2012-2016-.pdf">http://stls.org/wp-content/uploads/2014/12/Plan-of-Service-2012-2016-.pdf</a></td>
</tr>
<tr>
<td>1.17</td>
<td>Population Chartered to Serve (2010 Census)</td>
<td>280,457</td>
</tr>
<tr>
<td>1.18</td>
<td>Area Chartered to Serve (square miles)</td>
<td>3494</td>
</tr>
<tr>
<td>1.19</td>
<td>Federal Employer Identification Number</td>
<td>160836935</td>
</tr>
<tr>
<td>1.20</td>
<td>County</td>
<td>Steuben</td>
</tr>
<tr>
<td>1.21</td>
<td>County (Counties) Served</td>
<td>Allegany, Chemung, Schuyler, Steuben, Yates</td>
</tr>
<tr>
<td>1.22</td>
<td>School District</td>
<td>Corning - Painted Post School District</td>
</tr>
<tr>
<td>1.23</td>
<td>Title of System Director: (drop-down): Mr., Mrs., Ms., Miss, Dr.</td>
<td>Mr.</td>
</tr>
<tr>
<td>1.24</td>
<td>First Name of System Director</td>
<td>Brian</td>
</tr>
<tr>
<td>1.25</td>
<td>Last Name of System Director</td>
<td>Hildreth</td>
</tr>
<tr>
<td>1.26</td>
<td>NYS Public Librarian Certification Number of the Director of Public Library System, and Reference and Research Library Resources System.</td>
<td>22533</td>
</tr>
</tbody>
</table>
1.31 Telephone Number of the System Director, including area code and extension (enter digits only, field will automatically format with extension) (607) 962-3141 Ext.207

1.32 E-Mail Address of the System Director communitylibrarypartner@stls.org

1.33 Fax Number of the System Director (enter 10 digits only and hit the Tab key) (607) 962-5356

1.34 Name of Outreach Coordinator Alfonso Oliveras

1.47 Is the library system a member of the New York State and Local Retirement System? Y

1.48 Does the reporting system have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one repeating group for each contract. If no, enter N/A on questions 1 through 5 of one repeating group. Y

1. Name of Contracting Municipality or District Greenwood Reading Center

2. Is this a written contract? (Enter Y for Yes, N for No) N

3. Population of the geographic area served by this contract 1,316

4. Dollar amount of contract $4,612

5. Indicate "Full" or "Partial" range of services provided by this contract (Select one) PARTIAL

1.49 For the reporting year, has the system experienced any unusual circumstance(s) that affected the statistics and/or information reported (e.g. natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? Indicate Y for Yes, N for No. If Yes, please annotate using the State note. N

THESE QUESTIONS ARE FOR NYC PUBLIC LIBRARY SYSTEMS ONLY. PLEASE PROCEED TO THE NEXT QUEST

1.50 President/CEO Name. If there is no President/CEO please enter "N/A"
2. Personnel Information

2.1 FTE (Full-Time Equivalent Calculation)
The number of hours per work week used to compute FTE for all budgeted positions.

37.5

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS
(enter to two decimal places; enter decimal point)

2.4 Public Library System
   Director per CR 90.3(f) - Filled Position FTE
   1

2.5 Public Library System
   Director per CR 90.3(f) - Vacant Position FTE
   0

2.10 Librarians - Filled Position(s) FTE
   3.25

2.11 Librarians - Vacant Position(s) FTE
   0

2.12 Outreach Coordinator (certified) per CR 90.3 (1)(2)(iii) - Filled Position FTE
   1

2.13 Outreach Coordinator (certified) per CR 90.3 (1)(2)(iii) - Vacant Position FTE
   0

2.14 Total Certified Librarians - Filled Position(s) FTE (total questions 2.4 + 2.6 + 2.8 + 2.10 + 2.12)
   5.25

2.15 Total Certified Librarians - Vacant Position(s) FTE (total questions 2.5 + 2.7 + 2.9 + 2.11 + 2.13)
   0.00

2.16 Total Other Professional Staff - Filled Position(s) FTE
   1

2.17 Total Other Professional Staff - Vacant Position(s) FTE
   0

2.18 Total Other Staff - Filled Position(s) FTE
   12.35

2.19 Total Other Staff - Vacant Position(s) FTE
   0

2.20 Total Paid Staff - Filled Position(s) FTE (total questions 2.14 + 2.16 + 2.18)
   18.60

2.21 Total Paid Staff - Vacant Position(s) FTE (total questions 2.15 + 2.17 + 2.19)
   0.00

SALARY INFORMATION
2.22 Entry-Level Librarian (certified) FTE 1
2.23 Entry-Level Librarian (certified) Current Annual Salary $42,000
2.24 System Director FTE 1
2.25 System Director Current Annual Salary $104,000

3. System Membership, Outlets and Governance

PUBLIC SERVICE OUTLETS
3.9 Number of member libraries 39
3.15 Main Library/System Headquarters 1
3.16 Branches 0
3.17 Bookmobiles 0
3.18 Reading Centers 5
3.19 Other Outlets 0
3.20 Total Public Service Outlets (total questions 3.15 through 3.19) 6
3.21 Name of Central Library/Co-Central Libraries Chemung County Library District

BOARD/ COUNCIL MEETINGS
3.22 Total number of public library system/3Rs board meetings or school library system council meetings held during reporting year 10
3.24 Current number of voting positions on system board/council 15
3.25 Term length for system board/council members 5

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen for these questions for any further requirements.

3.26 Board/Council Selection - Enter Board/Council Selection Code (select one; drop-down). If O is selected, please use the State note to explain how members were named to the Board/Council.

SYSTEM BOARD/ COUNCIL

Public Library Systems - enter information for the period January 1, 2017, through December 31, 2017.

School Library Systems and 3Rs Systems - enter information for the period July 1, 2017, through June 30, 2018

President/Council Chair
3.27 Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant  
Mrs.  
3.28 First Name Patricia  
3.29 Last Name Selwood  
3.30 Institutional Affiliation Yates County  
3.31 Professional Title President  
3.32 Mailing Address 3632 Central Ave  
3.33 City Penn Yan  
3.34 Zip Code (enter five digits only) 14527  
3.35 Telephone for the Board President (enter 10 digits only and hit the Tab key) (315) 521-6092  
3.36 E-mail Address selwood79@gmail.com  
3.37 Term Begins - Month January  
3.38 Term Begins - Year (yyyy) 2015  
3.39 Term Expires - Month or N/A December  
3.40 Term Expires - Year (YYYY) or N/A 2019  
3.41 Is this trustee serving a full term? If No, add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). Yes  
3.42 The date the board president took the Oath of Office (mm/dd/yyyy) 1/20/2015  
3.43 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 1/23/2015  
3.44 Is this a brand new trustee? N  

Board/Council Member - complete one record for each Board/Council Member. For each vacant position, select "Vacant" in question 1, and enter N/A in questions 2-16 of the repeating group. The number of Council members must be 5 to 11 (no less than five and no more than 11).  

1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant  
Dr.  
2. First Name Dale  
3. Last Name Wexell  
4. Institutional Affiliation Steuben County - SSCL Service Area  
5. Professional Title Trustee  
6. Mailing Address 372 W. Second Street  
7. City Corning  
8. Zip Code (enter five digits only) 14830
9. Term Begins - Month: January
11. Term Expires - Month or N/A: December
12. Term Expires - Year (YYYY) or N/A: 2020
13. Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). Yes
14. The date the trustee took the Oath of Office (mm/dd/yyyy): 01/19/2016
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy): 01/22/2016
16. Is this a brand new trustee? N
1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant Mr.
2. First Name: Richard
3. Last Name: Ahola
4. Institutional Affiliation: Yates County
5. Professional Title: Vice President
6. Mailing Address: 4568 Lakeview Road
7. City: Dundee
8. Zip Code (enter five digits only): 14837
9. Term Begins - Month: January
10. Term Begins - Year (yyyy): 2015
11. Term Expires - Month or N/A: December
12. Term Expires - Year (YYYY) or N/A: 2017
13. Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). No
14. The date the trustee took the Oath of Office (mm/dd/yyyy): 01/20/2015
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy): 01/23/2015
16. Is this a brand new trustee? N
1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant
   Mrs.
2. First Name
   Sarah
3. Last Name
   Collins
4. Institutional Affiliation
   Steuben County - SSCL Service Area
5. Professional Title
   Trustee
6. Mailing Address
   5 Woodland Way
7. City
   Painted Post
8. Zip Code (enter five digits only)
   14870
9. Term Begins - Month
   January
10. Term Begins - Year (yyyy)
    2015
11. Term Expires - Month or N/A
    December
12. Term Expires - Year (YYYY) or N/A
    2019
13. Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).
   Yes
14. The date the trustee took the Oath of Office (mm/dd/yyyy)
    01/20/2015
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)
    01/23/2015
16. Is this a brand new trustee?
    N

1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant
   Mrs.
2. First Name
   Maija
3. Last Name
   DeRoche
4. Institutional Affiliation
   Schuyler County
5. Professional Title
   Trustee
6. Mailing Address
   233 South Genesee Street
7. City
   Montour Falls
8. Zip Code (enter five digits only)
   14865
9. Term Begins - Month
   January
10. Term Begins - Year (yyyy)
    2014
11. Term Expires - Month or N/A
    December
12. Term Expires - Year (YYYY) or N/A
    2018
13. Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).  
   Yes

14. The date the trustee took the Oath of Office (mm/dd/yyyy)  
   01/21/2014

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)  
   01/24/2014

16. Is this a brand new trustee?  
   N

1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant
   Mrs.

2. First Name  
   SiSi

3. Last Name  
   Barr

4. Institutional Affiliation  
   Chemung County

5. Professional Title  
   Trustee

6. Mailing Address  
   270 Fisher Hill Road

7. City  
   Corning

8. Zip Code (enter five digits only)  
   14830

9. Term Begins - Month  
   January

10. Term Begins - Year (yyyy)  
    2016

11. Term Expires - Month or N/A  
    December

12. Term Expires - Year (YYYY) or N/A  
    2018

13. Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).  
   No

14. The date the trustee took the Oath of Office (mm/dd/yyyy)  
   01/19/2016

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)  
   01/22/2016

16. Is this a brand new trustee?  
   N

1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant
   Mrs.

2. First Name  
   Lynnette

3. Last Name  
   Decker

4. Institutional Affiliation  
   Allegany County

5. Professional Title  
   Trustee
<table>
<thead>
<tr>
<th></th>
<th>Mailing Address</th>
<th>9314 County Road 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>City</td>
<td>Cuba</td>
</tr>
<tr>
<td>8</td>
<td>Zip Code (enter five digits only)</td>
<td>14727</td>
</tr>
<tr>
<td>9</td>
<td>Term Begins - Month</td>
<td>January</td>
</tr>
<tr>
<td>10</td>
<td>Term Begins - Year (yyyy)</td>
<td>2017</td>
</tr>
<tr>
<td>11</td>
<td>Term Expires - Month or N/A</td>
<td>December</td>
</tr>
<tr>
<td>12</td>
<td>Term Expires - Year (YYYY) or N/A</td>
<td>2021</td>
</tr>
<tr>
<td>13</td>
<td>Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).</td>
<td>Yes</td>
</tr>
<tr>
<td>14</td>
<td>The date the trustee took the Oath of Office (mm/dd/yyyy)</td>
<td>12/20/2016</td>
</tr>
<tr>
<td>15</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
<td>01/23/2017</td>
</tr>
<tr>
<td>16</td>
<td>Is this a brand new trustee?</td>
<td>N</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Mrs. Honorable, The Reverend, Other (specify using the State note), Vacant</th>
<th>Mrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>First Name</td>
<td>Betsy</td>
</tr>
<tr>
<td>3</td>
<td>Last Name</td>
<td>Gorman</td>
</tr>
<tr>
<td>4</td>
<td>Institutional Affiliation</td>
<td>Chemung County</td>
</tr>
<tr>
<td>5</td>
<td>Professional Title</td>
<td>Treasurer</td>
</tr>
<tr>
<td>6</td>
<td>Mailing Address</td>
<td>2445 State Rte 352</td>
</tr>
<tr>
<td>7</td>
<td>City</td>
<td>Elmira</td>
</tr>
<tr>
<td>8</td>
<td>Zip Code (enter five digits only)</td>
<td>14903</td>
</tr>
<tr>
<td>9</td>
<td>Term Begins - Month</td>
<td>January</td>
</tr>
<tr>
<td>10</td>
<td>Term Begins - Year (yyyy)</td>
<td>2016</td>
</tr>
<tr>
<td>11</td>
<td>Term Expires - Month or N/A</td>
<td>December</td>
</tr>
<tr>
<td>12</td>
<td>Term Expires - Year (YYYY) or N/A</td>
<td>2020</td>
</tr>
<tr>
<td>13</td>
<td>Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).</td>
<td>Yes</td>
</tr>
<tr>
<td>14</td>
<td>The date the trustee took the Oath of Office (mm/dd/yyyy)</td>
<td>01/19/2016</td>
</tr>
<tr>
<td>15</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
<td>01/22/2016</td>
</tr>
<tr>
<td>16</td>
<td>Is this a brand new trustee?</td>
<td>N</td>
</tr>
<tr>
<td>1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant</td>
<td>Mrs.</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td></td>
</tr>
<tr>
<td>2. First Name</td>
<td>Denise</td>
<td></td>
</tr>
<tr>
<td>3. Last Name</td>
<td>King</td>
<td></td>
</tr>
<tr>
<td>4. Institutional Affiliation</td>
<td>Chemung County</td>
<td></td>
</tr>
<tr>
<td>5. Professional Title</td>
<td>Trustee</td>
<td></td>
</tr>
<tr>
<td>6. Mailing Address</td>
<td>117 Larchmont Road</td>
<td></td>
</tr>
<tr>
<td>7. City</td>
<td>Elmira</td>
<td></td>
</tr>
<tr>
<td>8. Zip Code (enter five digits only)</td>
<td>14905</td>
<td></td>
</tr>
<tr>
<td>9. Term Begins - Month</td>
<td>January</td>
<td></td>
</tr>
<tr>
<td>10. Term Begins - Year (yyyy)</td>
<td>2015</td>
<td></td>
</tr>
<tr>
<td>11. Term Expires - Month or N/A</td>
<td>December</td>
<td></td>
</tr>
<tr>
<td>12. Term Expires - Year (YYYY) or N/A</td>
<td>2019</td>
<td></td>
</tr>
<tr>
<td>13. Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>14. The date the trustee took the Oath of Office (mm/dd/yyyy)</td>
<td>01/20/2015</td>
<td></td>
</tr>
<tr>
<td>15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
<td>01/23/2015</td>
<td></td>
</tr>
<tr>
<td>16. Is this a brand new trustee?</td>
<td>N</td>
<td></td>
</tr>
</tbody>
</table>

---

<table>
<thead>
<tr>
<th>1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant</th>
<th>Mrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. First Name</td>
<td>Cindy</td>
</tr>
<tr>
<td>3. Last Name</td>
<td>Emmer</td>
</tr>
<tr>
<td>4. Institutional Affiliation</td>
<td>Chemung County</td>
</tr>
<tr>
<td>5. Professional Title</td>
<td>Secretary</td>
</tr>
<tr>
<td>6. Mailing Address</td>
<td>858 Davis Street</td>
</tr>
<tr>
<td>7. City</td>
<td>Elmira</td>
</tr>
<tr>
<td>8. Zip Code (enter five digits only)</td>
<td>14901</td>
</tr>
<tr>
<td>9. Term Begins - Month</td>
<td>January</td>
</tr>
<tr>
<td>10. Term Begins - Year (yyyy)</td>
<td>2013</td>
</tr>
<tr>
<td>11. Term Expires - Month or N/A</td>
<td>December</td>
</tr>
<tr>
<td>12. Term Expires - Year (YYYY) or N/A</td>
<td>2017</td>
</tr>
</tbody>
</table>
13. Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). Yes

14. The date the trustee took the Oath of Office (mm/dd/yyyy) 10/16/2012

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 06/20/2013

16. Is this a brand new trustee? N

1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant Mrs.

2. First Name Delores

3. Last Name Ackerman

4. Institutional Affiliation Allegany County

5. Professional Title Trustee

6. Mailing Address 1314 State Rt. 19 Wellsville

7. City

8. Zip Code (enter five digits only) 14895

9. Term Begins - Month January

10. Term Begins - Year (yyyy) 2017

11. Term Expires - Month or N/A December

12. Term Expires - Year (YYYY) 2021 or N/A

13. Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). Yes

14. The date the trustee took the Oath of Office (mm/dd/yyyy) 12/20/2016

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 01/23/2017

16. Is this a brand new trustee? Y

1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant Vacant

2. First Name

3. Last Name

4. Institutional Affiliation Schuyler County

5. Professional Title Trustee
Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant

Allegany County

Trustee

January

2016

December

2020

N

N
<table>
<thead>
<tr>
<th></th>
<th>Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant</th>
<th>Vacant</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>First Name</td>
<td>Pat</td>
</tr>
<tr>
<td>3</td>
<td>Last Name</td>
<td>Finnerty</td>
</tr>
<tr>
<td>4</td>
<td>Institutional Affiliation</td>
<td>Steuben County</td>
</tr>
<tr>
<td>5</td>
<td>Professional Title</td>
<td>Trustee</td>
</tr>
<tr>
<td>6</td>
<td>Mailing Address</td>
<td>7389 Wildflower Way</td>
</tr>
<tr>
<td>7</td>
<td>City</td>
<td>Bath</td>
</tr>
<tr>
<td>8</td>
<td>Zip Code (enter five digits only)</td>
<td>14810</td>
</tr>
<tr>
<td>9</td>
<td>Term Begins - Month</td>
<td>January</td>
</tr>
<tr>
<td>10</td>
<td>Term Begins - Year (yyyy)</td>
<td>2013</td>
</tr>
<tr>
<td>11</td>
<td>Term Expires - Month or N/A</td>
<td>December</td>
</tr>
<tr>
<td>12</td>
<td>Term Expires - Year (YYYY) or N/A</td>
<td>2017</td>
</tr>
<tr>
<td>13</td>
<td>Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).</td>
<td>Yes</td>
</tr>
<tr>
<td>14</td>
<td>The date the trustee took the Oath of Office (mm/dd/yyyy)</td>
<td>01/21/2014</td>
</tr>
<tr>
<td>15</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
<td>01/24/2014</td>
</tr>
<tr>
<td>16</td>
<td>Is this a brand new trustee?</td>
<td>N</td>
</tr>
<tr>
<td>1</td>
<td>Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant</td>
<td>Vacant</td>
</tr>
<tr>
<td>2</td>
<td>First Name</td>
<td>Pat</td>
</tr>
<tr>
<td>3</td>
<td>Last Name</td>
<td>Finnerty</td>
</tr>
<tr>
<td>4</td>
<td>Institutional Affiliation</td>
<td>Steuben County</td>
</tr>
<tr>
<td>5</td>
<td>Professional Title</td>
<td>Trustee</td>
</tr>
<tr>
<td>6</td>
<td>Mailing Address</td>
<td>7389 Wildflower Way</td>
</tr>
<tr>
<td>7</td>
<td>City</td>
<td>Bath</td>
</tr>
<tr>
<td>8</td>
<td>Zip Code (enter five digits only)</td>
<td>14810</td>
</tr>
<tr>
<td>9</td>
<td>Term Begins - Month</td>
<td>January</td>
</tr>
<tr>
<td>10</td>
<td>Term Begins - Year (yyyy)</td>
<td>2017</td>
</tr>
<tr>
<td>11</td>
<td>Term Expires - Month or N/A</td>
<td>December</td>
</tr>
<tr>
<td>12</td>
<td>Term Expires - Year (YYYY) or N/A</td>
<td>2021</td>
</tr>
<tr>
<td>Question</td>
<td>Description</td>
<td></td>
</tr>
<tr>
<td>----------</td>
<td>-------------</td>
<td></td>
</tr>
<tr>
<td>13.</td>
<td>Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).</td>
<td></td>
</tr>
<tr>
<td>14.</td>
<td>The date the trustee took the Oath of Office (mm/dd/yyyy)</td>
<td></td>
</tr>
<tr>
<td>15.</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
<td></td>
</tr>
<tr>
<td>16.</td>
<td>Is this a brand new trustee?</td>
<td></td>
</tr>
</tbody>
</table>

**COORDINATED OUTREACH COUNCIL**

3.45 Has the Coordinated Outreach Council met at least two times during the calendar year Y per CR 90.3 (j)(2)(iv)? (Enter Y for Yes, N for No).

Coordinated Outreach Council Members - complete one record for each Council Member for the period January 1, 2017, through December 31, 2017. For each vacant position, select "Vacant" in question 1 and enter N/A in questions 2-5 of the repeating group. The number of council members must be 5 to 11 (no less than five and no more than 11).

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Oth for these questions for any further requirements.

<table>
<thead>
<tr>
<th>1. Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant</th>
<th>2. First Name</th>
<th>3. Last Name</th>
<th>4. Institutional Affiliation</th>
<th>5. Professional Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs.</td>
<td>Wendy</td>
<td>Harrison</td>
<td>Pro Action of Steuben &amp; Yates Counties</td>
<td>Program Coordinator</td>
</tr>
<tr>
<td>Mr.</td>
<td>Timothy</td>
<td>Tompkins</td>
<td>Chemung ARC/Finger Lakes DDSO</td>
<td>Advocate</td>
</tr>
<tr>
<td>Mrs.</td>
<td>Debbie</td>
<td>Taylor</td>
<td>N/A</td>
<td>Advocate</td>
</tr>
</tbody>
</table>
1. Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant
   Mrs.
2. First Name Darlene
3. Last Name Hawxhurst
4. Institutional Affiliation AIM Systems Advocate
5. Professional Title Advocate

1. Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant
   Mrs.
2. First Name Marleah
3. Last Name Denkenberger
4. Institutional Affiliation Southern Tier Alzheimer's Association
5. Professional Title Program Coordinator

1. Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant
   Mrs.
2. First Name Angela
3. Last Name Gonzalez
4. Institutional Affiliation Penn Yan Public Library
5. Professional Title Library Director

1. Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant
   Mrs.
2. First Name Shirley
3. Last Name Callahan
4. Institutional Affiliation Montour Falls Library
5. Professional Title N/A

4. Public Library System Transactions and Collections

4.1 Number of registered system borrowers 27
4.2 System Visits 825

CIRCULATION
4.3 Total Cataloged Book Circulation 31
4.4 Total Circulation of Other Materials 14
4.5 Physical Item Circulation (Total questions 4.3 & 4.4) 45
4.6 Use of Electronic Material 808
4.7 Successful Retrieval of Electronic Information 0
4.8 Electronic Content Use (Total Questions 4.6 & 4.7) 808
4.9 Total Circulation of Materials (Total Questions 4.5 & 4.6) 853
4.10 Total Collection Use (Total Questions 4.7 & 4.9) 853

GENERAL SYSTEM HOLDINGS

4.11 Total Cataloged Book Holdings 4,786
4.12 Uncataloged Book Holdings 0
4.13 Total Print Serial Holdings 83
4.14 All Other Print Materials Holdings 0
4.15 Total Number of NOVELNY Databases 10
4.16 Total Electronic Holdings 5,728
4.17 Other Non-Electronic Materials 872
4.18 Grand Total Holdings (total questions 4.11 through 4.17) 11,479

ROTATING COLLECTIONS/BOOK LOANS

4.19 Does the system have rotating collections/bulk loans? (Enter Y for Yes, N for No) Y
4.20 Number of collections 143
4.21 Average number of items per collection 45

5. System Services

TECHNOLOGY AND RESOURCE SHARING

INTEGRATED LIBRARY SYSTEM (ILS)

5.1 Does the system provide an integrated library automation system (ILS) for its member libraries? (Enter Y for Yes, N for No) Y

5.2 Indicate which modules of the system's ILS have been implemented (check all that apply):

a. Circulation Yes
b. Public Access Catalog Yes
c. Cataloging Yes
d. Acquisitions No
e. Inventory No
f. Serials Control No
g. Media Booking No
h. Community Information Yes
i. Electronic Resource Management No
j. Digital Collections Management No

5.3 Identify ILS system vendor SirsiDynix
5.4 How many member libraries fully participate in the ILS? 38
5.5 % of member libraries participating (calculated field) 97.44%
5.6 How many member libraries participate in some ILS modules? 39

5.7 Indicate features of the system's ILS (check all that apply):
   a. ILS shared with other library systems No
   b. ILS software permits patron-initiated ILL Yes
   c. ILL feature implemented and used Yes

5.8 Number of titles in the ILS bibliographic database 712,087
5.9 Number of new titles added by the system in the reporting year 800
5.10 Number of Central Library Aid titles added in the reporting year 583
5.11 Number of new titles added by the members in the reporting year 23,427
5.12 Total new titles (total questions 5.9 through 5.11) 24,810

UNION CATALOG OF RESOURCES

For this report, a union catalog is defined as a vehicle that can access member and / or non-member catalogs. It can be:

5.13 In what format(s) is the union catalog available? (Check all that apply):
   a. Print No
   b. Disc No
   c. Online (virtual catalog) Yes

5.14 How many libraries participate in (or submit records for) the union catalog? 39
5.15 Is the system's union catalog shared with any other library system(s)? (Enter Y for Yes, N for No) N
5.16 Number of titles in the system's union catalog 712,087
5.17 Number of holdings in the system's union catalog 1,396,760
5.18 Number of new titles added in the last year 23,422
5.19 Number of holdings added in the last year 44,650
5.20 If the union catalog is online (virtual catalog) Indicate the features of the system's virtual catalog (check all that apply):
a. Non-member catalogs are included (if checked, please name non-member catalogs using the State note) No
b. Non-library catalogs are included (if checked, please name non-library catalogs using the State note) No
c. Patron-initiated ILL available and used through this catalog No

UNION LIST OF SERIALS

5.21 Does the system have a union list of serials? (Enter Y for Yes, N for No. If No, enter zero (0) on question 5.22.) Y

5.22 How many libraries participate in (or submit records for) the union list of serials? 23

COMBINED SYSTEM UNION CATALOG AND UNION LIST OF SERIALS

5.23 Does the system's union catalog contain both books and serials? (Enter Y for Yes, N for No, or N/A) Y

VISITS TO THE SYSTEM'S WEB SITE

5.24 Annual number of visits to the system's web site 80,700

SYSTEM INTERLIBRARY LOAN ACTIVITY

5.25 Total items provided (loaned) 0
5.26 Total items received (borrowed) 1,161
5.27 Total requests provided (loaned) unfilled 0
5.28 Total requests received (borrowed) unfilled 0
5.29 Total interlibrary loan activity (total questions 5.25 through 5.28) 1,161

DELIVERY

5.30 Indicate delivery methods used by the system (check all that apply):

Note: For questions which include a choice of "Other", please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for any further requirements.

a. System courier (on the System's payroll) Yes
b. Other system's courier No
d. Contracted service (paid by System - not on payroll) No
e. U.S. Mail No
f. Commercial carrier (e.g., UPS, DHL, etc.) No
g. Other (specify using the State note) No
5.31 Number of stops (pick-up and delivery sites per week) 161

CONTINUING EDUCATION/STAFF DEVELOPMENT
Workshops/Meetings/Training Sessions

Resource sharing (ILL, collection development, etc.)
5.32 Number of sessions 31
5.33 Number of participants 159

Technology
5.34 Number of sessions 71
5.35 Number of participants 412

Digitization
5.36 Number of sessions 1
5.37 Number of participants 3

Leadership
5.38 Number of sessions 31
5.39 Number of participants 253

Management & Supervisory
5.40 Number of sessions 58
5.41 Number of participants 273

Planning and Evaluation
5.42 Number of sessions 32
5.43 Number of participants 143

Awareness and Advocacy
5.44 Number of sessions 13
5.45 Number of participants 100

Trustee/Council Training
5.46 Number of sessions 48
5.47 Number of participants 336

Special Client Populations
5.48 Number of sessions 7
5.49 Number of participants 12

Children's Services/Birth to Kindergarten
5.50 Number of sessions 22
5.51 Number of participants 196

Children's Services/Elementary Grade Levels
5.52 Number of sessions 22
5.53 Number of participants 196

Young Adult Services/Middle and High School Grade Levels
5.54 Number of sessions 21
5.55 Number of participants 282

General Adult Services
5.56 Number of sessions 23
5.57 Number of participants 270

Other:
5.58 Does the system provide other Workshops/Meetings/Training Sessions not listed above? Enter Y for Yes, N for No. If Yes, complete one record for each topic; if No, enter N/A for questions 1, 2 and 3 of one repeating group.

1. Topic: N/A
2. Number of sessions: N/A
3. Number of participants: N/A

5.59 Grand Total Sessions (total questions 5.32, 5.34, 5.36, 5.38, 5.40, 5.42, 5.44, 5.46, 5.48, 5.50, 5.52, 5.54, 5.56 and total of question #2 of Repeating Group #5) 380

5.60 Grand Total Participants (total questions 5.33, 5.35, 5.37, 5.39, 5.41, 5.43, 5.45, 5.47, 5.49, 5.51, 5.53, 5.55, 5.57 and total of question #3 of Repeating Group #5) 2,635

5.61 Do library system staff and/or trustees reach outside of the library system building to promote system programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library System? Y

COORDINATED SERVICES

5.62 Indicate which services the system provides (check all that apply):

Note: For questions which include a choice of "Other", please add a State Note of explanation when "Other" is chosen. Also please see instructions for any further requirements.

a. Coordinated purchase of print materials No
b. Coordinated purchase of non-print materials No
c. Negotiated pricing for licensed electronic collection purchases (not purchasing) Yes
d. Cataloging Yes
e. Materials processing Yes
f. Coordinated purchase of office supplies No
g. Coordinated computer services/purchases Yes
h. Virtual reference Yes
### Consulting and Technical Assistance Services

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Contacts</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.63</td>
<td>Consulting with member libraries on grants, and state and federal funding</td>
<td>1,209</td>
</tr>
<tr>
<td>5.64</td>
<td>Consulting with member libraries on funding and governance</td>
<td>239</td>
</tr>
<tr>
<td>5.65</td>
<td>Consulting with member libraries on charter and registration work</td>
<td>3</td>
</tr>
<tr>
<td>5.66</td>
<td>Consulting with member libraries on automation and technology</td>
<td>17,699</td>
</tr>
<tr>
<td>5.67</td>
<td>Consulting with member libraries on youth services</td>
<td>4,931</td>
</tr>
<tr>
<td>5.68</td>
<td>Consulting with member libraries on adult services</td>
<td>1,655</td>
</tr>
<tr>
<td>5.69</td>
<td>Consulting with member libraries on physical plant needs</td>
<td>134</td>
</tr>
<tr>
<td>5.70</td>
<td>Consulting with member libraries on personnel and management issues</td>
<td>1,813</td>
</tr>
<tr>
<td>5.71</td>
<td>Consulting with state and county correctional facilities</td>
<td>22</td>
</tr>
<tr>
<td>5.72</td>
<td>Providing information to local, county, and state legislators and their staffs</td>
<td>42</td>
</tr>
<tr>
<td>5.73</td>
<td>Providing system and member library information to the media</td>
<td>22</td>
</tr>
<tr>
<td>5.74</td>
<td>Providing website development and maintenance for member libraries</td>
<td>309</td>
</tr>
</tbody>
</table>
5.75 Does the system provide other Consulting and Technical Assistance Services not listed above? Enter Y for Yes, N for No. If Yes, complete one record for each topic. If No, enter N/A for questions 1 and 2 of one repeating group.

N

1. Topic N/A
2. Number of contacts (all types) N/A

5.76 Total other contacts (total of question #2 of Repeating Group #6) 0

5.77 Total number of contacts (total of questions 5.63 through 5.74 and 5.76) 28,078

REFERENCE SERVICES

5.78 Total Reference Transactions 48

SERVICES TO SPECIAL CLIENTS (Direct and Contractual)

5.79 Indicate services the system provides to special clients (check all that apply):

a. Services for patrons with disabilities Yes
b. Services for patrons who are educationally disadvantaged Yes
c. Services for patrons who are aged Yes
d. Services for patrons who are geographically isolated Yes
e. Services for patrons who are members of ethnic or minority groups in need of special library services Yes
f. Services to patrons who are in institutions Yes
g. Services for unemployed and underemployed individuals Yes
i. N/A No

5.80 Number of BOOKS BY MAIL loans 0

5.81 Number of member libraries with Job/Education Information Centers or collections 3

5.82 Number of State Correctional Facilities libraries served 2

5.83 Number of County Jails libraries served 5

5.84 Number of institutions served other than jails or correctional facilities 18
5.85 Does the system provide other special client services not listed above? If yes, complete one record for each service provided. If no, enter N/A in questions 1 and 2 of one repeating group.

1. Service provided  
   N/A

2. Number of facilities/institutions served  
   N/A

5.86 Does the system charge fees for any program or service? Enter Y for Yes; N for No. If yes, briefly describe using the text box below; if no, enter N/A in Question 5.87.

Y

5.87 Description of fees  
STLS charges vendor fees for processing member library materials.

6. Operating Funds Receipts

LOCAL PUBLIC FUNDS

6.1 Does the system receive county funding? Enter Y for Yes, N for No. If yes, please complete one record for each county. If No, enter N/A on questions 1 through 4 of one repeating group.

Y

1. County Name  
   Steuben County

2. Amount  
   $99,500

3. Subject to Public Vote (Enter Y for Yes, N for No, or N/A)  
   N

4. Written Contract (Enter Y for Yes, N for No, or N/A)  
   Y

6.2 Total County Funding  
   $99,500

6.3 All Other Local Public Funds  
   $0

6.4 Total Local Public Funds (total questions 6.2 and 6.3)  
   $99,500

STATE AID RECEIPTS - arranged in alphabetical order

6.5 Adult Literacy Library Services Grants  
   $8,695

6.6 Central Library Development Aid  
   $99,087

6.7 Central Book Aid  
   $66,058

6.8 Conservation/Preservation Grants  
   $0

6.9 Construction for Public Libraries Aid  
   $32,997

6.10 Coordinated Outreach Services Aid  
   $75,049

6.11 Correctional Facilities Library Aid  
   $26,285

6.12 County Jails Library Aid  
   $4,113
<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.14</td>
<td>Family Literacy Grants</td>
<td>$15,651</td>
</tr>
<tr>
<td>6.18</td>
<td>Local Library Services Aid - Kept at System</td>
<td>$0</td>
</tr>
<tr>
<td>6.19</td>
<td>Local Library Services Aid - Distributed to Members</td>
<td>$112,642</td>
</tr>
<tr>
<td>6.20</td>
<td>Total LLSA (total questions 6.18 and 6.19)</td>
<td>$112,642</td>
</tr>
<tr>
<td>6.21</td>
<td>Local Services Support Aid</td>
<td>$94,354</td>
</tr>
<tr>
<td>6.22</td>
<td>Local Consolidated Systems Aid</td>
<td>$0</td>
</tr>
<tr>
<td>6.26</td>
<td>Public Library System Basic Aid</td>
<td>$858,045</td>
</tr>
<tr>
<td>6.27</td>
<td>Public Library System Supplementary Operational Aid</td>
<td>$129,375</td>
</tr>
<tr>
<td>6.36</td>
<td>Special Legislative Grants and Member Items</td>
<td>$294,500</td>
</tr>
<tr>
<td>6.37</td>
<td>The New York Public Library - The Research Libraries</td>
<td>$0</td>
</tr>
<tr>
<td>6.38</td>
<td>The New York Public Library, Andrew Heiskell Library for the Blind and Physically Handicapped Aid</td>
<td>$0</td>
</tr>
<tr>
<td>6.39</td>
<td>The New York Public Library, City University of New York</td>
<td>$0</td>
</tr>
<tr>
<td>6.40</td>
<td>The New York Public Library, Schomburg Center for Research in Black Culture Library Aid</td>
<td>$0</td>
</tr>
<tr>
<td>6.41</td>
<td>The New York Public Library, Science, Industry and Business Library</td>
<td>$0</td>
</tr>
<tr>
<td>6.42</td>
<td>Does the system receive state funding from other sources? Enter Y for Yes, N for No. (Report Special Legislative Grants and Member Items on Q 6.36).</td>
<td>N</td>
</tr>
<tr>
<td>6.43</td>
<td>Total Other State Aid (total question #2 of Repeating Group #9 above)</td>
<td>$0</td>
</tr>
<tr>
<td>6.44</td>
<td>Total State Aid Receipts (total questions 6.5 through 6.14, questions 6.20 through 6.22, questions 6.26 through 6.27, questions 6.36 through 6.41, and question 6.43)</td>
<td>$1,816,851</td>
</tr>
</tbody>
</table>

**FEDERAL AID**

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.45</td>
<td>Library Services and Technology Act (LSTA)</td>
<td>$0</td>
</tr>
</tbody>
</table>
6.46 Does the system receive any other Federal Aid (specify Act and Title) e.g., NEH, NEA, etc.? Enter Y for Yes, N for No.

Complete one record for each grant. If the system does not receive other federal aid, enter N/A on questions 1 and 2 of one repeating group.

1. Funding Source  N/A
2. Amount  N/A

6.47 Total Other Federal Aid (total questions #2 of Repeating Group #10 above)  $0

6.48 Total Federal Aid (total questions 6.45 and 6.47)  $0

CONTRACTS WITH LIBRARIES and/or LIBRARY SYSTEMS IN NEW YORK STATE

6.49 Does the system contract with libraries and/or library systems in New York State? Enter Y for Yes, N for No.

Complete one record for each contract. If the system does not contract, enter N/A on questions 1, 2 and 3 of one repeating group.

1. Contracting Agency  Member Libraries
2. Contracted Service  Processing
3. Total Contract Amount  $17,460

1. Contracting Agency  Member Libraries
2. Contracted Service  Pass Through
3. Total Contract Amount  $52,214

1. Contracting Agency  Corning Inc
2. Contracted Service  Foundation
3. Total Contract Amount  $10,000

1. Contracting Agency  Greenwood
2. Contracted Service  Tax Support
3. Total Contract Amount  $4,612

1. Contracting Agency  Member Libraries
2. Contracted Service  IT Contracts
3. Total Contract Amount  $38,994

1. Contracting Agency  Member Libraries
2. Contracted Service  Cost Share
3. Total Contract Amount  $428,666

1. Contracting Agency  Hector
2. Contracted Service  Town Support
3. Total Contract Amount  $2,209

6.50 Total Contracts (total question #3 of Repeating Group #11 above)  $554,155

MISCELLANEOUS RECEIPTS

6.51 Gifts, Endowments, Fundraising, Foundations (include Gates Grants here; specify project number(s) and dollar amount using the state note)  $1,013

$1,218
<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.53</td>
<td>Income from Investments Proceeds from Sale of Property</td>
<td>$0</td>
</tr>
<tr>
<td>6.54</td>
<td>Real Property</td>
<td>$0</td>
</tr>
<tr>
<td>6.55</td>
<td>Equipment</td>
<td>$0</td>
</tr>
<tr>
<td>6.56</td>
<td>Does the system have other miscellaneous receipts in categories not listed in questions 6.51 through 6.55? Enter Y for Yes, N for No.</td>
<td>Y</td>
</tr>
</tbody>
</table>

Complete one record for each income category. If the system does not have other miscellaneous receipts, enter N/A on question 1 and 2 of one repeating group.

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.57</td>
<td>Total Other Miscellaneous Receipts (total question #2 of Repeating Group #12 above)</td>
<td>$114,063</td>
</tr>
<tr>
<td>6.58</td>
<td>Total Miscellaneous Receipts (total questions 6.51 through 6.55 and question 6.57)</td>
<td>$116,294</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.59</td>
<td>TOTAL OPERATING FUND RECEIPTS - Total Local Public Funds, Total State Aid, Total Federal Aid, Total Contracts, and Total Miscellaneous Receipts (total questions 6.4, 6.44, 6.48, 6.50, and 6.58)</td>
<td>$2,586,800</td>
</tr>
<tr>
<td>6.60</td>
<td>BUDGET LOANS</td>
<td>$0</td>
</tr>
<tr>
<td>6.61</td>
<td>Transfers from Capital Fund (Same as question 9.6)</td>
<td>$0</td>
</tr>
<tr>
<td>6.62</td>
<td>Transfers from Other Funds</td>
<td>$0</td>
</tr>
<tr>
<td>6.63</td>
<td>Total Transfers (total questions 6.61 and 6.62)</td>
<td>$0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.64</td>
<td>CASH BALANCE - Beginning of Current Fiscal Reporting Year: Public Library Systems - January 1, 2016; 3Rs - July 1, 2016. (Same as closing cash balance at the end of previous fiscal reporting year: Public Library Systems - December 31, 2015; 3Rs - June 30, 2016.)</td>
<td>$1,106,702</td>
</tr>
</tbody>
</table>
6.67 GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS, AND BALANCE/ROLLOVER (Public Library Systems and 3Rs - total questions 6.59, 6.60, 6.63 and 6.64 - must agree with question 7.83) (School Library Systems - total questions 6.59, 6.65 and 6.66 - must agree with question 7.83.) $3,693,502

7. Operating Fund Disbursements

STAFF EXPENDITURES

Salaries

7.1 System Director and Librarians $301,747

7.2 Other Staff $398,941

7.3 Total Salary and Wages Expenditures (total questions 7.1 and 7.2) $700,688

7.4 Employee Benefits Expenditures $314,203

7.5 Total Staff Expenditures (total questions 7.3 and 7.4) $1,014,891

COLLECTION EXPENDITURES

7.6 Print Materials Expenditures $18,458

7.7 Electronic Materials Expenditures $90,036

7.8 Other Materials Expenditures $0

7.9 Total Collection Expenditures (total questions 7.6 through 7.8) $108,494

GRANTS TO MEMBER LIBRARIES

Cash Grants Paid From

7.10 Local Library Services Aid (LLSA) $112,642

7.11 Central Library Aid (CLDA/CBA) $165,145

7.15 Other State Aid/Grants (e.g., Construction, Special Legislative or Member Grants) $294,500

7.16 Federal Aid $0

7.17 Other cash grants paid from system funds $125,115

7.18 Total Cash Grants (total questions 7.10 through 7.17) $697,402

7.19 Book/Library Materials Grants $0

7.20 Other Non-Cash Grants $0
7.21 **Total Grants to Member Libraries** (total questions 7.18 through 7.20) $697,402

**CAPITAL EXPENDITURES FROM OPERATING FUNDS**

7.22 Bookmobile $0
7.23 Other Vehicles $26,488
7.24 Computer Equipment $292,285
7.25 Furniture/Furnishings $8,688
7.26 Other Capital Expenditures $151,263
7.27 **Total Capital Expenditures from Operating Fund** (total questions 7.22 through 7.26) $478,724

**TOTAL CAPITAL EXPENDITURES BY SOURCE OF FUNDS**

7.28 From Local Public Funds (71PF) $0
7.29 From Other Funds (71OF) $478,724
7.30 **Total Capital Expenditures by Source** (total questions 7.28 and 7.29; same as question 7.27) $478,724

**OPERATION AND MAINTENANCE OF BUILDINGS**

Repairs To Buildings and Building Equipment by Source of Funds

7.31 From Local Public Funds (72PF) $0
7.32 From Other Funds (72OF) $55,974
7.33 **Total Repairs to Buildings and Building Equipment** (total questions 7.31 and 7.32) $55,974

7.34 Other Building & Maintenance Expenses $30,329
7.35 **Total Operation and Maintenance of Buildings** (total questions 7.33 and 7.34) $86,303

**MISCELLANEOUS EXPENSES**

7.36 Total Operation & Maintenance of Bookmobiles and Other Vehicles $20,702
7.37 Office and Library Supplies $21,447
7.38 Telecommunications $127,208
7.39 Binding Expenses $0
7.40 Postage and Freight $4,057
7.41 Publicity and Printing $14,382
7.42 Travel $38,000
7.43 Fees for Consultants and Professionals - Please include a State Note with the consultants' or vendors' names and a brief description of the service(s) provided $12,066
Membership Dues - Please include a State Note listing Professional Organization Memberships for which dues are being paid.

Does the system have other miscellaneous expenses in categories not listed in questions 7.36 through 7.45? Enter Y for Yes, N for No.

Complete one record for each expense category. If the system does not have other miscellaneous expenses, enter N/A on questions 1 and 2 of one repeating group.

1. Expense category N/A
2. Amount N/A

Total Other Miscellaneous Expenses (total question #2 of Repeating Group #13) $0

Total Miscellaneous Expenses (total questions 7.36 through 7.45 and 7.47) $246,696

Does the system contract with libraries and/or library systems in New York State? Enter Y for Yes, N for No.

Complete one record for each contract. If the system does not contract, enter N/A on questions 1, 2, and 3 of one repeating group.

1. Contracting Agency (specify using the State note) N/A
2. Contracted Service (specify using the State note) N/A
3. Total Contract Amount N/A

Total Contracts (total question #3 of Repeating Group #14 above) $0

Capital Purposes Loans (Principal and Interest)

From Local Public Funds (73PF) $0

From Other Funds (73OF) $0

Total Capital Purposes Loans (total questions 7.51 and 7.52) $0

Other Loans $0

Total Debt Service (total questions 7.53 and 7.54) $0
7.56 TOTAL TOTAL DISBURSEMENTS - Total Staff Expenditures, Total Collection Expenditures, Total Grants to Member Libraries, Total Capital Expenditures, Total Operation and Maintenance of Buildings, Total Miscellaneous Expenses, Total Contracts, and Total Debt Service (total questions 7.5, 7.9, 7.21, 7.27, 7.35, 7.48, 7.50, and 7.55) $2,632,510

TRANSFERS

Transfers to the Capital Fund

7.57 From Local Public Funds (76PF) $0
7.58 From Other Funds (76OF) $0
7.59 Total Transfers to Capital Fund (total questions 7.57 and 7.58; same as question 8.2) $0

7.60 Total Transfers to Other Funds $0
7.61 Total Transfers (total questions 7.59 and 7.60) $0

7.62 TOTAL DISBURSEMENTS AND TRANSFERS (total questions 7.56 and 7.61) $2,632,510

7.63 CLOSING CASH BALANCE at the End of the Current Fiscal Reporting Year (For Public Library Systems - December 31, 2016) (For 3Rs - June 30, 2017) $1,060,992

7.83 GRAND TOTAL DISBURSEMENTS, TRANSFERS, & ENDING BALANCE (total questions 7.62 and 7.63) $3,693,502

FISCAL AUDIT

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

7.84 Last audit performed (mm/dd/yyyy) 04/17/2016
7.85 Time period covered by this audit (mm/dd/yyyy - mm/dd/yyyy) 01/01/2015-12/31/2015
7.86 Indicate type of audit (select one from drop-down): Private Accounting Firm
ACCOUNT INFORMATION
Complete one record for each financial account

1. Name of bank or financial institution  Community Bank NA

2. Amount of funds on deposit  $1,060,992

7.87 **Total Bank Balance** (total question #2 of Repeating Group #15)  $1,060,992

7.88 Does the system have a Capital Fund? Enter Y for Yes, N for No. If yes, please complete the Capital Fund Report. If no, stop here.

    N

8. Capital Fund Receipts

8.1 **Total Revenue From Local Sources**  $0

8.2 **Transfer From Operating Fund** (same as question 7.59)  $0

STATE AID FOR CAPITAL PROJECTS

8.3 State Aid Received for Construction  $32,997

ALL OTHER AID AND/OR GRANTS FOR CAPITAL PROJECTS

8.4 Does the system receive any other aid and/or grants for capital projects. Enter Y for Yes, N for No. If yes, complete one record for each award. If no, enter N/A on questions 1 and 2 of one repeating group.

    N

8.5 **Total Aid and/or Grants** (total question #2 of Repeating Group #16 above)  $0

8.6 **TOTAL RECEIPTS - Revenues from Local Sources, Interfund Revenue, State Aid for Capital Projects, and Total Federal Aid** (total questions 8.1, 8.2, 8.3, and 8.5)  $32,997

8.7 **NONREVENUE RECEIPTS**  $0

8.8 **TOTAL RECEIPTS - Total Receipts and Nonrevenue Receipts** (total questions 8.6 and 8.7)  $32,997
8.9 CASH BALANCE -  
Beginning of Current Fiscal Reporting Year: Public Library Systems - January 1, 2016; 3Rs - July 1, 2016. (Same as closing cash balance at the end of previous fiscal reporting year: Public Library Systems - December 31, 2015; 3Rs - June 30, 2016) $0

8.10 TOTAL RECEIPTS AND CASH BALANCE (total questions 8.8 and 8.9) $32,997

9. Capital Fund Disbursements  
PROJECT EXPENDITURES

9.1 Total Construction $32,997
9.2 Incidental Construction $0
9.3 Books and Library Materials $0
9.4 Total Other Disbursements $0
9.5 Total Project Expenditures (total questions 9.1 through 9.4) $32,997

9.6 TRANSFER TO OPERATING FUND $0  
(Same as question 6.61)

9.7 TOTAL NONPROJECT EXPENDITURES $0

9.8 TOTAL DISBURSEMENTS - Total Project Expenditures, Transfer to Operating Fund, and Total Nonproject Expenditures (total questions 9.5 through 9.7) $32,997

9.9 CLOSING CASH BALANCE IN CAPITAL FUND at the End of the Current Fiscal Year (December 31, 2016, for Public Library Systems; June 30, 2017, for 3Rs) $0

9.10 TOTAL DISBURSEMENTS AND CASH BALANCE (total questions 9.8 and 9.9) $32,997

12. Projected Annual Budget For Library Systems  
Public Library Systems Budget for January 1, 2017 - December 31, 2017

PROJECTED OPERATING FUND - RECEIPTS
12.1 Total Operating Fund Receipts (include Local Aid, State Aid, Federal Aid, Contracts and Miscellaneous Receipts) $1,858,137
12.2 Budget Loans $0
12.3 Total Transfers $0
12.4 Cash Balance/Ending Balance in Operating Fund at the end of the previous fiscal year (For Public Library Systems, opening balance on January 1, $1,060,992 2017, must be the same as the December 31, 2016, closing balance reported on Q7.63 of the 2016 annual report)
12.5 Grand Total Operating Fund Receipts, Budget Loans, Transfers and Ending Balance $2,919,129 (total questions 12.1 through 12.4)

**PROJECTED OPERATING FUND - DISBURSEMENTS**

12.6 Total Operating Fund Disbursements (include Staff Expenditures, Collection Expenditures, Grants to Member Libraries, Capital Expenditures from Operating Funds, Operation and Maintenance of Buildings, Miscellaneous Expenses, Contracts with Libraries and Library Systems in New York State and Debt Service) $1,858,137
12.7 Total Transfers $0
12.8 Cash Balance/Ending Balance in Operating Fund at the end of the fiscal year (For Public Library Systems, balance as of December 31, 2017) $1,060,992
12.9 Grand Total Operating Fund Disbursements, Transfers and Ending Balance (total questions 12.6 through 12.8) $2,919,129

**PROJECTED CAPITAL FUND - RECEIPTS**

12.10 Capital Fund Receipts (include Revenues from Local Sources, Transfer from Operating Fund, State Aid for Capital Projects and All Other Aid for Capital Projects) $0
12.11 Nonrevenue Receipts $0
12.12 Cash Balance in Capital Fund at the end of the previous fiscal year (For Public Library Systems, opening balance on January 1, $0 2017, must be the same as the December 31, 2016, closing balance reported on Q9.9 of the 2016 annual report)

12.13 Grand Total Capital Fund Receipts and Balance (total questions 12.10 through 12.12) $0

PROJECTED CAPITAL FUND - DISBURSEMENTS

12.14 Capital Fund Disbursements (include Project Expenditures, $0 Transfer to Operating Fund and Nonproject Expenditures

12.15 Cash Balance in Capital Fund at the end of the current fiscal year $0 (For Public Library Systems, December 31, 2017)

12.16 Grand Total Capital Fund Disbursement, Transfers, and Balance (Sum of questions 12.14 and 12.15) $0

13. State Formula Aid Disbursements

Public Library Systems Basic Aid

PUBLIC LIBRARY SYSTEMS BASIC AID, SUPPLEMENTAL AID and either LOCAL LIBRARY SERVICES AID : LOCAL CONSOLIDATED SERVICES AID (Brooklyn, New York Public and Queens Borough only)

Statutory Reference (Basic Aid): Education Law § 272, 273(1)(a, c, d, e, n)
Commissioners Regulations 90.3

Statutory Reference (LLSA): Education Law § 272, 273(5)
Commissioners Regulations 90.3 and 90.9
The formula is $0.31 per capita of a member library's chartered services area with a minimum of $1,500 per library with formula equity to 1991 LLIA.

Statutory Reference (LSSA): Education Law § 272, 273(1)(f)(6)
Commissioners Regulations 90.3 and 90.10
The formula is $0.31 per capita for system population living outside the chartered service areas of member libraries plus 2/3 members LLSA.
Statutory Reference (LCSA): Education Law § 272, 273(1)(f)(7) Commissioners Regulations 90.3

The formula is $0.31 per capita plus 2/3 of per capita total with formula equity to 1991 LLIA.

Statutory Reference (Supplemental): Education Law § 273(12)(a)

The formula is a base grant of $39,000 and an amount equal to 10.94% of the amount of Basic Aid provided under Education Law § 273(1)(a, c, d, e, and n).

BECPL Special Aid: Education Law § 273(1)(l)

Annual sum of $50,000 for a continuity of service project. (Included in Basic Aid Payment)

Brooklyn Special Aid: Education Law § 273(1)(k)

Annual sum of $350,000 for business library. (Included in Basic Aid Payment)

Nassau Special Aid: Education Law § 273(1)(m)


13.1.1 Total Full-Time Equivalents (FTE) 5.1

13.1.2 Total Expenditure for Professional Salaries $301,747

13.1.3-13.1.4 Other Staff Salaries: Indicate total FTE and salaries for all other system employees.

13.1.3 Total Full-Time Equivalents (FTE) 11.5

13.1.4 Total Expenditure for Other Staff Salaries $398,941

13.1.5 Employees Benefits: Indicate the total expenditures for all system employee fringe benefits.

13.1.5 Total Expenditure for Employees Benefits $309,528

13.1.6 Purchased Services: Did the system expend funds for purchased services? Y

Enter Y for Yes, N for No.

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Otl
If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2 and 3 of one repeating group.

<table>
<thead>
<tr>
<th>Expenditure Category</th>
<th>Provider of Services</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library systems vendor contract for automation (e.g., integrated library system, virtual)</td>
<td>Sirsi Dynix</td>
<td>$79,696</td>
</tr>
<tr>
<td>Building and maintenance expenses</td>
<td>Isaac Plumbing &amp; Heating</td>
<td>$4,985</td>
</tr>
<tr>
<td>Commercial electronic content vendor contracts</td>
<td>Overdrive</td>
<td>$91,629</td>
</tr>
<tr>
<td>Telecommunications</td>
<td>Time Warner Cable</td>
<td>$72,392</td>
</tr>
<tr>
<td>Consultant fees/professional fees</td>
<td>Mengal Metzgar &amp; Barr, Sayles Evans</td>
<td>$11,166</td>
</tr>
</tbody>
</table>

13.1.7 **Total Expenditure - Purchased Services** $259,868

13.1.8 **Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.

Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

<table>
<thead>
<tr>
<th>Expenditure Category</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office/library supplies and postage</td>
<td>$25,504</td>
</tr>
<tr>
<td>Books and other print materials</td>
<td>$17,768</td>
</tr>
<tr>
<td>Non-print resources (electronic content)</td>
<td>$90,036</td>
</tr>
</tbody>
</table>

13.1.9 **Total Expenditure - Supplies and Materials** $133,308

**Travel Expenditures:**
13.1.10 Did the system expend funds for travel? Enter Y for Yes, N for No. Y

If yes, complete one record for each applicable category; if no enter N/A for questions 1 and 2 of one repeating group.

<table>
<thead>
<tr>
<th>1. Type of Travel</th>
<th>System Staff Travel</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Expenditure</td>
<td>$38,000</td>
</tr>
</tbody>
</table>

13.1.11 **Total Expenditures - Travel** $38,000

13.1.12 **Equipment and Furnishings:** Did the system expend funds for equipment and furnishings with a unit cost of $5,000 or more and having a useful life of more than one year. Enter Y for Yes, N for No. N

If yes, complete one record for each applicable category; if no enter N/A for questions 1, 2, 3, and 4 of one repeating group.

<table>
<thead>
<tr>
<th>1. Type of Item</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Quantity</td>
<td>N/A</td>
</tr>
<tr>
<td>3. Unit Cost</td>
<td>N/A</td>
</tr>
<tr>
<td>4. Expenditure</td>
<td>N/A</td>
</tr>
</tbody>
</table>

13.1.13 **Total Expenditure - Equipment and Furnishings** $0

13.1.14 **Local Library Services Aid Expenditures:** Indicate the total expenditures to member libraries for Local Library Services Aid. $107,984

13.1.15 **Grants to Member Libraries:** Did the system expend funds for grants to member libraries? Enter Y for Yes, N for no. Y

If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

<table>
<thead>
<tr>
<th>1. Recipient</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Allocation</td>
<td>N/A</td>
</tr>
<tr>
<td>3. Project Description (no more than 300 words)</td>
<td></td>
</tr>
</tbody>
</table>

13.1.16 **Total Expenditures - Grants for Member Libraries** $0


13.1.18 **Cash Balance at the Opening of the Fiscal Year**

NOTE: The opening balance must be the same as the closing balance of the previous year. $1,106,702
13.1.19  **Total Allocation from 2016 - 2017 State Aid:** $1,194,429

13.1.20  **Cash Balance at the End of the Current Fiscal Year** $1,062,058

13.1.21  **Final Narrative:** Provide a brief narrative, no more than fifteen hundred (1500) words, describing the major activities carried out with these State Aid Funds.

---

**Central Book Aid**

**CENTRAL BOOK AID (CBA)**

**Statutory Reference:** Education Law § 272, 273(1)(b)(2)

Central Book Aid is a flat sum of $71,500 to each public library system. Please see the Central Library Program Guidelines at [http://www.nysl.nysed.gov/libdev/clda/index.html](http://www.nysl.nysed.gov/libdev/clda/index.html) for more information.

Include in this category library expenditures for CBA library materials. CBA funds may only be expended for adult non-fiction and foreign language library materials, including electronic content.

Yes must be answered at least once in Questions 13.2.1 - 13.2.5

13.2.1  **Purchased Services:** Did the library system expend CBA funds for purchased services for CBA library materials? Enter Y for Yes, N for No.

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

List services purchased with CBA funds in separate repeating groups, itemizing by vendor contract. If yes, complete one record for each allowable expenditure; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Expenditure Category  N/A
2. Provider of Services  N/A
3. Expenditure  N/A

13.2.2  **Total Expenditure - Purchased Services** $0

13.2.3  **Supplies and Materials:** Did the library system expend CBA funds for adult non-fiction and foreign language library materials with a unit cost less than $5,000? Enter Y for Yes, N for No.

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Oth..."
If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group.

1. Expenditure Category: N/A
2. Quantity: N/A
3. Unit Cost: N/A
4. Expenditure: N/A

13.2.4 Total Expenditure - Supplies and Materials: $0

13.2.5 Grants to Central/Co-Central Libraries: Did the system expend funds for grants to central/co-central libraries? Enter Y for Yes, N for No.

Y

If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Recipient: Chemung County Library District
2. Allocation: $66,058
3. Project Description (no more than 300 words): Chemung County Library District uses CBA funds to purchase print reference materials, audio/e-books, and non-fiction materials.

13.2.6 Total Expenditure - Grants to Central/Co-Central Libraries: $66,058

13.2.7 Total Expenditure (total 13.2.4, and 13.2.6): $66,058

13.2.8 Cash Balance at the Opening of the Current Fiscal Year
NOTE: The opening balance must be the same as the closing balance of the previous year.

13.2.9 Total Allocation from 2016 - 2017 State Aid: $66,900

13.2.10 Cash Balance at the End of the Current Fiscal Year

13.2.11 Final Narrative: Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.

Central Library Aid provided to libraries by offering online reference services, site to site training, and hosting CE programs for five hundred (500) words of professional development to libraries.

Central Library Development Aid

CENTRAL LIBRARY DEVELOPMENT AID (CLDA)
13.3.1-13.3.2 **Professional Salaries**: Indicate total FTE and salaries for all professional system employees (paid from CLDA funds).

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>13.3.1 Total Full-Time Equivalents (FTE)</td>
<td>N/A</td>
</tr>
<tr>
<td>13.3.2 Total Expenditure for Professional Salaries</td>
<td>N/A</td>
</tr>
</tbody>
</table>

13.3.3-13.3.4 **Other Staff Salaries**: Indicate total FTE and salaries for all other system employees (paid from CLDA funds).

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>13.3.3 Total Full-Time Equivalents (FTE)</td>
<td>N/A</td>
</tr>
<tr>
<td>13.3.4 Total Expenditures for Other Staff Salaries</td>
<td>N/A</td>
</tr>
</tbody>
</table>

13.3.5 **Employee Benefits**: Indicate the total expenditures for all system employee benefits (paid from CLDA funds).

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>13.3.5 Employee Benefits</td>
<td>N/A</td>
</tr>
</tbody>
</table>

13.3.6 **Purchased Services**: Did the system expend funds for purchased services? Enter Y for Yes, N for No.

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>13.3.6 Purchased Services</td>
<td>N</td>
</tr>
</tbody>
</table>

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Expenditure Category</td>
<td>N/A</td>
</tr>
<tr>
<td>2. Provider of Services</td>
<td>N/A</td>
</tr>
<tr>
<td>3. Expenditure</td>
<td>N/A</td>
</tr>
</tbody>
</table>

13.3.7 **Total Expenditure - Purchased Services**: $0

13.3.8 **Supplies and Materials**: Did the system expend funds for supply items, postage, adult nonfiction foreign language library materials, equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>13.3.8 Supplies and Materials</td>
<td>N</td>
</tr>
</tbody>
</table>

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen.
for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Expenditure Category  
   N/A

2. Expenditure  
   N/A

13.3.9 **Total Expenditure - Supplies and Materials**  
   $0

13.3.10 **Travel Expenditures**: Did the system expend funds for travel? Enter Y for Yes, N for No.

If yes, complete one record for each type of travel; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Type of travel  
   N/A

2. Expenditure  
   N/A

13.3.11 **Total Expenditures - Travel**  
   $0

13.3.12 **Equipment and Furnishings**: Did the system expend funds for equipment and furnishings with a unit cost of $5,000 or more and having a useful life of more than one year. Enter Y for Yes, N for No.

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3 and 4 of one repeating group.

1. Type of item  
   N/A

2. Quantity  
   N/A

3. Unit cost  
   N/A

4. Expenditure  
   N/A

13.3.13 **Total Expenditure - Equipment and Furnishings**  
   $0

13.3.14 **Grants to Central/Co-Central Libraries**: Did the system expend funds for grants to central/co-central libraries?

Enter Y for Yes, N for No.

If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Recipient  
   Chemung County Library District

2. Allocation  
   $99,087

3. Project Description (no more than 300 words)  
   Chemung County Library District uses Central Library Development Aid to provide training hours at its Central Library branch, and offer Online Reference services.

13.3.15 **Total Expenditure - Grants to Central/Co-Central Libraries**  
   $99,087

13.3.16 **Total Expenditure (total 13.3.2, 13.3.4, 13.3.5, 13.3.7, 13.3.9, 13.3.11, 13.3.13, and 13.3.15)**  
   $99,087
13.3.17 **Cash Balance at the Opening of the Fiscal Year**
NOTE: The opening balance must be the same as the closing balance of the previous year.

13.3.18 **Total Allocation from 2016 - 2017 State Aid:** $98,245

13.3.19 **Cash Balance at the end of the Current Fiscal Year**

13.3.20 **Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.

**Chemung County Library District uses Central Library Development Aid to provide training to member libraries, staff additional weekend hours at its branch, and offer Online Reference services.**

**Coordinated Outreach Library Services Aid**

**COORDINATED OUTREACH LIBRARY SERVICES AID**

<table>
<thead>
<tr>
<th>Statutory Reference:</th>
<th>Education Law § 273(1)(h)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Commissioners Regulations 90.3</td>
</tr>
</tbody>
</table>

13.4.1-13.4.2 **Professional Salaries:** Indicate total FTE and salaries for all professional system employees.

13.4.1 Total Full-Time Equivalents (FTE) 0.25
13.4.2 Total Expenditure for Professional Salaries $34,144

13.4.3-13.4.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees.

13.4.3 Total Full-Time Equivalents (FTE) 1
13.4.4 Total Expenditure for Other Staff Salaries $31,075

13.4.5 **Employee Benefits:** Indicate the total expenditures for all system employee benefits. $22,921

13.4.6 **Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No.

N

**Note:** For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each allowable expenditure; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Expenditure Category N/A
2. Provider of Services N/A
3. Expenditure N/A

13.4.7 **Total Expenditure - Purchased Services** $0

**Supplies and Materials:**
13.4.8 Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Expenditure Category: Office/library supplies and postage
   1. Expenditure: $415

1. Expenditure Category: Books and other print materials
   2. Expenditure: $18,488

13.4.9 Total Expenditure - Supplies and Materials: $18,903

13.4.10 Travel Expenditures: Did the system expend funds for travel? Enter Y for Yes, N for No. Indicate the total expenditures for system employee travel only in this category.

If yes, complete one record for each type of travel; if no, enter N/A for questions 1 and 2.

1. Type of Travel: System staff
   2. Expenditure: $1,373

13.4.11 Total Expenditure - Travel: $1,373

13.4.12 Equipment and Furnishings: Did the system expend funds for equipment and furnishings with a unit cost of $5,000 or more and having a useful life of more than one year. Enter Y for Yes, N for No.

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group:

1. Type of item: N/A
2. Quantity: N/A
3. Unit Cost: N/A
4. Expenditure: N/A

13.4.13 Total Expenditure - Equipment and Furnishings: $0

13.4.14 Did the system expend funds on grants to member libraries? Enter Y for Yes, N for No.

If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.
<table>
<thead>
<tr>
<th>1. Recipient</th>
<th>Southeast Steuben County Library</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Allocation</td>
<td>$765</td>
</tr>
<tr>
<td>3. Description of Project</td>
<td>STEAM Activities for the Geographically Isolated</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1. Recipient</th>
<th>Alfred Library</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Allocation</td>
<td>$700</td>
</tr>
<tr>
<td>3. Description of Project</td>
<td>Programs and Materials to Serve the LGBT Community</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1. Recipient</th>
<th>Dundee Library</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Allocation</td>
<td>$200</td>
</tr>
<tr>
<td>3. Description of Project</td>
<td>Book Discussion Group for Seniors</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1. Recipient</th>
<th>Hammondsport Library</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Allocation</td>
<td>$1,000</td>
</tr>
<tr>
<td>3. Description of Project</td>
<td>Wellness Program for Seniors</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1. Recipient</th>
<th>Little Genesee Library</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Allocation</td>
<td>$640</td>
</tr>
<tr>
<td>3. Description of Project</td>
<td>Technology Classes for Seniors</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1. Recipient</th>
<th>Penn Yan Library</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Allocation</td>
<td>$600</td>
</tr>
<tr>
<td>3. Description of Project</td>
<td>Providing Assistive Technology for People with Developmental or Learning Disabilities</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1. Recipient</th>
<th>Pultney Library</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Allocation</td>
<td>$420</td>
</tr>
<tr>
<td>3. Description of Project</td>
<td>Upgrade Oral History Kit</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1. Recipient</th>
<th>Richburg Library</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Allocation</td>
<td>$1,000</td>
</tr>
<tr>
<td>3. Description of Project</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1. Recipient</th>
<th>Savona Library</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Allocation</td>
<td>$1,000</td>
</tr>
<tr>
<td>3. Description of Project</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1. Recipient</th>
<th>Chemung County Library District</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Allocation</td>
<td>$900</td>
</tr>
<tr>
<td>3. Description of Project</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1. Recipient</th>
<th>Wayland Library</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Allocation</td>
<td>$775</td>
</tr>
<tr>
<td>3. Description of Project</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1. Recipient</th>
<th>Whitesville Library</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Allocation</td>
<td>$1,000</td>
</tr>
<tr>
<td>3. Description of Project</td>
<td></td>
</tr>
</tbody>
</table>
13.4.15 **Total Expenditure - Grants to Member Libraries**
$9,000

13.4.16 **Total Expenditure (total 13.4.2, 13.4.4, 13.4.5, 13.4.7, 13.4.9, 13.4.11, 13.4.13, and 13.4.15)**
$117,416

13.4.17 **Cash Balance at the Opening of the Fiscal Year**
NOTE: The opening balance must be the same as the closing balance of the previous year.
$0

13.4.18 **Total Allocation from 2016 - 2017 State Aid:**
$75,049

13.4.19 **Cash Balance at the End of the Current Fiscal Year**
$0

13.4.20 **Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.

STLS Outreach services provided rotating collections and grants to member libraries for underserved populations in the Southern Tier.

**Services to County Jails Aid**

**SERVICE TO COUNTY JAILS (INTERINSTITUTIONAL) AID**

**Statutory Reference:** Education Law § 285(2)

The intent of the Services to County Jails Program is to provide basic reading materials for those individuals who are incarcerated. Examples of appropriate spending include books and magazine / newspaper subscriptions which are acceptable to the institution as Job Information and other topics directly relevant to the county jail inmate's needs (Purchased Services).

13.5.1 **Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No.

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each allowable expenditure; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Expenditure Category
   N/A
2. Provider of Services
   N/A
3. Expenditure
   N/A

13.5.2 **Total Expenditure - Purchased Services**
$0

13.5.3 **Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Otl
for these questions for any further requirements.

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Expenditure Category  Books and other print materials
2. Expenditure  $4,113

13.5.4 Total Expenditure - Supplies and Materials  $4,113

13.5.5 Total Expenditure (total 13.5.2, and 13.5.4)  $4,113

13.5.6 Cash Balance at the Opening of the Fiscal Year:
NOTE: The opening balance must be the same as the closing balance from the previous year.

13.5.7 Total Allocation from 2016 - 2017 State Aid  $4,113

13.5.8 Cash Balance at the End of the Current Fiscal Year

13.5.9 Final Narrative: Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.

STLS provided outreach material services to Jails by purchasing libraries and materials

State Correctional Aid

THE FOLLOWING QUESTIONS ARE FOR SYSTEMS WITH STATE CORRECTIONAL FACILITIES AID

STATE CORRECTIONAL FACILITIES AID

Statutory  Education Law § 285 (1)
Reference: Commissioners Regulations 90.14
The amount provided in Education Law is $9.25 per inmate. Please see the State Corrections Program Guidelines at www.nysl.nysed.gov/libdev/outreach/corrgdln.htm for more information.

13.6.1-13.6.2 Professional Salaries: Indicate total FTE and salaries for all system professional employees.
13.6.1 Total Full-Time Equivalents (FTE)  0.25
13.6.2 Total Expenditure for Professional Salaries  $34,144

13.6.3-13.6.4 Other Staff Salaries: Indicate total FTE and salaries for all other system employees.
13.6.3 Total Full-Time Equivalents (FTE)  1
13.6.4 Total Expenditure for Other Staff Salaries  $31,075

Employee Benefits:
13.6.5 Indicate the total expenditures for all system employee benefits.
$22,921

13.6.6 **Purchased Services:** Does the system expend funds for purchased services? Enter Y for Yes, N for No.

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Oth" for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2 and 3 of one repeating group.

1. Expenditure Category N/A
2. Provider of Services N/A
3. Expenditure N/A

13.6.7 **Total Expenditure - Purchased Services**

13.6.8 **Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Oth" for these questions for any further requirements.

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Expenditure Category N/A
2. Expenditure N/A

13.6.9 **Total Expenditure - Supplies and Materials**

13.6.10 **Travel Expenditures:** Did the system expend funds for travel? Enter Y for Yes, N for No.

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Type of Travel N/A
2. Expenditure N/A

13.6.11 **Total Expenditure - Travel**

13.6.12 **Equipment and Furnishings:** Did the system expend funds for equipment and furnishings with a unit cost of $5,000 or more and having a useful life of more than one year. Enter Y for Yes, N for No.

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group.

1. Type of item N/A
2. Quantity N/A
13.6.13 **Total Expenditure - Equipment and Furnishings**


13.6.15 **Cash Balance at the Opening of the Fiscal Year:**

NOTE: The opening balance must be the same as the closing balance of the previous year.

13.6.16 **Total Allocation from 2016 - 2017 State Aid:**

$26,285

13.6.17 **Cash Balance at the End of the Fiscal Year:**

13.6.18 **Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds

14. **Summary of Library System Accomplishments**

Using the goals from Section 4 in the approved 2012-2016 System Plan of Service, **BRIEFLY** describe the final results of each element:

**Element 1: Resource Sharing - Results**

Enabled members to work together and with STLS to develop diverse collections. Coordinated purchase of Freegal Music Services for regional digital library through OverDrive. Negotiated system-wide collection development programs. Coordinated purchase of Freegal Music Services System-wide collection development programs. Result: access to more diverse collections. Purchased over 500 non-fiction titles enabling residents to have access to a wider range of titles. Purchased over 2,000 downloadable videos. While the majority of downloadable titles were purchased by the Central Library libraries supported the digital collection in 2016. Provided libraries with frequent, reliable deliveries per week to 56 members, correctional and other facilities. Delivered over 300,000 books and other items borrowed and returned by residents. Strengthened member library interlibrary loan services: Provided interlibrary loan services through STLS including a request wizard in SirsiDynix to allow libraries to submit requests to STLS online. Offered one-on-one training, phone consultation, and assistance online. Maintained regional catalog through centralized cataloging. Added bibliographic records for over 2000 downloadable OverDrive materials to the STARCat, the regional catalog. Updated authority control. Added over 25,000 new items to regional catalog. Cataloged and included records from International Motor Racing Research Library. Result: more items can be found electronically. Cleaned up database by working with members to delete discarded items.

**Element 2: Special Client Groups - Results**

Provided an integrated library system and information technology support to update the system from users via the online survey, used responses to help decide how features were implemented. Created basic help information for patrons and member library staff. Maintained ILS SirsiDynix. Incorporated Buy It Now, which enabled libraries to upgrade staff and public access computers, and CIPA-compliant content filter for member libraries. Continue to provide on-call, e-mail, and use of Smartphone/PDAs to use with mobile virtual private network service. Worked with Multipoint Servers which enables libraries to upgrade staff and public access computer monitors and keyboards over their existing cabling at a greatly reduced cost. Assisted member libraries to create websites using WordPress software. Provided access to online information through Central Library and NOVEL databases: Answered Central Library e-desk reference questions posed by member libraries on behalf of their patrons. Provided remote virtual reference desk service through the Central Library web form.

Outreach: Partnered with member libraries to provide library services to coordinated outreach populations.
14.3 Element 3: Professional Development and Continuing Education - Results

- Provided member libraries with processed library materials: Made over 25,000 items ready for delivery in faster access to books and other items. Residents were able to find timely materials (best sellers, memorials, reference) were cataloged, processed, and ready for delivery.
- Provided captioned videos/DVDs and audio books for persons with hearing disabilities; descriptive video/DVDs, sign language materials, foreign language DVDs and Spanish language collections of large print books to libraries to expand selection for persons with visual impairments.

14.5 Element 5: Consulting and Development Services - Results

- Promoted awareness of library services and advocated for public support: Met twice with members of the State Library, arranged for Steuben County legistators to speak at Library Day and met with 6 legislators in Albany. Result: better informed state legislators.

14.6 Element 6: Coordinated Services - Results

- Provided close to 100% of the propositions supported in 2016. Met with four state Assembly members and two Senators in their local offices.

14.7 Element 7: Awareness and Advocacy - Results

- Supported communication and cooperation among member libraries. Provided e-mail list of library materials. Provided captions, videos/DVDs, sign language materials, foreign language DVDs, and Spanish language collections of large print books to libraries to expand selection for persons with visual impairments.

14.8 Element 8: Communication among Member Libraries and/or Branch Libraries - Results

- Supported communication and cooperation among member libraries. Provided e-mail list of library materials. Provided captions, videos/DVDs, sign language materials, foreign language DVDs, and Spanish language collections of large print books to libraries to expand selection for persons with visual impairments.

14.9 Element 9: Cooperative Efforts with Other Library Systems - Results

- Provided other library systems with access to MARC records in STLS database; used library materials for projects such as - to work with English as a Second language students, teen parents, students, partially fund a library ramp restoration, purchase descriptive videos, and take state correctional facilities with services and programs provided to public libraries, as well as local state of county finances and how to be effective advocates.

14.10 Element 10: Construction - Results

- Improved library service through increased and improved library building space and capacity. Approved state construction grant to advise them on their applications. Results: 8 applications were approved for funding. Conducted six IT tracking of member library Information Technology assistance requests.

In 2016 Chemung County Library District/Steele Memorial Library Library improved its function as a central library and major accessibility and library usability.
Element 11: Central Library - Results

Central Library - information and major resource-sharing location by purchasing over 700 items for the reference collection. The library also purchased two electronic databases - JobNow and JobNow - as well as an estimated 975 downloadable audio books and eBooks. The Central Library: staff through a workshop on planning, creating, and publishing local digital collections support. The Central Library also provide remote professional reference services via email in 2016. 38% of those questions were submitted by member library staff and/or patron all day Spring CE. Eight programs were offered to address current trends in libraries.

Element 12: Direct Access - Results

In consultation with member libraries STLS continues to subscribe to its Free Direct Access plan.

Element 13: Other Goal(s) - Results

STLS signed contracts with Southern Tier Network to connect 11 member to open access fiber to exceed New York State Broadband Standards.

15. Current system URL's

15.1 System Home Page URL

www.stls.org

15.2 URL of Current List of Members

http://www.stls.org/for-the-public/member-libraries/

15.3 URL of Current Governing Bylaws


15.4 URL of Evaluation Form

N/A

15.5 URL of Evaluation Results

N/A

15.6 URL of Central Library Plan


15.7 URL of Direct Access Plan


16. Assurance and Contact Information

CONTACT INFORMATION

16.1 Contact name (person completing report)

Brian M. Hildreth

16.2 Contact telephone number

(607) 962-3141

16.3 Contact e-mail address

communitylibrarypartner@stls.org

ASSURANCE

16.4 The Library System operated under its approved Plan of Service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that this "Annual Report" and "Projected Annual Budget" were reviewed and accepted by the System Board/Council on (date - mm/dd/yyyy).

03/21/2016

APPROVAL (for New York State Library use only/not a required field)

16.5 The Library System's Annual Report and Projected Annual Budget were reviewed and approved by the New York State Library on (date - mm/dd/yyyy).
Suggested Improvements

Library System: Southern Tier Library System
Name of Person Completing Form: Brian Hildreth
Phone Number and Extension: (607) 962-3141

Please share with us your suggestions for improving the Annual Report. Thank You!