Cataloging Advisory Committee Meeting Notes – 10/11/2023

Attending:

>Kelly Povero (Watkins Glen)
>Shauna Comes (Cuba)
>Jess Westlake (Montour Falls)
>Amanda Smith (Wellsville)
>Julia Lampson (Friendship)
>Mandy Fleming, Kylie Baker, Larissa Wagner, Casey Hobbie (STLS)

I: Review of approved 650 changes to local catalog bibliographic records for new members

Library of Congress has officially replaced *Illegal aliens* with *Illegal immigration* and/or *Noncitizen*. Cataloging staff will continue to add the term *Undocumented immigrants* to any of these records. *Illegal aliens* has been replaced in the bibliographic records with *Illegal immigration*. Similar changes have also been made to the related subject terms *Women illegal aliens*, *illegal alien children*, and *Children of illegal aliens*.

Library of Congress has officially replaced *Aliens* with *Noncitizens*. Since extra effort needs to be used to distinguish relevant records from those referring to extraterrestrials, this remains to be done.

The Library of Congress term *Indigenous peoples* has been added to records containing *Indians of North America*. There were around 2,000 such records. This practice will continue.

The Library of Congress term *Sexual minorities* is supplemented by cataloging staff with the term *LGBTQIA+*. This term is also being added to other bibliographic records with relevant terms to aid in searchability.

II: Update on developing and providing training for staff and/or patrons on using the catalog

Previous discussions prioritized creating short videos for staff on 650s and how they work.

Current consensus is that new staff have some difficulty navigating and searching in WorkFlows. General training on searching and how that connects to the basic bibliographic record is more useful and needed.

One library would also appreciate training on conducting reference interviews.

Asynchronous delivery (recorded videos, documents) is easier to apply with variations in staff scheduling and availability and training need. Although a live training with a Q&A session would

also be appreciated. This training should be able to be completed in separate small pieces as needed and as time allows.

III: Terminology Discussion: Mythology and/or Folklore instead of Religion

Proposed by Lorie Brown after attending a session with Dr. Debbie Reese on the inappropriateness of identifying native indigenous beliefs as mythology or folklore rather than as religion in subject terms. Little internal research completed at this point on remedies.

A Washington library did a big reorganization of children's materials where they had a rather large collection of folk and fairy tales and a large habit of putting anything not Eurocentric or Christian-centric there. It was a years-long process and the big distinction was going through and determining what was considered fiction or non-fiction. It was important to ask: Is this a historical kind of story that is important culturally to people or is it adjacent to those kinds of things (someone's interpretation) and then whether or not the author was part of that culture. It got a lot bigger than they were anticipating, a complicated but important project.

STLS staff will try to do some more research on this to see what others have done and determine option and revisit this next meeting with more information.

IV: Library of Things (LoT) in the catalog

A number of libraries have run out of existing item types which makes it difficult to establish specific circulating rules for some LoT. There is a committee being created to address handling LoT going forward (including their handling in WF and display in STARCat).

As a starting point question: Is it better to have one general LoT item type or multiple specific item types (possible examples include TOOLS or HOTSPOT)? A downside to a general item type is that there will only one new set of circulation rules added for all LoT.

Multiple item types is the preference with greater flexibility in circulation rules. For one library it is helpful to have more item types, since it can convey a more specific location than home location alone.

V: Searching in WorkFlows: Tips and Tricks Everyone Should Know

STLS is working on updating their searching documentation and would like to review some search tips and solicit new ones to determine what is most important, effective, and used. A draft of this update will be shared with the committee when ready.

- Some barcode scanners may not be configured correctly and may add or remove a 0 when scanning DVD UPCs. If the initial scan does not return results, try varying the zeros present in the UPC. STLS has configuration instructions for CipherLab scanners and may be able to source others if your library has this issue. Cataloging staff will try to be more proactive in addressing this when noticing this in help desk tickets
- Older titles may have a UPC instead of an ISBN as their barcode on the back cover. This can result in a list of several titles when scanned. The ISBN can be found elsewhere on the item, usually inside the front cover or on the back of the title page.
- Don't forget to click around in WorkFlows. Arrow keys work to navigate through results and different tabs can save you from extra clicking by entering individual records.
- Configuring the Item Search wizard/helper can help you narrow down into results when you're not looking for something specific.

- If searching for a DVD by title doesn't work, searching a person (actor, director) instead may work. (Amanda)

Library question: When doing a keyword search and the results list is too long, you cannot sort the results by Title (or anything else) because it exceeds the sort limit. Is there a way to change this to do a search for a book on unicorns with a title beginning with a C (as an example)? Mandy will look into if this can be changed (thinks the current limit is 200) and if it's advisable to do so.

VI: Meeting Frequency

Does meeting twice a year meet the needs of the committee and work logistically or would altering that be more effective?

One suggestion: If there is content, meeting twice a year is fine. Otherwise, meeting as needed or operating through email is fine.

VII: Other Concerns

None

Next meeting: Wednesday, March 20, 2024 at 9:30 am