

Cataloging Advisory Committee Meeting Notes – 3/20/2024

Attending:

Kelly Povero (Watkins Glen)
Shauna Comes (Cuba)
Jess Westlake (Montour Falls)
Amanda Smith (Wellsville)
Jessica Lash (Corning)
Sue Schoeffler (Elmira)
Mandy Fleming, Kylie Baker, Larissa Wagner, Casey Hobbie (STLS)

I: WorkFlows training options for library staff

Bibliographic records (comments and thoughts on ILS meeting video)

Feedback for the provided video is generally positive. Committee members feel the length is appropriate and like the Body Overview presentation. The content is close to what library staff are seeking. Constructive criticism includes using a different wizard (Item Search and Display) to better reflect what library staff will use as opposed to cataloging staff. Offering the explanation while showing a MARC record as an example is also preferred for visual learners. There is mixed feedback about how to best address the differences between various formats (book, DVD, etc.).

Searching in WorkFlows

Slides were sent out to committee members about searching in WorkFlows (tips and tricks) and STLS staff is looking for feedback once there has been a chance for review. The end goal for these slides is to have available for library staff and potentially use in upcoming live trainings like the Spring CE event. Feedback so far is positive with more pending.

II: Library of Things Committee

The committee still in development to determine better way to manage Library of Things and will probably meet no earlier than May of this year. Anyone interested should contact Mandy.

III: DVDs and |z

There is a report set in BCA now that can help libraries identify call numbers eligible for cleanup that are not in line with current committee standards. This set shows both DVDs with

improperly formatted |z and DVDs with |z that may not need any. In the future similar style reports for other item types may be created, but not in the near future.

These reports are located in *1 Reports for Member Libraries* → *Zealous Rainy Day/Clean Up Projects* → *|Z project*

Discussion: Changing standards to include DISC after the |z

Is it more clear and helpful to patrons to include DISC(S) after the |z when placing holds in STARCat?

There was a general agreement that this could be helpful to make explicit, especially for records that are unusual (like an entire series or one with an odd breakdown). Discussion also moved to including SEASON after the |z if the record is for an entire series.

IV: Uncommonly Used Item Types

A request came in from Watkins Glen for a way of tracking uncommonly used item types at a library and their circulation rules to identify for potential use with Library of Things. Casey produced a spreadsheet template prototype based on Watkins Glen's collection with uncommonly used item types for libraries to track circulation and application policies. This will soon be available in the help desk for other libraries to adapt for their own use.

Libraries can check the [Circ Related Policies January/February 2024 article](#) (ID 673) to see what their current rules are for the various item types. Searching "circ" should help bring this up if necessary. The circ map and hold map documents should be especially relevant.

V: Using BCA for Collection Audits

STLS has a suite of report templates for aiding in collection audits and are seeking feedback on what is useful or desired by libraries for conducting collection audits. The general feedback is that these reports do not seem useful in their current form and their purpose as distinct from weeding needs to be more clear.

VI: OCLC Z39.50 connection in SmartPort

STLS had OCLC WorldCat FirstSearch connection through SCRLC (South Central Regional Library Council) that catalogers used to get MARC records as needed. WorldCat has almost 78 million records as of January 2024, making this immeasurably useful. This access was removed by OCLC on February 7, 2024 without notice to SCRLC or STLS. STLS has been working to figure out a new workflow and way to get needed records by connecting to other library systems and library

catalogs. This has had its own set of challenges and technical difficulties and is still a work in progress. This has contributed to an initial delay in addressing help desk tickets. As a reminder, libraries are welcome to add notes to tickets requesting a shift to high urgency/priority if needed.

VII: Microsoft Teams group for the committee

Committee members are receptive to the creation of a team in Microsoft Teams for this committee's use.

VIII: Other Concerns

None

Next meeting: Wednesday, September 18, 2024 at 9:30 am