

Southern Tier Library System  
Directors Advisory Council  
Southern Tier Library System Headquarters  
Wednesday March 29<sup>th</sup>, 2017  
9:30 am

### **Proposed Minutes**

**Attendance:** Brian Hildreth (STLS), Segrid Dombrowski (?), Angela Gonzalez (PYPL), Margo Gustina (STLS), Pauline Emery (Corning), Ron Shaw (CCLD), Justin Zeh (Avoca), Chris Corter (CCLD), Candy Wilson (Savona), Roxanne Leyes (Montour Falls), Nic Gunning (Wellsville)

**GoToMeeting Attendance:** Harriet Eisman, Karen McKerlie, Melanie Miller (Alfred), Phil Trautman, Deb Stephens, Carrie Jefferds, Karen Smith

### **OLD BUSINESS**

**-Representative needed** – Population 2,000 – 4,999

### **NEW BUSINESS**

- **-Mentoring Committee Report**
  - Initial survey was assembled after meeting of committee
    - Copies distributed to DAC
    - Will work with STLS to get a survey monkey around
      - Initially it will go to the directors, then they can pass on to senior staff as they see fit
  - Committee will meet once more before next meeting to finalize
  
- **-STLS Director's Report**
  - -DLD proposed revisions to Public Library Minimum Standards
    - Brian expounded on the proposed changes to minimum standards as laid out on the sheets provided.
    - A follow-up survey will be forthcoming
  
- **-Central Library Report**
  - Just finished a Non-Fiction pull and will be re-stocking with books from Central Book Aid
  - Concerns with the success vs. price of Zinio
    - Will evaluate in July
  
- **-Miscellaneous items from representatives**
  - Spring CE will take place at Corning Community College Library on June 9
    - 8:30-9 Coffee & Snacks
    - 9-10:15
      - Sustainability Talk
      - Random House Rep book talk
      - Information vs. Advice
    - 10:30-11:45
      - Mental Health Talk

- Navigating Your Board
  - Zinio Highlights
- 1-2
  - 211 Helpline
  - Interpersonal Conflicts
  - Marketing Your Library
- 2:30-3:45
  - Job Now
  - Human Library Programs
  - Safe Zone Training
- **-Adjournment**

Motions- Ron Shaw Motioned to adjourn, ? Seconded  
Time- adjourned at 11 am

*Next Meeting Wednesday May 31<sup>st</sup> 9:30am at Dundee Library*

### **STLS Directors Advisory Council Plan 2017-2019**

#### 2017 ACTIONS

Near term initiatives: Mentoring (this time it's going to work)

*Project Leader:* Nic Gunning / Committee Chair

*Purpose:* It will allow us to share strengths. It will help to open communication and accomplish more through collaboration.

*Measurement:* 25% of member libraries in 1 mentor/mentee transaction

#### *Action steps:*

Action Step One- DAC forms a mentoring committee

- o Angela will put it in the agenda – and is in charge of appointing committee
- o January 25, 2017

Action Step Two- Make everyone on DAC a mentor

- o Angela will put it in the agenda / Nic will be the convincer
- o January 25, 2017

Action Step Three- Develop a survey, send it, ask STLS to make available

- o Committee Chair (add to STLS statistical survey?)
- o May 2017 is the deadline for opening, June 2017 is the deadline for closing

Action Step Four – Develop place for mentoring information, structure for maintaining, tracking mechanism

- o Committee Chair (will give jobs to STLS)
- o July 2017 done, up and ready to be marketed

Action Step Four – Marketing and advocacy for participation

- o Committee Chair (will give tasks to STLS)
- o July 2017 onward

Action Step Four – Assess effectiveness of the program

- o Committee Chair & STLS

