

STLS BOARD MEETING

Tuesday, March 21, 2023 - 2:00 pm

STLS Headquarters, Painted Post, NY 14870

**AGENDA**Service Recognition for STLS Trustee Phyllis Rogan***FOR APPROVAL**

Executive Committee Recommendation: The STLS Board of Trustees recognizes the time, effort and talent Trustee Phyllis Rogan offered the Southern Tier Library System through mindful governance, and regretfully accepts her resignation.

Move: _____	Second _____
Aye _____ Nay _____	Abstain _____ Absent _____
Approved/Failed	
Discussion:	

Chemung County Trustee Seat (2023 – 2027) Appointment*** FOR APPROVAL**

Executive Committee Recommendation: The STLS Board of Trustees approves the appointment of Michael Steffens to the position of trustee to fill the vacant Chemung County seat, which was previously held by Phyllis Rogan and has a term of 2023 – 2027. The appointment will remain effective until the 2023 annual meeting of the Southern Tier Library System.

- | | | | |
|----|--|----------------------|--------------------|
| 1. | Agenda | | Doc. #23-21 |
| 2. | Approval of Minutes – January 2023 | *FOR APPROVAL | Doc. #23-22 |
| 3. | Treasurer's Report –January 2023 | *FOR APPROVAL | Doc. #23-23 |
| 4. | Financial Clerk's Report – January 2023 | *FOR APPROVAL | Doc. #23-24 |
| 5. | Treasurer's Report – February 2023 | *FOR APPROVAL | Doc. #23-25 |
| 6. | Financial Clerk's Report – February 2023 | *FOR APPROVAL | Doc. #23-26 |

- *Subject to corrections, above items may be approved without motion.*

COMMITTEE REPORTS

- | | | | |
|-----|--|--|------------------------------|
| 7. | Executive Committee – Kathy Green | | |
| 8. | Personnel & Policies Committee – Denise King | | |
| 9. | Finance & Facilities Committee – Sisi Barr | | |
| 10. | Public Relations Committee – Lynnette Decker | | |
| 11. | Foundation for Southern Tier Libraries – Louise Richardson | | (Minutes) Doc. #23-27 |

BOARD ACTIONS

- | | | | |
|-----|---|-----------------------|--------------------|
| 12. | <u>Expenditure Approvals -Monthly Unpaid Bills Detail</u> | * FOR APPROVAL | Doc. #23-28 |
|-----|---|-----------------------|--------------------|

Finance & Facilities Committee Recommendation: Approve expenditures of the *Unpaid Bills Detail* for the most recent months as authorized by the Financial Clerk, Internal Auditor and Treasurer per the Authority of Board Policy.

Move: _____	Second _____
Aye _____ Nay _____	Abstain _____ Absent _____
Approved/Failed	
Discussion:	

13. Receipt Approvals – Monthly Deposit Summary

*** FOR APPROVAL**

Doc. #23-29

Finance & Facilities Committee Recommendation: Approve receipts of the *Deposit Summary* for the most recent months as authorized by the Financial Clerk per the Finance Policy.

Move: _____

Second _____

Aye _____ Nay _____

Abstain _____ Absent _____

Approved/Failed

Discussion:

BOARD INFORMATION

- 14. Old Business
- 15. New Business
- 16. Library Networking
- 17. President's Report
- 18. *Monthly System Team & Divisional Reports

*See **2022 Plan of Service Goal Reporting** as presented by professional staff in the *2023 STLS Trustee & Policy Manual*

Public Expression (15 minutes)

NYS Sexual Harassment Prevention Training for STLS Trustees

Adjournment

Next meeting: Southern Tier Library System – Tuesday, April 18, 2023 at 2 p.m.

STLS BOARD MEETING
Tuesday, January 17, 2023 - 2:00 pm
Southern Tier Library System, Painted Post, NY

MINUTES**TRUSTEES PRESENT:**

Richard Ahola – 2027	Louise Richardson – 2024
Sisi Barr – 2023	Phyllis Rogan - 2027
Lynnette Decker -2025	Richard Urban - 2024
Betsy Gorman – 2024	
Kathy Green-2026	
David Haggstrom – 2025	
Denise King – 2024	
Susan McGill - 2024	

Excused: Barbara Hubbell – 2024, Felicity Wright – 2023, Vacant Allegany County Seat – 2025, Vacant Steuben Seat – 2024.

Staff Present – Brian Hildreth, Executive Director, Melissa Morrissey, Administrative Assistant

President R Ahola called the meeting to order at 1:40 pm

Oaths of office were administered to Richard Ahola, Susan McGill, Richard Urban, and Phyllis Rogan by Betsy Gorman.

Oaths of Office for Elected Trustees: Betsy Gorman
Richard Ahola, Yates County (2023 – 2027; second full term)
Susan McGill, Yates County (2020 – 2024; partial term)
Richard Urban, Steuben County - SSCL (2020 – 2024; partial term)
Phyllis Rogan, Chemung County (2023 – 2027; first full term)

R Ahola commented that it has been a good year and he enjoyed working with everyone. He gave a “shout out” Denise King and Melissa Morrissey for the advice and assistance they provided while he was president.

1. AGENDA***FOR APPROVAL****Doc.#23-1****Approved**

R Ahola stated the Executive Committee set and approved the agenda.

2. Board Action Items

***FOR APPROVAL**

D King presented the slate of officers. There were no nominations from the floor. D King motioned to accept the slate as presented by the Nominating Committee. S McGill seconded the motion. All board members accepted the motion. All nominees accepted their elected positions.

In years past, D King and R Ahola spoke about how the physical copy of the book, "Robert's Rules of Order" was handed from outgoing Board President to incoming Board President.

Election of Officers: Nominating Committee – Denise King
President – Kathy Green
Vice President – Lynnette Decker
Treasurer – Sisi Barr
Secretary – Louise Richardson
Elected Trustee – Richard Ahola

K Green took over the meeting as President.

3. Approval of Minutes – December 2022

***FOR APPROVAL**

Doc. #23-2

Approved

4. Treasurer's Report – December 2022

Received and Filed

Doc. #23-3

S Barr reported Brian Hildreth reviewed the financials with the committee. The checking/savings balance is now about \$962,000.00 as a result of the STLS Office Renovation project. B Hildreth also noted that upcoming reimbursements from USDA and ERate will increase balances.

5. Financial Clerk's Report – December 2022

Received and Filed

Doc. #23-4

B Hildreth reported, for income, on line item 4724, Member Library IT Contracts. The revenue for this line item is from the 4th quarter billing, to member libraries, for member library internet.

B Hildreth reported on the following line expense items:

- Line Item 5100, Salaries – this line item is higher than previous months due to the month of December having three pay periods.
- Line Item 5409, STLS Telephone and Internet – the increase is a capital expenditure to upgrade the servers at STLS. All servers are purchased and installed. Mandy Fleming has applied for ERate reimbursement for these items.
- Line Item 5435, Member Library Pass Through – this is the State Aid for our member libraries for 2022/2023, as well as Central Library development aid.

- Line Item 5490, Grants – the \$110,000.00 is the remaining cost for the building construction project.

6. Fourth Quarter Profit-Loss Statement – December 2022 Doc. #23-5
***FOR APPROVAL**

Approved

B Hildreth reported on two income items:

- Line Item 4709, Local Services Support, there is \$10,000.00 that is owed to STLS from NY State.
- Line Item 4723, Member Library Cost Share, this is the cost share paid by our member libraries to STLS, CCLD pays quarterly.

B Hildreth reported on three expense items:

- Line Item 5150, Personnel Benefits. Benefits numbers are lower than budgeted due to (1) 2 unfilled full-time positions, (2) one employee who was on temporary leave, and (3) one employee who opted out of the benefits offered by STLS. These three situations reduced benefit costs by about \$40,000.00 in 2022. These savings will be applied to STLS Office Renovation costs.
- Line Item 5100, Salaries, the budgeted amount and actual amount differed by \$485.14.
- Line Item 5409, STLS Telephone and Internet. B Hildreth noted that it looks like we are over budget by \$250,000.00, but this amount will be 80-90% reimbursed by ERate

B Hildreth stated that it looks like STLS is over budget by \$1.3 million, but this number is due to capital improvements. The \$1.3 million will come off the operating budget report and be reflected on STLS' balance statement. Overall, STLS came in close to what was budgeted and these numbers will be reflected in the March report.

7. Fourth Quarter Claims Auditor Report – December 2022 Doc. #23-6
***FOR APPROVAL**

Approved

L Richardson reported that there was a lost check that was voided and reissued. There was also a check that was made payable to the wrong library, which was also voided and reissued.

Standing Committee Reports –

5. Executive Committee – Kathy Green

K Green stated that Richard Ahola told the Board, earlier in the meeting , that the Committee met and approved the agenda.

6. Personnel & Policies Committee – Denise King (Minutes) Doc. #23-7

(Policy – Grant Funds) **Doc.#23-8**

D King stated the Committee discussed the Grant Funds Policy, and there are many revisions. The revisions are included in the Board packet.

B Hildreth noted that the changes to the policy address how STLS receives State and Federal Aid and passes it along to member libraries. Revisions include more specifications on how grant funding is approached and a procedure has been put into place.

D King also noted that when the policy was originally created, grant funding was new to STLS.

The Emergency Closing Policy was also discussed and updates to that policy will be presented at the March Board meeting.

*** Move to go into Executive Session to discuss the Executive Director's evaluation, and appointment of library system staff. Motion by D King and second by R Ahola. Executive session started at 2:04 pm. Executive session ended at 2:17 pm. B Gorman moved to end the session and L Decker seconded the motion. ***

D King stated that the Personnel and Policies Committee works with Brian to develop and update his objectives. At this time, there were no questions or comments for Brian regarding his objectives.

7. Finance & Facilities Committee – Sisi Barr

Doc.#23-9

S Barr stated that the Board will be voting on the Annual Organizational Meeting Actions in the action items later in the meeting. S Barr also noted that the building construction project is 100% complete. The only thing STLS is waiting on is the last bill from the mechanical contractor. A complete breakdown of the project and depreciation will be presented to the Board at the March meeting.

8. Public Relations Committee – Lynnette Decker

(Minutes) **Doc.#23-10**

L Decker reported that the annual staff luncheon just happened. K Green gave “kudos” to Lynette for her hard work in organizing the event.

9. Foundation for Southern Tier Libraries – Richard Ahola

(Minutes) **Doc.#23-11**

. (Minutes) **Doc.#23-12**

L Richardson reported she was not at the December meeting, so please review the minutes for what happened.

L Richardson stated that the Foundation is looking for Board members. Rusty Wigg sent a letter to library directors and board presidents to help recruit new members. L Richardson and D King explained how the Foundation Board works and since the Foundation is not held to open meeting law, members can meet on line as well as in person.

L Richardson stated there will be an in-person fundraiser in September 2023. It will include light refreshments and a silent auction.

Grant guidelines have been sent to potential member libraries.

BOARD ACTIONS

13. Annual Organizational Meeting Actions * **FOR APPROVAL** **Doc. #23-13**
Finance & Facilities Committee Recommendation: Approve action items per STLS
Organizational Meeting Policy

- A. Designation of the Official Newspaper – Corning Leader
- B. Appointment of the Financial Clerk – Brian Hildreth
- C. Appointment of the Financial Clerk Designee – Lorie Brown
- D. Appointment of the Internal Auditor – Louise Richardson
- E. Appointment of the Alternate Internal Auditor – Richard Urban
- F. Appointment of the External Auditor – Mengel, Metzger & Barr, LLC.
- G. Appointment of the Attorney – Sayles and Evans
- H. Authorization of the Executive Director to Certify Payrolls
- I. Authorization of Executive Director to Make Grant Applications
- J. Authorization of the Executive Director to certify payments
- K. Authorization of the Business Mileage Reimbursement Rate - 65.5 ¢
- L. Designation of the Bank Depository – Community Bank NA
- M. Designation of the Authorized Signatories for Checks – President, V.P, Treasurer, Executive Director & Betsy Gorman – Alternate Signatory
- N. Authorization of Certain Payments between Board Meetings - Credit card, utility bills, lease payments, payroll, payroll taxes, payroll deductions, and fringe benefit expenses.
- O. Establish Treasurer and Internal Auditor surety coverage for the year - \$750,000

Aye _11___ Nay _____ Abstain _____ Absent _2__ Vacant _2_____
 Approved/Failed: Approved
 Discussion: none

14. Approve 2023 Board Meeting Schedule * **FOR APPROVAL** **Doc. #23-14**
Executive Committee Recommendation: Approve the 2023 Board Meeting Schedule.

Aye _11___ Nay _____ Abstain _____ Absent _2__ Vacant _2_____
 Approved/Failed: Approved
 Discussion: none

15. Expenditure Approvals -Monthly Unpaid Bills Detail * **FOR APPROVAL** **Doc. #23-15**
Finance & Facilities Committee Recommendation: Approve expenditures of the *Unpaid Bills Detail* for the most recent month as authorized by the Financial Clerk, Internal Auditor and Treasurer per the Authority of Board Policy.

Aye _11___ Nay _____ Abstain _____ Absent _2__ Vacant _2_____
 Approved/Failed: Approved
 Discussion: none

16. Receipt Approvals – Monthly Deposit Summary * **FOR APPROVAL**

Doc. #23-16

Finance & Facilities Committee Recommendation: Approve receipts of the *Deposit Summary* for the most recent month as authorized by the Financial Clerk per the Finance Policy.

Aye 11 Nay _____ Abstain _____ Absent 2 Vacant 2
 Approved/Failed: Approved
 Discussion: none

17. Approve Job Title & Job Description Revisions to the ILS Manager position* **FOR APPROVAL**

Doc. #23-17

Executive Director Recommendation: The STLS Board of Trustees approves the revisions to the Job Title & Description of the ILS Manager position as presented at the December 20, 2022 board meeting.

Move: _____ R Ahola _____ Second R Urban
 Aye 11 Nay _____ Abstain _____ Absent 2 Vacant 2
 Approved/Failed: Approved

Discussion: B Hildreth stated the salary for the ILS Manager position shall be set at \$66,153/year

18. Approve Job Title & Job Description Revisions to the Assistant Director – Head of IT position* **FOR APPROVAL**

Doc. #23-18

Executive Director Recommendation: The STLS Board of Trustees approves the revisions to the Job Title & Description of the Assistant Director – Director of IT position as presented at the December 20, 2022 board meeting.

Move: _____ B Gorman _____ Second L Richardson
 Aye 11 Nay _____ Abstain _____ Absent 2 Vacant 2
 Approved/Failed: Approved

Discussion: B Hildreth stated the salary for the Assistant Director – Head of IT shall be set at \$97,673/year

19. Approve the 2022-2023 STLS Executive Director's Performance Objectives* **FOR APPROVAL**

Doc. #23-19

Executive Director Recommendation: The STLS Board of Trustees approves the 2022-2023 STLS Executive Director's Performance Objectives, which were developed by the board in consultation with the Executive Director as part of the director's 2021-2022 performance evaluation per the Executive Director's Performance and Salary Evaluation Policy.

Move: D King _____ Second S Barr _____

Aye _11__ Nay _____ Abstain _____ Absent __2__ Vacant _2_____
Approved/Failed: Approved
Discussion: none

BOARD INFORMATION

16. Old Business – None

17. New Business –

D King stated she is excited about the new STLS merchandise on the STLS website. B Hildreth commented that Erika Jenns found a 3rd party vendor to provide the items for purchase and noted there are not only STLS items on the website, but library items as well.

S McGill inquired about Advocacy day. B Hildreth stated that there would be a bus going to Albany on Feb 28 with more information about the trip to come soon.

L Decker added that the carousel at the Capitol is from Cuba, NY.

L Richardson added that STLS saved her \$3996.25 in 2022 and she received books from 18 different libraries. She thanks the delivery drivers for making it all possible.

18. Library Networking – None

19. President's Report –

K Green stated that the building remodel looks great.

20. Monthly System Team & Divisional Reports

Doc.#22-160

B Hildreth informed the Board there will be no divisional reports in March. There will be a Plan of Service update instead.

B Hildreth stated that he and Melissa Morrissey are working on updating the 2023 Trustee Manual and it will be distributed at the March meeting.

B Hildreth added there will be a new trustee orientation in March.

Public Expression (15 minutes) None

Adjournment 2:45 pm

Move: D Haggstrom Second: L Decker

Next meeting: Southern Tier Library System -Tuesday, March 21, 2023 at 2 p.m.

"Minutes written by Melissa Morrissey and reviewed by Louise Richardson, Board Secretary."

	Jan 31, 23	Dec 31, 22	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1200 · Cash - Operating	3,572.54	2,713.40	859.14
1201 · Cash - Payroll	2,635.61	4,941.77	-2,306.16
1202 · Cash - Money Market	1,143,376.46	954,362.24	189,014.22
Total Checking/Savings	<u>1,149,584.61</u>	<u>962,017.41</u>	<u>187,567.20</u>
Accounts Receivable			
1380 · Accounts Receivable	27,563.32	111,641.24	-84,077.92
Total Accounts Receivable	<u>27,563.32</u>	<u>111,641.24</u>	<u>-84,077.92</u>
Other Current Assets			
12000 · Undeposited Funds	1,502.47	0.00	1,502.47
Total Other Current Assets	<u>1,502.47</u>	<u>0.00</u>	<u>1,502.47</u>
Total Current Assets	<u>1,178,650.40</u>	<u>1,073,658.65</u>	<u>104,991.75</u>
Fixed Assets			
1100 · Fixed Assets			
1102 · Building	1,099,684.02	1,099,684.02	0.00
1104 · Equipment	217,660.43	217,660.43	0.00
1105 · Internet Fiber	862,208.03	862,208.03	0.00
1106 · Vehicles	125,229.86	125,229.86	0.00
1112 · Accumulated Dep Building	-656,629.29	-656,629.29	0.00
1114 · Accumulated Depreciation	-974,234.51	-974,234.51	0.00
Total 1100 · Fixed Assets	<u>673,918.54</u>	<u>673,918.54</u>	<u>0.00</u>
Total Fixed Assets	<u>673,918.54</u>	<u>673,918.54</u>	<u>0.00</u>
Other Assets			
1382 · Prepaid expenses	89,476.05	89,476.05	0.00
Total Other Assets	<u>89,476.05</u>	<u>89,476.05</u>	<u>0.00</u>
TOTAL ASSETS	<u><u>1,942,044.99</u></u>	<u><u>1,837,053.24</u></u>	<u><u>104,991.75</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2600 · Accounts Payable	0.00	1,968.56	-1,968.56
Total Accounts Payable	<u>0.00</u>	<u>1,968.56</u>	<u>-1,968.56</u>
Other Current Liabilities			
2601 · Accrued P/R	4,657.95	4,657.95	0.00
2604 · Deferred Grant	328,777.89	328,777.89	0.00
2605 · Retainage Payable	7,498.42	7,498.42	0.00
2625 · Payroll Deductions Payable	0.02	167.42	-167.40
2626 · Flex Spending Deduction Payable	506.20	581.84	-75.64
2627 · PFL Payable to Insurance	4,631.80	4,309.34	322.46
2635 · Capital Notes Payable	136,000.00	0.00	136,000.00
2640 · Accrued Compensated Absences	134,275.67	134,275.67	0.00
Total Other Current Liabilities	<u>616,347.95</u>	<u>480,268.53</u>	<u>136,079.42</u>
Total Current Liabilities	<u>616,347.95</u>	<u>482,237.09</u>	<u>134,110.86</u>

Southern Tier Library System
Treasurer's Report
As 1/31/23

	Jan 31, 23	Dec 31, 22	\$ Change
Total Liabilities	616,347.95	482,237.09	134,110.86
Equity			
3200 - Fund Balance Unrestricted	907,009.71	2,095,116.73	-1,188,107.02
3910 - Board Restricted Capital Reserv	350,000.00	350,000.00	0.00
3911 - Donor Restricted Capital Reserv	97,806.44	97,806.44	0.00
Net Income	-29,119.11	-1,188,107.02	1,158,987.91
Total Equity	1,325,697.04	1,354,816.15	-29,119.11
TOTAL LIABILITIES & EQUITY	1,942,044.99	1,837,053.24	104,991.75

Official Depository: Community Bank NA
Money Market Account: .10 Rate of Return
Checking Accounts: .05 Rate of Return

	Jan 23	Dec 22	\$ Change
Income			
4709 · Local Services Support	0.00	9,639.00	-9,639.00
4716 · State Aid Pass Through	0.00	11,614.00	-11,614.00
4719 · Interest	27.30	28.72	-1.42
4721 · E-Rate Funding	0.00	65,249.53	-65,249.53
4724 · Member Library IT Contracts	586.33	12,889.58	-12,303.25
4725 · Grants Revenue	92,000.00	0.00	92,000.00
4731 · Arkport Support	0.00	2,016.57	-2,016.57
4732 · Reading Center Support	17,500.00	0.00	17,500.00
4733 · Member Library Processing Fees	0.00	234.50	-234.50
4735 · Non State Aid Pass Through	6,254.61	16,887.55	-10,632.94
4781 · Retiree Health Ins Payments	1,000.80	0.00	1,000.80
4782 · Donations	70.11	250.00	-179.89
4784 · General Reimbursements & Refund	0.00	-2,900.00	2,900.00
4785 · Gain/Loss on Disposal of Assets	0.00	2,900.00	-2,900.00
Total Income	117,439.15	118,809.45	-1,370.30
Gross Profit	117,439.15	118,809.45	-1,370.30
Expense			
5100 · Salaries			
5141 · Professional Salaries	33,278.16	50,378.13	-17,099.97
5142 · Non-Professional Salaries	39,147.56	55,378.22	-16,230.66
Total 5100 · Salaries	72,425.72	105,756.35	-33,330.63
5150 · Personnel Benefits			
5151 · Retirement	0.00	87,206.00	-87,206.00
5153 · Social Security	5,338.95	7,903.67	-2,564.72
5154 · Workers Compensation	532.42	520.00	12.42
5157 · Health Insurance	19,957.70	16,661.00	3,296.70
5158 · Payroll Expense - Other	1,294.20	1,460.30	-166.10
Total 5150 · Personnel Benefits	27,123.27	113,750.97	-86,627.70
5204 · STLS Software & Small Equipment	0.00	2,145.38	-2,145.38
5205 · Maintenance Contracts & Leases	439.21	6,979.76	-6,540.55
5408 · Platform Fees & Licenses	174.00	3,000.00	-2,826.00
5409 · STLS Telephone/Internet	15,616.06	132,079.79	-116,463.73
5417 · Library Materials	427.05	486.98	-59.93
5418 · Consultant Collection	499.88	0.00	499.88
5419 · Electronic Materials	0.00	8,279.16	-8,279.16
5420 · Staff Development Travel	381.05	-34.65	415.70
5422 · Trustee Mileage	0.00	1,172.57	-1,172.57
5424 · Conference Registration	0.00	2,285.00	-2,285.00
5425 · Staff & Member Library Mileage	0.00	1,265.90	-1,265.90
5427 · Programming & Annual Conference	550.00	450.00	100.00
5428 · Meeting Supplies	0.00	237.53	-237.53
5430 · Office Supplies	227.47	533.60	-306.13
5433 · Postage	0.00	10.85	-10.85

Southern Tier Library System
Financial Clerk's Report
January 2023

	Jan 23	Dec 22	\$ Change
5434 · Public Relations	1,645.65	9.99	1,635.66
5435 · Member Library Pass through	12,599.14	307,434.36	-294,835.22
5436 · STLS Grants to Member Libraries	0.00	1,930.00	-1,930.00
5442 · Professional Fees	2,199.00	0.00	2,199.00
5444 · Accounting Support & Audit	99.00	1,099.00	-1,000.00
5450 · Utilities	0.00	2,488.09	-2,488.09
5451 · Building Maintenance & Repairs	1,611.24	2,291.53	-680.29
5454 · Commercial Insurance	5,169.31	856.34	4,312.97
5471 · Vehicle Maintenance & Repairs	362.39	641.90	-279.51
5473 · Vehicle Fuel	1,266.48	2,076.83	-810.35
5474 · Vehicle Insurance	464.00	459.00	5.00
5480 · Greenwood Reading Center Exp	1,205.74	1,695.34	-489.60
5485 · Arkport Expense Account	1,427.60	2,016.57	-588.97
5490 · Grants	645.00	110,593.56	-109,948.56
Total Expense	146,558.26	811,991.70	-665,433.44
Net Income	-29,119.11	-693,182.25	664,063.14

	<u>Feb 28, 23</u>	<u>Jan 31, 23</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
1200 · Cash - Operating	4,896.22	4,472.54	423.68
1201 · Cash - Payroll	5,369.88	2,635.61	2,734.27
1202 · Cash - Money Market	1,189,262.62	1,143,376.46	45,886.16
Total Checking/Savings	1,199,528.72	1,150,484.61	49,044.11
Accounts Receivable			
1380 · Accounts Receivable	450,666.90	62,303.53	388,363.37
Total Accounts Receivable	450,666.90	62,303.53	388,363.37
Other Current Assets			
12000 · Undeposited Funds	0.00	1,502.47	-1,502.47
Total Other Current Assets	0.00	1,502.47	-1,502.47
Total Current Assets	1,650,195.62	1,214,290.61	435,905.01
Fixed Assets			
1100 · Fixed Assets			
1102 · Building	1,099,684.02	1,099,684.02	0.00
1104 · Equipment	217,660.43	217,660.43	0.00
1105 · Internet Fiber	862,208.03	862,208.03	0.00
1106 · Vehicles	125,229.86	125,229.86	0.00
1112 · Accumulated Dep Building	-656,629.29	-656,629.29	0.00
1114 · Accumulated Depreciation	-974,234.51	-974,234.51	0.00
Total 1100 · Fixed Assets	673,918.54	673,918.54	0.00
Total Fixed Assets	673,918.54	673,918.54	0.00
Other Assets			
1382 · Prepaid expenses	89,476.05	89,476.05	0.00
Total Other Assets	89,476.05	89,476.05	0.00
TOTAL ASSETS	2,413,590.21	1,977,685.20	435,905.01
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2600 · Accounts Payable	0.00	12,146.42	-12,146.42
Total Accounts Payable	0.00	12,146.42	-12,146.42
Other Current Liabilities			
2601 · Accrued P/R	4,657.95	4,657.95	0.00
2604 · Deferred Grant	328,777.89	328,777.89	0.00
2626 · Flex Spending Deduction Payable	609.40	506.20	103.20
2627 · PFL Payable to Insurance	4,922.51	4,631.80	290.71
2635 · Capital Notes Payable	133,855.00	136,000.00	-2,145.00
2640 · Accrued Compensated Absences	134,275.67	134,275.67	0.00
Total Other Current Liabilities	607,098.42	608,849.51	-1,751.09
Total Current Liabilities	607,098.42	620,995.93	-13,897.51
Total Liabilities	607,098.42	620,995.93	-13,897.51
Equity			

Southern Tier Library System
Treasurer's Report
As 2/28/23

	Feb 28, 23	Jan 31, 23	\$ Change
3200 - Fund Balance Unrestricted	1,030,298.19	1,030,298.19	0.00
3910 - Board Restricted Capital Reserv	350,000.00	350,000.00	0.00
3911 - Donor Restricted Capital Reserv	97,806.44	97,806.44	0.00
Net Income	328,387.16	-121,415.36	449,802.52
Total Equity	1,806,491.79	1,356,689.27	449,802.52
TOTAL LIABILITIES & EQUITY	2,413,590.21	1,977,685.20	435,905.01

Official Depository: Community Bank NA
Money Market Account: .10 Rate of Return
Checking Accounts: .05 Rate of Return

	Feb 23	Jan 23	\$ Change
Income			
4719 · Interest	25.92	27.30	-1.38
4723 · Member Library Cost Share	407,101.00	0.00	407,101.00
4724 · Member Library IT Contracts	85.77	586.33	-500.56
4725 · Grants Revenue	38,317.55	0.00	38,317.55
4731 · Arkport Support	3,308.86	0.00	3,308.86
4732 · Reading Center Support	889.62	17,500.00	-16,610.38
4733 · Member Library Processing Fees	24.50	0.00	24.50
4735 · Non State Aid Pass Through	212,702.90	4,862.82	207,840.08
4781 · Retiree Health Ins Payments	0.00	1,000.80	-1,000.80
4782 · Donations	43.53	70.11	-26.58
4784 · General Reimbursements & Refund	1,268.49	0.00	1,268.49
Total Income	663,768.14	24,047.36	639,720.78
Gross Profit	663,768.14	24,047.36	639,720.78
Expense			
5100 · Salaries			
5141 · Professional Salaries	31,290.32	33,278.16	-1,987.84
5142 · Non-Professional Salaries	33,601.06	39,147.56	-5,546.50
Total 5100 · Salaries	64,891.38	72,425.72	-7,534.34
5150 · Personnel Benefits			
5153 · Social Security	4,762.41	5,338.95	-576.54
5154 · Workers Compensation	532.42	532.42	0.00
5157 · Health Insurance	14,748.56	19,957.68	-5,209.12
5158 · Payroll Expense - Other	734.60	1,294.20	-559.60
5150 · Personnel Benefits - Other	1,409.12	0.00	1,409.12
Total 5150 · Personnel Benefits	22,187.11	27,123.25	-4,936.14
5205 · Maintenance Contracts & Leases	439.21	439.21	0.00
5408 · Platform Fees & Licenses	321.60	125.00	196.60
5409 · STLS Telephone/Internet	15,701.62	15,616.06	85.56
5417 · Library Materials	350.69	427.05	-76.36
5418 · Consultant Collection	0.00	499.88	-499.88
5420 · Staff Development Travel	1,062.79	0.00	1,062.79
5425 · Staff & Member Library Mileage	48.47	0.00	48.47
5427 · Programming & Annual Conference	100.00	0.00	100.00
5428 · Meeting Supplies	176.71	0.00	176.71
5430 · Office Supplies	326.24	121.99	204.25
5434 · Public Relations	1,271.99	3,027.45	-1,755.46
5435 · Member Library Pass through	93,534.09	11,207.35	82,326.74
5442 · Professional Fees	346.00	2,199.00	-1,853.00
5444 · Accounting Support & Audit	99.00	99.00	0.00
5450 · Utilities	1,459.35	0.00	1,459.35
5451 · Building Maintenance & Repairs	861.10	1,611.24	-750.14
5453 · Loan Interest	255.00	0.00	255.00
5454 · Commercial Insurance	856.31	5,169.31	-4,313.00

Southern Tier Library System
Financial Clerk's Report
February 2023

	Feb 23	Jan 23	\$ Change
5471 - Vehicle Maintenance & Repairs	555.11	362.39	192.72
5473 - Vehicle Fuel	1,319.28	1,266.48	52.80
5474 - Vehicle Insurance	464.00	464.00	0.00
5480 - Greenwood Reading Center Exp	3,528.89	1,205.74	2,323.15
5485 - Arkport Expense Account	1,881.26	1,427.60	453.66
5490 - Grants	1,928.42	645.00	1,283.42
Total Expense	213,965.62	145,462.72	68,502.90
Net Income	449,802.52	-121,415.36	571,217.88

Foundation for Southern Tier Libraries
BOARD OF DIRECTORS MEETING
February 9, 2023 | Southern Tier Library System

MEETING MINUTES

Present: Dale Wexell; President; Rusty Wigg, Vice President; Paul Webster, Treasurer; Louise Richardson, Secretary; Richard Ahola; Denise King

Excused: Peter Gamba; Brian Hildreth, Southern Tier Library System Executive Director

The meeting was called to order at 2:10 pm.

The minutes of the January 11, 2023 meeting and the financial reports for the period ending January 31, 2023 were reviewed and approved.

OLD BUSINESS

2023 Fundraising Event

The group discussed options for the September fundraising event.

We should seek sponsors to underwrite our costs, including businesses such as Hilliard Corporation.

Venues: Dale provided information from the Radisson; Louise provided information about the Hill Top Inn. Dale suggested we contact 171 Cedar Arts Center where Rotary had a successful event in December. Louise agreed to do that.

Dale offered to donate wine so that we offer complimentary beverages for the event. Louise will check with Hill Top regarding the possibility and corkage fees.

We should consider identifying guest hosts with the appropriate networks to invite guests to the event. Dale suggested Dave and Claudia Radin. Trustees should bring additional names to the next board meeting for discussion.

If we do the event at 171 Cedar, we can recruit high school students to help as a part of their community service and reach out to young professionals' groups as well.

Direct Mail Campaigns

We discussed the business direct mail campaign that has been done in the spring. The return on investment has not been great so it is probably better to engage businesses as event sponsors.

Grants Program

The grant guidelines have been sent. It was agreed that we earmark \$17,500 for 2023 grants with the stipulation that we can increase the amount if the applications warrant it.

Donor Software

Rusty distributed information about software options. Trustees should review that for discussion at the next meeting. Rusty will put together a cost comparison.

There being no further business, the meeting was adjourned at 3:00 pm.

Respectfully submitted,
Louise Richardson, Secretary

2:13 PM

03/07/23

3/8/23

Southern Tier Library System
Unpaid Bills Detail
 As of March 10, 2023

3/9/2023

Type	Date	Num	Due Date	Open Balance
0 Cappadonia, Keturah				
Bill	03/10/2023	Mar 20...	03/10/2023	✓ 40.81 ✓
Total Cappadonia, Keturah				40.81
0 Coming Natural Gas				
Bill	03/10/2023	Feb 20...	03/10/2023	✓ 383.49 ✓
Total Coming Natural Gas				383.49
0 CPE InterLink				
Bill	03/10/2023	23-0253	03/10/2023	✓ 728.00 ✓
Total CPE InterLink				728.00
0 Dell Marketing LP				
Bill	03/10/2023	10858...	03/10/2023	✓ 11,174.38 ✓
Total Dell Marketing LP				11,174.38
0 Energy Cooperative of America				
Bill	03/10/2023	996044	03/10/2023	✓ 448.74 ✓
Total Energy Cooperative of America				448.74
0 FirstLight Fiber				
Bill	03/10/2023	13203...	03/10/2023	✓ 900.00 ✓
Total FirstLight Fiber				900.00
0 Friendly Freds				
✓ Bill	03/10/2023	28841	03/10/2023	✓ 482.84 ✓
✓ Bill	03/10/2023	28858	03/10/2023	✓ 61.00 ✓
Total Friendly Freds				543.84
0 Ingram Library Services				
✓ Bill	03/10/2023	74458...	03/10/2023	✓ 12.57 ✓
✓ Bill	03/10/2023	74430...	03/10/2023	✓ 49.57 ✓
✓ Bill	03/10/2023	74458...	03/10/2023	✓ 59.98 ✓
✓ Bill	03/10/2023	74458...	03/10/2023	✓ 344.88 ✓
✓ Bill	03/10/2023	74430...	03/10/2023	✓ 171.87 ✓
Total Ingram Library Services				639.15
0 Murphy, Sally Jacoby				
Bill	03/10/2023	2/23 D...	03/10/2023	✓ 50.00 ✓
Total Murphy, Sally Jacoby				50.00
0 NYSEG				
Bill	03/10/2023	Feb 20...	03/10/2023	✓ 257.53 ✓
Total NYSEG				257.53
0 Overdrive				
✓ Bill	03/10/2023	01483...	03/10/2023	✓ 240.76 ✓
✓ Bill	03/10/2023	01483...	03/10/2023	✓ 1,078.34 ✓
✓ Bill	03/10/2023	01483...	03/10/2023	✓ 234.58 ✓
✓ Bill	03/10/2023	01483...	03/10/2023	✓ 202.97 ✓
✓ Bill	03/10/2023	01483...	03/10/2023	✓ 3,028.27 ✓
✓ Bill	03/10/2023	01483...	03/10/2023	✓ 1,814.12 ✓
✓ Bill	03/10/2023	01483...	03/10/2023	✓ 482.83 ✓
✓ Bill	03/10/2023	01483...	03/10/2023	✓ 283.88 ✓
✓ Bill	03/10/2023	01483...	03/10/2023	✓ 267.78 ✓
✓ Bill	03/10/2023	01483...	03/10/2023	✓ 59.85 ✓
✓ Bill	03/10/2023	01483...	03/10/2023	✓ 80.48 ✓
✓ Bill	03/10/2023	H-009...	03/10/2023	✓ 3,000.00 ✓

2:13 PM

03/07/23

Southern Tier Library System

Unpaid Bills Detail

As of March 10, 2023

Type	Date	Num	Due Date	Open Balance
✓ Bill	03/10/2023	01463...	03/10/2023	✓ 1,180.33 ✓
✓ Bill	03/10/2023	01463...	03/10/2023	✓ 3,052.03 ✓
Total Overdrive				14,988.39
• Ratterer & Sons LLC				
Bill	03/10/2023	3815	03/10/2023	✓ 540.75 ✓
Total Ratterer & Sons LLC				540.75
Southern Tier Network				
✓ Bill	03/10/2023	4864	03/10/2023	✓ 1,000.00 ✓
✓ Bill	03/10/2023	4895	03/10/2023	✓ 3,250.00 ✓
✓ Bill	03/10/2023	4903	03/10/2023	✓ 3,845.00 ✓
✓ Bill	03/10/2023	4909	03/10/2023	✓ 800.00 ✓
✓ Bill	03/10/2023	4924	03/10/2023	✓ 250.00 ✓
✓ Bill	03/10/2023	4932	03/10/2023	✓ 250.00 ✓
Total Southern Tier Network				9,095.00
• Southern Tier Wireless Inc				
Bill	03/10/2023	111358	03/10/2023	✓ 75.00 ✓
Total Southern Tier Wireless Inc				75.00
• Staples Business Credit				
Bill	03/10/2023	18472...	03/10/2023	✓ 53.46 ✓
Total Staples Business Credit				53.46
• Swan, Emily				
Bill	03/10/2023	030823	03/10/2023	✓ 1,500.00 ✓
Total Swan, Emily				1,500.00
• WEX Bank				
Bill	03/10/2023	57537...	03/10/2023	✓ 1,513.12 ✓
Total WEX Bank				1,513.12
TOTAL				42,825.28

11:55 AM
02/21/23

2/23/23

Southern Tier Library System Unpaid Bills Detail As of February 24, 2023

2/21/2022

Type	Date	Num	Due Date	Open Balance
AFT Mechanical Bill	12/31/2022	6-9609	12/31/2022	✓ 7,488.42 ✓
Total AFT Mechanical				7,488.42
Almond Library Bill	02/24/2023	2022 A...	02/24/2023	✓ 1,459.43 ✓
Total Almond Library				1,459.43
Beall, Connie Bill	02/24/2023	2/9/23 ...	02/24/2023	✓ 48.47 ✓
Total Beall, Connie				48.47
Button, Vickie Bill	02/24/2023	Medica...	02/24/2023	✓ 93.40 ✓
Total Button, Vickie				93.40
Casella Waste Services Bill	02/24/2023	2195053	02/24/2023	✓ 134.07 ✓
Total Casella Waste Services				134.07
Clark, Danalyn Bill	12/31/2022	11/29/...	12/31/2022	✓ 41.25 ✓
Total Clark, Danalyn				41.25
CQ Simple LLC Bill	02/24/2023	32916 ...	02/24/2023	✓ 42.78 ✓
Total CQ Simple LLC				42.78
Eastern Managed Print Network Bill	02/24/2023	IN3720...	02/24/2023	✓ 439.21 ✓
Total Eastern Managed Print Network				439.21
Empire Access Bill	02/24/2023	00004...	02/24/2023	✓ 88.79 ✓
Total Empire Access				88.79
Empire Natural Gas Bill	02/24/2023	WSTL...	02/24/2023	255.45 ✓
Total Empire Natural Gas				255.45
English, Darleen Bill	02/24/2023	Medica...	02/24/2023	✓ 93.40 ✓
Total English, Darleen				93.40
Erie Insurance Company Bill	02/24/2023	Mar 20...	02/24/2023	✓ 1,852.73 ✓
Total Erie Insurance Company				1,852.73
Excelius BC BS Bill	02/24/2023	Mar 20...	02/24/2023	✓ 2,449.56 ✓
Excelius BC BS Bill	02/24/2023	Mar 20...	02/24/2023	✓ 166.52 ✓
Total Excelius BC BS				2,616.08
Fillmore Library Bill	02/24/2023	2022 A...	02/24/2023	✓ 488.99 ✓
Total Fillmore Library				488.99

11:56 AM

02/21/23

Southern Tier Library System

Unpaid Bills Detail

As of February 24, 2023

Type	Date	Num	Due Date	Open Balance
* First Bankcard				
* Bill	02/24/2023	44182...	02/24/2023	✓ 342.56 ✓
* Bill	02/24/2023	44182...	02/24/2023	✓ 18.18 ✓
* Bill	02/24/2023	44182...	02/24/2023	✓ 1,082.79 ✓
* Bill	02/24/2023	44182...	02/24/2023	✓ 1,167.82 ✓
* Bill	02/24/2023	44182...	02/24/2023	✓ 429.98 ✓
* Bill	02/24/2023	44182...	02/24/2023	✓ 317.80 ✓
* Bill	02/24/2023	44182...	02/24/2023	✓ 340.71 ✓
Total First Bankcard				3,876.42
* FirstLight Fiber				
* Bill	12/30/2022	12982...	12/30/2022	✓ 900.00 ✓
* Bill	02/24/2023	13203...	02/24/2023	✓ 913.88 ✓
Total FirstLight Fiber				1,813.88
* Friendly Frodo				
* Bill	02/24/2023	28806	02/24/2023	✓ 58.95 ✓
* Bill	02/24/2023	28835	02/24/2023	✓ 81.00 ✓
Total Friendly Frodo				119.95
* Frontier Communications				
Bill	02/24/2023	Mar 20...	02/24/2023	✓ 204.38 ✓
Total Frontier Communications				204.38
* Gale/CENGAGE Learning				
Bill	02/24/2023	79788...	02/24/2023	✓ 125.55 ✓
Total Gale/CENGAGE Learning				125.55
* Halahan, Sheila				
Bill	02/24/2023	Medica...	02/24/2023	✓ 83.40 ✓
Total Halahan, Sheila				83.40
* Holden, Loreta				
Bill	02/24/2023	Medica...	02/24/2023	✓ 83.40 ✓
Total Holden, Loreta				83.40
* Humana				
Bill	02/24/2023	Mar 20...	02/24/2023	✓ 41.40 ✓
Total Humana				41.40
* McPherson, Marcia				
Bill	02/24/2023	Medica...	02/24/2023	✓ 83.40 ✓
Total McPherson, Marcia				83.40
* Moses, Elizabeth				
Bill	02/24/2023	02152...	02/24/2023	✓ 100.00 ✓
Total Moses, Elizabeth				100.00
* Nelson, Jane				
Bill	02/24/2023	Medica...	02/24/2023	✓ 83.40 ✓
Total Nelson, Jane				83.40
* NYS Education Department				
Bill	02/24/2023	Middle...	02/24/2023	✓ 100.00 ✓
Total NYS Education Department				100.00

11:55 AM
02/21/23

Southern Tier Library System
Unpaid Bills Detail
As of February 24, 2023

Type	Date	Num	Due Date	Open Balance
1 Overdrive				
Bill	02/24/2023	01453...	02/24/2023	✓ 3,874.94 ✓
Bill	02/24/2023	01453...	02/24/2023	✓ 1,381.88 ✓
Bill	02/24/2023	01453...	02/24/2023	✓ 119.98 ✓
Bill	02/24/2023	01453...	02/24/2023	✓ 355.40 ✓
Total Overdrive				5,832.20
2 PaLA				
Bill	02/24/2023	20001...	02/24/2023	✓ 80.00 ✓
Total PaLA				80.00
3 Passage, Mary				
Bill	02/24/2023	Medica...	02/24/2023	✓ 93.40 ✓
Total Passage, Mary				93.40
4 Quiggle, Mary Kay				
Bill	02/24/2023	Medica...	02/24/2023	✓ 93.40 ✓
Total Quiggle, Mary Kay				93.40
5 Retterer & Sons LLC				
Bill	02/24/2023	3778	02/24/2023	✓ 540.75 ✓
Total Retterer & Sons LLC				540.75
6 Time Warner Cable, PA				
Bill	02/24/2023	14385...	02/24/2023	✓ 1,750.00 ✓
Total Time Warner Cable, PA				1,750.00
7 United Healthcare Insurance Company				
Bill	02/24/2023	Mar 20...	02/24/2023	✓ 305.50 ✓
Total United Healthcare Insurance Company				305.50
8 Verizon Wireless				
Bill	02/24/2023	99255...	02/24/2023	✓ 177.22 ✓
Total Verizon Wireless				177.22
9 Wigg, Ristina				
Bill	02/24/2023	Medica...	02/24/2023	✓ 93.40 ✓
Total Wigg, Ristina				93.40
TOTAL				30,352.52

4:26 PM
02/07/23

Southern Tier Library System
Unpaid Bills Detail
As of February 10, 2023

Handwritten: 2/10/23

Type	Date	Num	Due Date	Open Balance
• Addison Library Bill	02/10/2023	2023 S...	02/10/2023	✓ 3,276.87 ✓
Total Addison Library				3,276.87
• Arkport Library Bill	02/10/2023	2023 S...	02/10/2023	✓ 883.23 ✓
Total Arkport Library				883.23
• Atlanta Library Bill	02/10/2023	2023 S...	02/10/2023	✓ 2,159.24 ✓
Total Atlanta Library				2,159.24
• Avoca Library Bill	02/10/2023	2023 S...	02/10/2023	✓ 6,118.62 ✓
Total Avoca Library				6,118.62
• Baker & Taylor Bill	02/10/2023	20372...	02/10/2023	✓ 16.46 ✓
Total Baker & Taylor				16.46
• Bath Library Bill	02/10/2023	2023 S...	02/10/2023	✓ 8,822.58 ✓
Total Bath Library				8,822.58
• Canisteo Library Bill	02/10/2023	2023 S...	02/10/2023	✓ 2,713.66 ✓
Total Canisteo Library				2,713.66
• Cohocton Library Bill	02/10/2023	2023 S...	02/10/2023	✓ 3,580.87 ✓
Total Cohocton Library				3,580.87
• Corning Library Bill	02/10/2023	2023 S...	02/10/2023	✓ 20,973.22 ✓
Total Corning Library				20,973.22
• Corning Natural Gas Bill	02/10/2023	Jan 20...	02/10/2023	✓ 317.63 ✓
Total Corning Natural Gas				317.63
• CPE InterLink Bill	12/31/2022	22-1636	12/31/2022	✓ 125.00 ✓
• CPE InterLink Bill	12/31/2022	22-1604	12/31/2022	✓ 948.00 ✓
Total CPE InterLink				1,073.00
• CQ Simple LLC Bill	02/10/2023	32916 ...	02/10/2023	✓ 42.78 ✓
Total CQ Simple LLC				42.78
• Delta Dental Insurance Company Bill	02/10/2023	Feb 20...	02/10/2023	✓ 190.66 ✓
Total Delta Dental Insurance Company				190.66
• Energy Cooperative of America Bill	02/10/2023	983950	02/10/2023	✓ 636.60 ✓
Total Energy Cooperative of America				636.60

4:26 PM

02/07/23

Southern Tier Library System

Unpaid Bills Detail

As of February 10, 2023

Type	Date	Num	Due Date	Open Balance
Friendly Frods				
Bill	02/10/2023	29672	02/10/2023	✓ 110.00 ✓
Bill	02/10/2023	29677	02/10/2023	✓ 110.00 ✓
Total Friendly Frods				220.00
Gale/CENGAGE Learning				
Bill	02/10/2023	79734...	02/10/2023	✓ 28.79 ✓
Bill	02/10/2023	79741...	02/10/2023	✓ 28.59 ✓
Bill	02/10/2023	79758...	02/10/2023	✓ 55.60 ✓
Bill	02/10/2023	79748...	02/10/2023	✓ 51.18 ✓
Bill	02/10/2023	79786...	02/10/2023	✓ 59.88 ✓
Total Gale/CENGAGE Learning				226.14
Hammondsport Library				
Bill	02/10/2023	2023 S...	02/10/2023	✓ 4,991.30 ✓
Total Hammondsport Library				4,991.30
Hornell Library				
Bill	02/10/2023	2023 S...	02/10/2023	✓ 8,139.36 ✓
Total Hornell Library				8,139.36
Howard Library				
Bill	02/10/2023	2023 S...	02/10/2023	✓ 3,728.07 ✓
Total Howard Library				3,728.07
Jasper Library				
Bill	02/10/2023	2023 S...	02/10/2023	✓ 1,858.44 ✓
Total Jasper Library				1,858.44
NYSEG				
Bill	02/10/2023	Jan 20...	02/10/2023	✓ 247.57 ✓
Total NYSEG				247.57
NYSHIP				
Bill	02/10/2023	586	02/10/2023	✓ 12,641.18 ✓
Total NYSHIP				12,641.18
Overdrive				
Bill	02/10/2023	01453...	02/10/2023	✓ 119.98 ✓
Bill	02/10/2023	01453...	02/10/2023	✓ 171.51 ✓
Bill	02/10/2023	01453...	02/10/2023	✓ 1,941.72 ✓
Bill	02/10/2023	01453...	02/10/2023	✓ 35.81 ✓
Bill	02/10/2023	01453...	02/10/2023	✓ 157.48 ✓
Bill	02/10/2023	01453...	02/10/2023	✓ 497.44 ✓
Bill	02/10/2023	01453...	02/10/2023	✓ 452.18 ✓
Bill	02/10/2023	01453...	02/10/2023	✓ 89.99 ✓
Bill	02/10/2023	01453...	02/10/2023	✓ 572.48 ✓
Bill	02/10/2023	01453...	02/10/2023	✓ 2,283.42 ✓
Total Overdrive				6,312.07
Pathways Inc				
Bill	02/10/2023	2023 E...	02/10/2023	✓ 690.00 ✓
Total Pathways Inc				690.00
Prattsburgh Library				
Bill	02/10/2023	2023 S...	02/10/2023	✓ 1,432.03 ✓
Total Prattsburgh Library				1,432.03

4:28 PM
02/07/23

Lin
2/9/23

Southern Tier Library System
Unpaid Bills Detail
As of February 10, 2023

2/10/23

Type	Date	Num	Due Date	Open Balance
Putney Library Bill	02/10/2023	2023 S...	02/10/2023	✓ 1,733.63 ✓
Total Putney Library				1,733.63
Richardson, Louise Bill	12/31/2022	Oct-De...	12/31/2022	✓ 73.75 ✓
Total Richardson, Louise				73.75
Savona Library Bill	02/10/2023	2023 S...	02/10/2023	✓ 3,012.86 ✓
Total Savona Library				3,012.86
SCRLC Bill	12/31/2022	6786	12/31/2022	✓ 2,560.00 ✓
Total SCRLC				2,560.00
Southern Tier Network Bill	02/10/2023	4825	02/10/2023	✓ 1,000.00 ✓
Bill	02/10/2023	4828	02/10/2023	✓ 3,250.00 ✓
Bill	02/10/2023	4834	02/10/2023	✓ 3,545.00 ✓
Bill	02/10/2023	4840	02/10/2023	✓ 500.00 ✓
Bill	02/10/2023	4856	02/10/2023	✓ 250.00 ✓
Bill	02/10/2023	4863	02/10/2023	✓ 250.00 ✓
Total Southern Tier Network				9,095.00
Southern Tier Wireless Inc Bill	02/10/2023	110011	02/10/2023	✓ 75.00 ✓
Total Southern Tier Wireless Inc				75.00
Staples Business Credit Bill	02/10/2023	18486...	02/10/2023	✓ 259.62 ✓
Total Staples Business Credit				259.62
Terp's Enterprises Inc Bill	02/10/2023	18241	02/10/2023	2,425.00 ✓
Total Terp's Enterprises Inc				2,425.00
Time Warner Cable, PA Bill	02/10/2023	14556...	02/10/2023	✓ 800.00 ✓
Bill	02/10/2023	14551...	02/10/2023	✓ 575.00 ✓
Bill	02/10/2023	14551...	02/10/2023	✓ 575.00 ✓
Bill	02/10/2023	12022...	02/10/2023	✓ 44.99 ✓
Bill	02/10/2023	14551...	02/10/2023	✓ 575.00 ✓
Bill	02/10/2023	14520...	02/10/2023	✓ 500.00 ✓
Bill	02/10/2023	14377...	02/10/2023	✓ 631.98 ✓
Bill	02/10/2023	08807...	02/10/2023	✓ 44.99 ✓
Bill	02/10/2023	08822...	02/10/2023	✓ 154.98 ✓
Total Time Warner Cable, PA				3,601.84
United Fire Equipment Inc Bill	02/10/2023	11724	02/10/2023	✓ 89.00 ✓
Total United Fire Equipment Inc				89.00
USDA Rural Development Bill	02/10/2023	Loan #...	02/10/2023	✓ 2,400.00 ✓
Total USDA Rural Development				2,400.00
Wayland Library Bill	02/10/2023	2023 S...	02/10/2023	✓ 5,286.51 ✓
Total Wayland Library				5,286.51

4:28 PM
02/07/23

Southern Tier Library System
Unpaid Bills Detail
As of February 10, 2023

Type	Date	Num	Due Date	Open Balance
WEX Bank Bill	02/10/2023	86748...	02/10/2023	✓ 1,319.28 ✓
Total WEX Bank				1,319.28
TOTAL				<u>123,224.28</u>

2:12 PM
01/24/23

Southern Tier Library System
Unpaid Bills Detail
As of January 27, 2023

Type	Date	Num	Due Date	Open Balance
• (ALA) American Library Association Bill	01/27/2023	11160...	01/27/2023	✓ 236.00 ✓
Total (ALA) American Library Association				236.00
• Baker & Taylor Bill	01/27/2023	20372...	01/27/2023	✓ 106.78 ✓
Bill	01/27/2023	20372...	01/27/2023	✓ 39.77 ✓
Total Baker & Taylor				146.55
• Burns, Shauntea Bill	01/27/2023	Speak...	01/27/2023	✓ 500.00 ✓
Total Burns, Shauntea				500.00
• Button, Vickie Bill	01/27/2023	Medica...	01/27/2023	✓ 93.40 ✓
Total Button, Vickie				93.40
• Casella Waste Services Bill	12/31/2022	2188608	12/31/2022	✓ 137.94 ✓
Total Casella Waste Services				137.94
• Dell Marketing LP Bill	01/27/2023	10844...	01/27/2023	✓ 834.34 ✓
Total Dell Marketing LP				834.34
• Eastern Managed Print Network Bill	01/27/2023	IN3682...	01/27/2023	✓ 439.21 ✓
Total Eastern Managed Print Network				439.21
• Empire Natural Gas Bill	12/31/2022	WSTL...	12/31/2022	✓ 351.68 ✓
Total Empire Natural Gas				351.68
• English, Darleen Bill	01/27/2023	Medica...	01/27/2023	✓ 93.40 ✓
Total English, Darleen				93.40
• Erie Insurance Company Bill	01/27/2023	Feb 20...	01/27/2023	✓ 1,882.73 ✓
Total Erie Insurance Company				1,882.73
• Excellus BC BS Bill	01/27/2023	Feb 20...	01/27/2023	✓ 2,446.66 ✓
Bill	01/27/2023	Feb 20...	01/27/2023	✓ 165.62 ✓
Total Excellus BC BS				2,612.28
• First Bankcard Bill	01/27/2023	44182...	01/27/2023	✓ 294.99 ✓
Bill	01/27/2023	44182...	01/27/2023	✓ 125.00 ✓
Bill	01/27/2023	44182...	01/27/2023	✓ 82.00 ✓
Bill	01/27/2023	44182...	01/27/2023	✓ 110.69 ✓
Bill	01/27/2023	44182...	01/27/2023	✓ 118.36 ✓
Bill	01/27/2023	44182...	01/27/2023	✓ 121.69 ✓
Bill	01/27/2023	44182...	01/27/2023	✓ 284.48 ✓
Total First Bankcard				1,087.60
• Friendly Freds Bill	01/27/2023	28630	01/27/2023	✓ 252.39 ✓
Total Friendly Freds				252.39

2:12 PM

01/24/23

Southern Tier Library System

Unpaid Bills Detail

As of January 27, 2023

Type	Date	Num	Due Date	Open Balance
0 Frontier Communications Bill	01/27/2023	Feb 20...	01/27/2023	✓ 207.52 ✓
Total Frontier Communications				207.52
0 Gale/CENGAGE Learning Bill	01/27/2023	79956...	01/27/2023	✓ 30.39 ✓
Bill	01/27/2023	79948...	01/27/2023	✓ 58.35 ✓
Bill	01/27/2023	79984...	01/27/2023	✓ 44.78 ✓
Bill	01/27/2023	79986...	01/27/2023	✓ 19.99 ✓
Bill	01/27/2023	79989...	01/27/2023	✓ 159.14 ✓
Total Gale/CENGAGE Learning				312.66
0 Halahan, Sheila Bill	01/27/2023	Medica...	01/27/2023	✓ 93.40 ✓
Total Halahan, Sheila				93.40
0 Holden, Loretta Bill	01/27/2023	Medica...	01/27/2023	✓ 93.40 ✓
Total Holden, Loretta				93.40
0 Humana Bill	01/27/2023	Feb 20...	01/27/2023	✓ 41.40 ✓
Total Humana				41.40
0 McPherson, Marcia Bill	01/27/2023	Medica...	01/27/2023	✓ 93.40 ✓
Total McPherson, Marcia				93.40
0 Multi Media Services Bill	01/27/2023	88888	01/27/2023	✓ 3,881.88 ✓
Bill	01/27/2023	88883	01/27/2023	✓ 557.57 ✓
Total Multi Media Services				4,419.25
0 Nelson, Jane Bill	01/27/2023	Medica...	01/27/2023	✓ 93.40 ✓
Total Nelson, Jane				93.40
0 Ocasio, Wilainia Bill	01/27/2023	12/22/...	01/27/2023	✓ 50.00 ✓
Total Ocasio, Wilainia				50.00
Overdrive Bill	01/27/2023	01453...	01/27/2023	✓ 65.00 ✓
Bill	01/27/2023	01453...	01/27/2023	✓ 705.35 ✓
Bill	01/27/2023	01453...	01/27/2023	✓ 1,179.04 ✓
Bill	01/27/2023	01453...	01/27/2023	✓ 1,488.44 ✓
Bill	01/27/2023	01453...	01/27/2023	✓ 481.42 ✓
Total Overdrive				3,869.25
0 Passage, Mary Bill	01/27/2023	Medica...	01/27/2023	✓ 93.40 ✓
Total Passage, Mary				93.40
0 Quiggle, Mary Kay Bill	01/27/2023	Medica...	01/27/2023	✓ 93.40 ✓
Total Quiggle, Mary Kay				93.40

2:12 PM

01/24/23

Southern Tier Library System
Unpaid Bills Detail
As of January 27, 2023

Type	Date	Num	Due Date	Open Balance
J Time Warner Cable, PA Bill	01/27/2023	14386...	01/27/2023	✓ 1,750.00 ✓
Total Time Warner Cable, PA				1,750.00
K Uline Bill	01/27/2023	15837...	01/27/2023	✓ 1,070.49 ✓
Total Uline				1,070.49
Q United Healthcare Insurance Company Bill	01/27/2023	Feb 20...	01/27/2023	✓ 305.50 ✓
Total United Healthcare Insurance Company				305.50
U Verizon Wireless Bill	01/27/2023	82420...	01/27/2023	✓ 177.22 ✓
Total Verizon Wireless				177.22
W Wigg, Rietline Bill	01/27/2023	Medica...	01/27/2023	✓ 93.40 ✓
Total Wigg, Rietline				93.40
TOTAL				21,814.33

2:49 PM
01/10/23

h n
1/12/23

Southern Tier Library System
Unpaid Bills Detail
As of January 13, 2023

1/12/23

Type	Date	Num	Due Date	Open Balance
• Baker & Taylor Bill	12/31/2022	20372...	12/31/2022	✓ 180.85 ✓
Total Baker & Taylor				180.85
• Barr, Mathilde Bill	12/31/2022	Dec 20...	12/31/2022	✓ 67.50 ✓
Total Barr, Mathilde				67.50
• Chemung Canal Trust Co Bill	01/13/2023	2023 H...	01/13/2023	✓ 5,400.00 ✓
Total Chemung Canal Trust Co				5,400.00
• EBSCO Information Services Bill	01/13/2023	P 7978...	01/13/2023	✓ 499.88 ✓
Total EBSCO Information Services				499.88
• Empire Access Bill	01/13/2023	00004...	01/13/2023	✓ 89.28 ✓
Total Empire Access				89.28
• Empire Natural Gas Bill	12/31/2022	W8TL...	12/31/2022	✓ 5.32 ✓
Total Empire Natural Gas				5.32
• Energy Cooperative of America Bill	12/31/2022	992009	12/31/2022	✓ 452.01 ✓
Total Energy Cooperative of America				452.01
• Excellus BC BS Bill	01/13/2023	Jan 20...	01/13/2023	✓ 185.52 ✓
Total Excellus BC BS				185.52
• FirstLight Fiber Bill	01/13/2023	13203...	01/13/2023	✓ 913.88 ✓
Total FirstLight Fiber				913.88
• Friendly Freds Bill	12/31/2022	29753	12/31/2022	✓ 61.00 ✓
Total Friendly Freds				61.00
• Gale/CENGAGE Learning Bill	12/31/2022	79828...	12/31/2022	✓ 88.77 ✓
Bill	12/31/2022	79876...	12/31/2022	✓ 22.39 ✓
Bill	12/31/2022	79880...	12/31/2022	✓ 30.39 ✓
Bill	12/31/2022	79821...	12/31/2022	✓ 24.79 ✓
Bill	01/13/2023	79832...	01/13/2023	✓ 88.87 ✓
Bill	01/13/2023	79576...	01/13/2023	✓ 24.80 ✓
Total Gale/CENGAGE Learning				280.71
• NYLA Bill	01/13/2023	10405	01/13/2023	✓ 1,563.00 ✓
Total NYLA				1,563.00
• NYSEG Bill	12/31/2022	Dec 20...	12/31/2022	✓ 213.21 ✓
Total NYSEG				213.21

*on finance charge?
Dec. 2022?*

2:49 PM

01/10/23

Southern Tier Library System

Unpaid Bills Detail

As of January 13, 2023

Type	Date	Num	Due Date	Open Balance
NYSHIP				
Bill	01/13/2023	585	01/13/2023	✓ 12,841.16 ✓
Total NYSHIP				12,841.16
Overdrive				
Bill	12/31/2022	01453...	12/31/2022	✓ 37.99 ✓
Bill	12/31/2022	01453...	12/31/2022	✓ 89.99 ✓
Bill	01/13/2023	01453...	01/13/2023	✓ 877.38 ✓
Bill	01/13/2023	01453...	01/13/2023	✓ 1,219.55 ✓
Bill	01/13/2023	01453...	01/13/2023	✓ 2,916.71 ✓
Total Overdrive				4,821.62
Piper Insurance Agency Inc				
Bill	01/13/2023	01822...	01/13/2023	✓ 845.00 ✓
Total Piper Insurance Agency Inc				845.00
PULISDO				
Bill	01/13/2023	2023 ...	01/13/2023	✓ 400.00 ✓
Total PULISDO				400.00
Retterer & Sons LLC				
Bill	01/13/2023	3732	01/13/2023	✓ 540.75 ✓
Total Retterer & Sons LLC				540.75
Southern Tier Network				
Bill	01/13/2023	4747	01/13/2023	✓ 1,000.00 ✓
Bill	01/13/2023	4748	01/13/2023	✓ 3,250.00 ✓
Bill	01/13/2023	4757	01/13/2023	✓ 3,845.00 ✓
Bill	01/13/2023	4784	01/13/2023	✓ 500.00 ✓
Bill	01/13/2023	4780	01/13/2023	✓ 250.00 ✓
Bill	01/13/2023	4788	01/13/2023	✓ 250.00 ✓
Total Southern Tier Network				9,095.00
Southern Tier Wireless Inc				
Bill	01/13/2023	108640	01/13/2023	✓ 75.00 ✓
Total Southern Tier Wireless Inc				75.00
Staples Business Credit				
Bill	12/31/2022	16481...	12/31/2022	✓ 214.73 ✓
Total Staples Business Credit				214.73
Time Warner Cable, PA				
Bill	01/13/2023	14558...	01/13/2023	✓ 500.00 ✓
Bill	01/13/2023	14551...	01/13/2023	✓ 575.00 ✓
Bill	01/13/2023	14551...	01/13/2023	✓ 575.00 ✓
Bill	01/13/2023	12022...	01/13/2023	✓ 44.99 ✓
Bill	01/13/2023	14551...	01/13/2023	✓ 575.00 ✓
Bill	01/13/2023	14520...	01/13/2023	✓ 500.00 ✓
Bill	01/13/2023	14377...	01/13/2023	✓ 932.07 ✓
Bill	01/13/2023	08807...	01/13/2023	✓ 44.99 ✓
Bill	01/13/2023	08822...	01/13/2023	✓ 154.98 ✓
Total Time Warner Cable, PA				3,902.03
Travelers Inc				
Bill	01/13/2023	6128C...	01/13/2023	✓ 4,313.00 ✓
Total Travelers Inc				4,313.00
Twin Tier Detailing				
Bill	01/13/2023	1017	01/13/2023	✓ 110.00 ✓
Total Twin Tier Detailing				110.00

2:48 PM

01/10/23

Southern Tier Library System
Unpaid Bills Detail
As of January 13, 2023

	Type	Date	Num	Due Date	Open Balance
WEX Bank	Bill	01/13/2023	86267...	01/13/2023	✓ 1,288.48 ✓
Total WEX Bank					1,288.48
TOTAL					<u>47,828.91</u>

Deposit Summary
Southern Tier Library System

3/6/2023 4:31 PM

Summary of Deposits to 1202 - Cash - Money Market on 03/07/2023

Chk No.	PmtMethod	Rcd From	Memo	Amount
2862	Check	Howard	Cost Share	4,057.00
4411	Check	Atlanta	Cost Share	3,499.00
4681	Check	Corning	Cost Share	83,131.00
4037	Check	Angelica	Cost Share	3,670.00
13479	Check	Dundee	IT Contracts	500.00
13480	Check	Dundee	Pass Thru	49.99
13478	Check	Dundee	Cost Share	11,973.00
1335	Check	Hornell	Cost Share	16,516.00
1144	Check	Arkport	Pass Thru/Phone	28.79
1145	Check	Arkport	Cost Share	2,216.00

Less Cash Back:**Deposit Total:** 125,640.78

Deposit Summary

Southern Tier Library System

Summary of Deposits to 1202 · Cash - Money Market on 02/28/2023

3/1/2023 2:44 PM

Chk No.	PmtMethod	Red From	Memo	Amount
---------	-----------	----------	------	--------

		Federal Government	Federal Government Appalachian Regi...	37,861.55
--	--	--------------------	--	-----------

Less Cash Back:

Deposit Total:				37,861.55
----------------	--	--	--	-----------

Deposit Summary
Southern Tier Library System

2/27/2023 3:53 PM

Summary of Deposits to 1202 - Cash - Money Market on 02/28/2023

Chk No.	PmtMethod	Red From	Memo	Amount
4845	Check	Little Genesee	Cost Share	2,698.00
5132	Check	Almond	Cost Share	4,888.00
3056	Check	Addison	Cost Share	4,796.00
8431	Check	Rushford	Cost Share	5,208.00
22615	Check	Wellsville	Cost Share	14,358.00
4564	Check	Canaseraga	Cost Share	2,856.00
5824	Check	Wayland	Cost Share	10,664.00
5533	Check	Scio	Cost Share	2,894.00
1307	Check	Alfred	Pass Thru	21.17
1306	Check	Alfred	Cost Share	7,589.00
3869	Check	Friendship	Cost Share/Pass Thru	4,008.98
7186	Check	Cohocton	Cost Share/Pass Thru	5,747.17
9669	Check	Branchport	Cost Share	7,504.00
4957	Check	Bolivar	Cost Share	5,262.00
5770	Check	Whitesville	Cost Share	3,681.00

Less Cash Back:

Deposit Total: 82,175.32

Deposit Summary

Southern Tier Library System

Summary of Deposits to 1202 - Cash - Money Market on 02/22/2023

2/22/2023 12:12 PM

Chk No.	PmtMethod	Red From	Memo	Amount
9269	Check	Cleary, Jule	Health Ins	41.70
3178	Check	Watkins Glen	Cost Share/ILL	14,464.00
30170	Check	Four County Library System	Pass Thru	1,212.50
5566	Check	CCLD-Elmira	Pass Thru	479.00
2193	Check	CCLD-Elmira	Pass Thru	4,348.83
5512	Check	Scio	Pass Thru	21.17
7899	Check	Bath	Cost Share/ILL	20,175.00
3623	Check	Savona	Cost Share/ILL	5,118.00
12522	Check	Pulteney	Cost Share/ILL	4,007.00
6798	Check	South Central Regional Library Cou...	Friendship RBDB final 10%	456.00

Less Cash Back:

Deposit Total: 50,323.20

Deposit Summary

Southern Tier Library System

2/21/2023 12:01 PM

Summary of Deposits to 1202 · Cash - Money Market on 02/21/2023

Chk No.	PmtMethod	Red From	Memo	Amount
---------	-----------	----------	------	--------

		Spread Shirt	Spreadshirt revenue	32.54
--	--	--------------	---------------------	-------

Less Cash Back:

Deposit Total:				32.54
----------------	--	--	--	-------

Deposit Summary

Southern Tier Library System

2/14/2023 12:45 PM

Summary of Deposits to 1202 - Cash - Money Market on 02/10/2023

Handwritten signature and date 2/12/23

Chk No.	PmtMethod	Red From	Memo	Amount
---------	-----------	----------	------	--------

	Check	NYS		21,253.00
--	-------	-----	--	-----------

Less Cash Back:

Deposit Total:				21,253.00
----------------	--	--	--	-----------

Deposit Summary

Southern Tier Library System

Summary of Deposits to 1202 · Cash - Money Market on 02/10/2023

2/14/2023 12:51 PM

Chk No.	PmtMethod	Red From	Memo	Amount
---------	-----------	----------	------	--------

Amazon Smiles

10.99

Less Cash Back:

Deposit Total:

10.99

Deposit Summary

2/9/2023 4:35 PM

Southern Tier Library System

Summary of Deposits to 1202 - Cash - Money Market on 02/10/2023

Chk No.	PmtMethod	Rcd From	Memo	Amount
3546	Check	Prattsburgh	Dark Fiber	10.00
1315	Check	Hornell	Dark Fiber	300.00
7888	Check	Bath	Pass Thru	245.00
4069	Check	Montour Falls	Dark Fiber	255.00
1139	Check	Arkport	Pass Thru/Phone	28.94
1200	Check	Foundation For Southern Tier Librar...	Domain Renewal	206.70

Less Cash Back:

Deposit Total: 1,045.64

Deposit Summary

Southern Tier Library System

Summary of Deposits to 1202 - Cash - Money Market on 02/10/2023

2/1/2023 4:15 PM

Chk No.	PmtMethod	Red From	Memo	Amount
3849	Check	Friendship	PT/Phone	57.07
4355	Check	Odessa	Dark Fiber	300.00
6899	Check	Richburg	Dark Fiber	246.00
4961	Check	Rogers, Pam	Health Insurance	500.40
43732	Check	Belfast	Dark Fiber	399.00
183514	Check	Steuben County	Steuben County Aid	79,600.00
7003460577	Check	Time Warner Cable, PA	Spectrum acct # 86560801 for Atlanta ...	55.99

Less Cash Back:

Deposit Total: 81,158.46

Deposit Summary

Southern Tier Library System

Summary of Deposits to 1202 - Cash - Money Market on 01/23/2023

1/26/2023 1:32 PM

Handwritten signature and date 1/23/2023

Chk No.	PmtMethod	Rcd From	Memo	Amount
		Spread Shirt	Spread Shirt proceeds	20.11
Less Cash Back:				
Deposit Total:				20.11

Deposit Summary
Southern Tier Library System

STL
1/22/2023

1/26/2023 2:20 PM

Summary of Deposits to 1202 - Cash - Money Market on 01/12/2023

Chk No.	PmtMethod	Red From	Memo	Amount
		USDA	Grant from USDA	92,000.00
		USDA	Loan From USDA	136,000.00
Less Cash Back:				
Deposit Total:				228,000.00

Deposit Summary

1/26/2023 1:29 PM

Southern Tier Library System

Summary of Deposits to 1202 - Cash - Money Market on 01/25/2023

Chk No.	PmtMethod	Red From	Memo	Amount
---------	-----------	----------	------	--------

	Check	E-Rate		17,850.00
--	-------	--------	--	-----------

Less Cash Back:

Deposit Total:				17,850.00
----------------	--	--	--	-----------

Deposit Summary

Southern Tier Library System

Summary of Deposits to 1202 - Cash - Money Market on 01/23/2023

1/26/2023 1:28 PM

[Signature]
1/27/2023

Chk No.	PmtMethod	Red From	Memo	Amount
---------	-----------	----------	------	--------

	Check	E-Rate		47,399.53
--	-------	--------	--	-----------

Less Cash Back:

Deposit Total:				47,399.53
----------------	--	--	--	-----------

Deposit Summary
Southern Tier Library System

[Signature]
1/13/2023

1/10/2023 4:26 PM

Summary of Deposits to 1202 - Cash - Money Market on 01/11/2023

Chk No.	PmtMethod	Red From	Memo	Amount
1133	Check	Arkport	Dark Fiber	209.85
1134	Check	Arkport	Payroll & WC	2,016.57
2857	Check	Howard	Dark Fiber	300.00
	Check	CCLD-Elmira		4,849.92
5493	Check	CCLD-Elmira	Dark Fiber/PT	6,414.65
4394	Check	Atlanta	Dark Fiber	246.00
3149	Check	Watkins Glen	Dark Fiber	270.00
7894	Check	Hammondsport	Dark Fiber	255.00
4614	Check	Corning	Dark Fiber	450.00
3847	Check	Friendship	Dark Fiber	399.00
9633	Check	Branchport	Dark Fiber	195.00
5785	Check	Wayland	Dark Fiber	450.00
13438	Check	Dundee	Dark Fiber	300.00
22563	Check	Wellsville	Dark Fiber	450.00
43660	Check	Belfast	Dark Fiber	399.00
1297	Check	Alfred	Dark Fiber	300.00

Less Cash Back:

Deposit Total: 17,504.99

Deposit Summary
Southern Tier Library System

1/24/2023 1:59 PM

Summary of Deposits to 1202 - Cash - Money Market on 01/25/2023

Chk No.	PmtMethod	Red From	Memo	Amount
3181	Check	Jasper	Dark Fiber	255.00
7166	Check	Cohocton	Dark Fiber	270.00
15950	Check	Cuba	Dark Fiber	450.00
4020	Check	Angelica	Dark Fiber	399.00
4549	Check	Canaseraga	Dark Fiber	399.00
5427	Check	Fillmore	Dark Fiber/PT	638.00
3611	Check	Savona	Dark Fiber	255.00
8418	Check	Rushford	Dark Fiber	246.00
1135	Check	Arkport	PT Phone	29.26
14585	Check	Penn Yan	Dark Fiber/PT	826.00
2189	Check	CCLD-Elmira	Pass Thru	1,796.93
5123	Check	Almond	Dark Fiber	399.00
3036	Check	Addison	Dark Fiber	270.00
80019	Check	Canisteo	Dark Fiber	255.00
80145	Check	Andover	Dark Fiber	255.00
800200	Check	Canisteo	Greenwood Tax Share	17,500.00

Less Cash Back:

Deposit Total: 24,243.19