

**Southern Tier Library System
Directors Advisory Council
Wednesday July 26th- David A. Howe Library, Wellsville
9:30 am**

- **Attendance:** Nic Gunning (Wellsville), Segrid Dombrowki (Dundee), Margo, Gustina (STLS), Pauline Emery (Corning)
- **GoToMeeting Attendance:** Karen Smith (Whitesville), Owen Frank (CCLD), Ron Shaw (CCLD), Karen McKerlie (Branchport)
- **-Call to order**
 - Time 9:35 by Segrid Dombrowski

- **5-31-17 Minutes**
 - Motion by Karen to approve the May minutes, seconded by Owen Frank

BUSINESS

- **-Mentoring Committee Report**
 - The survey has gone out with a good percentage of participants
 - Another reminder will go out in the next week
 - We can discuss next steps at the September meeting

May 2017 is the deadline for opening survey, June 2017 is the deadline for closing

Action Step Four – Develop place for mentoring information, structure for maintaining, tracking mechanism

- Committee Chair (will give jobs to STLS)
- July 2017 done, up and ready to be marketed

- **-STLS Director's Report**
 - STLS has just completed the annual statistical report.
 - It should be available to member libraries in 10-15 days.
 - They will also be sending out their plan of services
 - Fee for Service conversation will be taking place to provide information to membership on how other systems handle these fees. This includes IT and Processing Fees
 - There will also be some proposed changes and a time for feedback.
 - Set for August 30
 - The Annual Conference is for Tuesday, October 10
 - 2-4:45 for learning session, followed by awards and dinner
 - Expect a package with details by the end of August
 - The DAC will be introduced to the new hire at STLS at the September meeting
 - Margo Gustina suggests that the DAC discuss adding preferred name field on registration forms at next meeting
 - The Rural Library's Roundtable is hosting a Rural Resources program in Casanovia, NY on August 14
 - No cost, but register at NYLA.org/RLRT
 - On August 17, the Public Library Systems Director Conference will take place
 - STLS will hear minimum standards results at that point

- **-Central Library Report**
 - Chris Corter is retiring at the end of this week.
 - Ron Shaw has appointed Owen Frank to complete her term on the DAC

- They have completed a major non-fiction weed and are reallocating CCLD funds to rebuild the collection
- Construction on the Teen Space is under way
- **-Miscellaneous items from representatives**
 - Karen Smith invites all to their Ice Cream Social at the Whitesville Library on the evening of August 9
 - Pauline Emery reminds the DAC that we need to begin discussing our Advocacy initiatives at the September meeting
 - The Howe Library will be hosting Palestinian/American author Naomi Shihab Nye on October 27, 2017. All are invited.
 - Pauline is planning a “Civics and Spirits” program to bring in local politicians come in to discuss local government
- **-Adjournment**
 - Motions by Nic Gunning to adjourn, seconded by Pauline Emery

Next Meeting Wednesday September 27th- Montour Falls

STLS Directors Advisory Council Plan 2017-2019

2017 ACTIONS

Near term initiatives: Mentoring (this time it’s going to work)

Project Leader: Nic Gunning / Committee Chair

Purpose: It will allow us to share strengths. It will help to open communication and accomplish more through collaboration.

Measurement: 25% of member libraries in 1 mentor/mentee transaction

Action steps:

Action Step One- DAC forms a mentoring committee

- Angela will put it in the agenda – and is in charge of appointing committee
- January 25, 2017

Action Step Two- Make everyone on DAC a mentor

- Angela will put it in the agenda / Nic will be the convincer
- January 25, 2017

Action Step Three- Develop a survey, send it, ask STLS to make available

- Committee Chair (add to STLS statistical survey?)
- May 2017 is the deadline for opening, June 2017 is the deadline for closing

Action Step Four – Develop place for mentoring information, structure for maintaining, tracking mechanism

- Committee Chair (will give jobs to STLS)
- July 2017 done, up and ready to be marketed

Action Step Four – Marketing and advocacy for participation

- Committee Chair (will give tasks to STLS)
- July 2017 onward

Action Step Four – Assess effectiveness of the program

o Committee Chair & STLS

o July 2018